

## 12/5 AMENDED FAC Minutes

In attendance, Bell, Dobb, Engdahl, Ganesh, Geron, Hahn, Taylor

Absent, Wang

1. Kim Geron appointed secretary
2. Approved agenda – voted to add item 5c
3. Approved minutes from 11/17/18
4. Reports

- a. FAC Chair reported on new schedule, discussion at Senate yesterday focused on years with only 12 Mondays in Fall term, due to holidays. Proposal approved was for a duty day on Monday, start on Tuesday this fall 2019.

The proposal passed as is the senate had a 1<sup>st</sup> and 2<sup>nd</sup> reading.

One Proposal would be on the 2<sup>nd</sup> week where Monday would be on Wednesday, discussed problems with this issue.

Question was raised if Is there a legal issue with cancelling Monday classes?

One suggestion is to use old policy and allow department discretion, can do a swap? show in the syllabus with discretion to cancel, leave as is, freedom to not cancel their Wednesday?

FAC agreed to support proposal adopted by Senate and were opposed to a switch as it would add confusion, difficult to clarify.

FAC chair reported that Exceptional Service proposal was passed by Senate. Updates to professional leave was also approved.

- b. Report of Presidential appointee,

Difference in leave and sabbatical leaves. It's by contract how many we can provide, minimum # IS 12% of those eligible which is what it will be this year.

RTP Sub-committee – January – February. First year retention – write a letter to CV and syllabi.

5. a. Policies and procedures - is it necessary to have UDO on all administrative review committees was discussed with no action taken? ( I didn't see any action taken).
- b. Discussion of evaluation of tenured faculty document (5 year review). JM/EE and was passed

Is it possible to get an incentive funds for those who are "doing a good job"?

Discussed the need to address your currency in the field. Statement should be cut off at two pages in length. Include a cover letter maybe consider incentives? Things to include

in the review could include; sample syllabi, publications in last 5 years. Other engagement on the campus and community

JM will make revisions on the doc.

6. Discussion

a. Disruptive behavior sub-committee report – survey to faculty, scope of disruptive behavior. Seek IRB approval for the survey. What constitutes disruptive behavior, what tools have people used to address different forms of disruptive behavior? First Monday in Feb. is next meeting.

b. referral from Excomm to review election procedures under Constitution and bylaws

Definition of terminology – glossary

Open public forums – during university hour to be scheduled.

Schedule for Senate – revise constitution and bylaws. Can we get proposal together if so by when, need to have the vote by April 16<sup>th</sup> but if want to check bylaws need time to vote t. o change them and then implement them this year is tight timeline.

Things to consider: Nomination procedures, Eligibility rules, Lecturer and instructor terms, emeritus emerita terms. JM suggested people review google doc on this matter. He will work on language and schedule forums in spring semester to discuss.

c. Referral from Ex-comm on Standing Committee meeting times. Time modules –is it important? Get a count for each module.

d. Jury duty and interference with class time – no policy on this issue. Review other CSUs.

Adjourned 3:47 pm