

APPROVED Minutes Faculty Affairs Committee 11/16/16

Present: James Murray (Chair), Elizabeth Bergman (by phone), Linda Dobb, Kyzyl Fenno-Smith, Maria Gallegos, Kimberly Kim, Michael Moon, Zinovy Radovilsky, Linda Smetana, Holly Vugia. Absent: N/A. Guests: N/A.

1. Approval of the agenda – Murray moved/Kim seconded; Murray moved/Fenno-Smith seconded/Yes-all
 - a. Removed 5a
 - b. Changed 4a to 4b, new 4a became Exceptional Service to Students Awards Appeal
 - c. Murray waiting for feedback on 5b from ASI and DELO
 - d. Added as Old Business item 5d FAC Policies & Procedures document that was returned to FAC by ExCom for clarifications
2. Minutes from 11/2/16 meeting – Murray moved/Fenno-Smith seconded/Yes-all
3. Reports:
 - a. FAC Chair
 - i. RTP subcommittee met last week and we are progressing on revisions.
 - ii. Attended the Workload Task Force last week, and we elected Linda Ivey chair. Met again this morning.
 - iii. “Faculty/Scholar” program is on hold until CR Chair Jenny O. determines Provost’s intention to support or not.
 - iv. Recommend removing agenda item 5a since the document (“15-16 FAC 5: Semester changes to RTP P&P”) has already been referred to the subcommittee; also recommend removing item 6b (“Ways to increase response rates to online teaching evaluations?”) if FAC agrees that we have completed discussion.
 - v. Propose adding "Formation of an Exceptional Levels of Service to Students Award appeals subcommittee" to the agenda as 4a, making FUFM item 4b. The appeals subcommittee includes "the chair of the FAC Awards Subcommittee", and although this subcommittee has been formed, it has not yet met and elected a chair.
 - b. Presidential Appointee
 - i. No report
 - c. Semester Conversion Steering Committee (SCSC) report
 - i. SCSC met 11/4
 - ii. Most of meeting spent on Time Modules 1, 2, 3; questions can be directed to Mike Hedrick, Director of SCSC
4. New Business:
 - a. Formation of Exceptional Service to Students Award Appeals Subcommittee
 - i. FAC needs a Chair of the FAC Awards Committee, Murray will send out specs to initiate selection

- b. 16-17 FUFM 1: Revision of the Revision of RTP Procedures for Electronic Submission of Dossiers – Murray moved to refer to RTP Subcommittee/Vugia seconded/Yes-all
 - i. RTP Subcommittee take up for discussion

- 5. Old Business:
 - a. Semester changes to Constitution & Bylaws
 - i. Awaiting feedback from ASI and DELO
 - ii. Vote on passing as is Yes-0/No-unanimous
 - b. Semester changes to Interpretation of Rights of Faculty with FERP and PRTB / Assignments to Participate in Elections and to Serve on Committees – Murray moved to refer to Senate/Vugia seconded/Yes-all
 - i. Discussion about how to make honorific inclusive (e.g., emeritus), keep document as is, then revise if/when inclusive language policy is adopted
 - ii. Murray will ask Karplus where inclusive language policies for Academic Senate should be developed
 - c. FAC Policies & Procedures - Murray moved to refer to Senate/Vugia seconded/Yes-all
 - i. Clarifications discussed

- 6. Discussions:
 - a. Assigned Time for Exceptional Levels of Service to Students
 - i. Reopen application process?: Consensus not to (no vote)
 - ii. Procedure, application form, rubric: Dobb recommended an Ad Hoc/Working Committee to address these
 - iii. Ad Hoc/Working Committee formation - Role would be to clarify procedure, form, and rubric, but not the work of evaluating applications; Murray, Vugia, Dobb

- 7. Adjournment at 2:58PM

Respectfully submitted,
Michael Moon