



FACULTY AFFAIRS COMMITTEE

November 7, 2018

APPROVED
Minutes

In attendance: Engdahl, Murray, Hahn, Dobb, Geron, Taylor, Bell

Guests: Angela Schneider, Mark Robinson

1. Appoint Secretary - Engdahl
2. Approval of the agenda (Murray, Geron) Passed unanimously
3. Approval of [10/17/18](#) minutes (Murray, Bell) Passed unanimously
4. Reports:
 - a. FAC Chair report emailed 11/6. ExCom wants more explicit language on adding language to cover letter regarding exceptional service. This will be brought up in Senate for approval. Dobb pointed out that the document on exceptional service was amended on the senate floor and it not a FAC doc. Dobb wanted us to be aware of the document as amended, which has a focus on cultural taxation which had not been in the original FAC doc.
 - b. Presidential Appointee – deadlines for sabbatical request Nov 20. FAC may need to revisit RTP doc.
5. Business:
 - a. Revisions to the [15-16 FAC 10](#): 2015-2025 Ten-year, Quarter to Semester Transitional Calendar – Need to add intersession in AY 18-19 in proposed memo from FAC to Senate. Discussion to start classes AY 19-20 at noon on first Monday after convocation and for Tuesday to be a regular instructional day. Some of the challenges would staff's ability to serve students Monday morning and inability of staff to attend convocation; confusion of students about a half day. Tuesday would be instructional day. After discussion Monday would be a duty non instructional day and Tuesday instructional day. For AY 20 -21 the calendar would be the same. Murray will write up this and send it out for an email vote.
 - b. Outstanding Lecturer Award criteria. Adding language about all areas conducted by lecturers – admin, coaching, librarianship (Murray, Engdahl) Passed unanimously and will be revised and added to the P & P of the Academic Senate.
 - c. FAC existing [Policies and Procedures](#)
FAC went through and looked closely at the document. Of particular note was the timeline and guidelines for the awards subcommittee. Murray went through the doc and highlighted for FAC the changes in the P&P. Also of note was language regarding outstanding scholar awards. (Murray, Taylor) approved 6 ayes, 1 abstention
 - d. [16-17 FAC 9](#): Revisions to POLICIES AND PROCEDURES GOVERNING FACULTY

PARTICIPATION IN APPOINTMENT AND REVIEW OF ADMINISTRATIVE
OFFICERS [document](#)

Discussion of Murray's thoughts about including UDO as searchable and reviewable person in Appendix A. Should UDO be consulted in searches?

6. Adjournment

Submitted by E Engdahl