

APPROVED Minutes

FAC

10/4/17

Attending: Jim Murray, Eric Engdahl, Kathy Hann, Kimberly Kim, Sarah Taylor, Linda Dobb (quorum requires 6 of 9 members, not including the 10th member the presidential appointee)

Absent: Michael Moon, Jiannan Wang, Zinovy Radovilsky, Grant Kien

1. Introductions

2. Agenda – Moved for approval Murray, Engdahl second, approved unanimously

3A. Reports – Murray reviewed items on our the 17-18 FAC annual goals

16-17 FAC 10 and 11 were not discussed in senate.

Range Elevation – being worked on

Impact on faculty workload due to semester is in progress.

Chair Murray asked if committee members can help seek policies at other CSU re: alternate office hours

Awards committee may need to meet to determine rubric for awards.

4. Committee Service for FAC: Openings on all committees. Members from last year are first to repopulate. Murray Student Evaluation of Teaching, RTP subcommittee.

4A. Need Semester Conversion Steering Committee member from FAC; meets Friday 12-2p and \$500 stipend.

Murray will email out info about committee openings.

5A. FAC rules – no adjustments noted.

5B. 16-17 FAC 10 not spoken of in senate – Murray will ask senate to send back since it is too late for this year.

5C. 16-17 FAC 11 not spoken of in senate – Murray will ask senate to send back so RTP subcommittee can incorporate changes in FAC10 into FAC11. Linda Dobb requests that the role of the President be made more clear in a couple of sections.

5D. 16-17 FAC13: ExCom going on with document ask colleagues about lecturers on subcommittees

5E. 16-17 CAH Murray move. Kim 2nd & discussion ensued. Ad hoc Committee on Sustainability Vote to refer to RTP sub committee 1 opposed, 1 abstain 4 approve (does not pass since quorum is 2/3 of the

membership, i.e. 6 of the 9 members not including presidential appointee). Murray will bring this back to the full committee for a discussion and invited members of CAH for input.

6A. Student Evaluation of Teaching policy will be referred to the SET subcommittee once it is formed.

6B. Office Hours policy – send ideas to Murray re office hours alternatives

6C. Discussed research productivity doc from Prof. Helgren about how to extrapolate research expectations based on person-hours with comparisons with a research university.

6D. Awards subcommittee may need to meet to determine rubric for awards this Fall.

6E. Brief discussion about whether we need procedure document about who has access to online and physical RTP dossiers and when. This will be referred to the RTP subcommittee.

6F. Evaluation of tenured faculty will be referred to RTP subcommittee to add more detailed guidance about the materials to be submitted, including a CV.

6G. Briefly discussed example from Prof. Inoye of how to assess teaching performance. This will be referred to the SET subcommittee.

Submitted by Eric Engdahl