

FACULTY AFFAIRS COMMITTEE
APPROVED MINUTES
Wednesday, May 16, 2018

In Attendance:

James Murray, Bio Sciences (17-19), Committee Chair
Linda Dobb, Presidential Appointee
Eric Engdahl, TED (17-19)
Zinovy Radovilsky, Management (16-18)
Jiannan Wang, LIB (17-19)
Kimberly Kim, Nursing & Health Sci, (16-18)
Peter Marsh, Music (17-18)
Sarah Taylor, Social Work (17-19) (Minutes)
Kathy Hann, Mathematics (17-19)

1. Approval of the agenda – Murray moved. Radovilsky second. Approved unanimously.

2. Approval of 5/2/18 draft minutes – Murray moved. Radovilsky second. Approved unanimously.

3. Reports:

- a. FAC Chair – Emailed report.
 - Changes to 2018-2019 calendar passed.
 - RTP – maybe need to look at developing a doc that separates process from criteria
 - By-laws changes passed
- b. [Lecturer Subcommittee report](#)
 - Discussion of range elevation and emeriti faculty policy; to be revisited next year.
- c. Presidential Appointee
 - Awards committee met and made determinations. Suggestion to review Phillips nomination guidelines e.g. page limits for applications.
- d. Semester Conversion Steering Committee (SCSC) report
 - Had last meeting two weeks ago. Peoplesoft is now converted over. Discussion of assessment of university hour. Discussion of whether sub-committee should continue next year. Recommendation that the committee continue in an advisory and consultation capacity in case issues arise during the conversion year.

4. Business and Discussion:

- a. Exceptional Service changes
 - Request for feedback on policy and procedures for awarding exceptional service.
 - Considering adding information about how hours correspond to WTUs – e.g. 1 WTU = 2.666/week x 16 weeks = 42.7 hours.
 - Discussion of how to make guidelines and selection criteria more explicit, particularly accounting of hours spent doing items listed under Criteria IV.

- This topic should be discussed further with original review and appeals committee members.
 - The appeals committee should always be informed about how many units are still available to be allocated. The original selection committee should leave at least 1-2 units that may be awarded in case of appeal.
 - It would be helpful for original committee to share notes with the appeal committee.
- b. [Excom referral](#) regarding senate and committee meeting times for semester/university hour schedule
- i. [University class schedule](#)
 - Brief discussion. Murray asked Rollins about process of current election for next year's senate and committees. Election completed on May 14. Selections being finalized.
- c. [16-17 FAC 9](#): Revisions to Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers document
- President has not yet signed this document. He has requested additional Pres Appointees.
 - We need to add Associate Provost for Budget/Academic Resources. Remove AVP Academic Programs and Services.
 - Need for further discussion re: inclusion of University Diversity Officer.

5. Adjournment