FAC RTP Subcommittee Meeting  
Friday, May 1, 2015 at 10-11AM in LI3122  
Minutes

MEMBERS PRESENT: Eric Fricke, Liz Ginno, Michael Moon, Linda Smetana, Jessica Weiss, Linda Dobb; NOT PRESENT: Mitch Watnik  
GUESTS: Sophie Rollins

Convened at 10:15

No agenda.

Began review at section 12 “Review by the University Committee”

Weiss raised possibility that deadlines for levels of committee review could be used as potential reasons to deny bias investigations. Moon suggested that a flowchart be created for the entire RTP process because any edits may not properly account for in all applicable sections; Weiss concurred. For example, if University Committee raises question of bias in the process, document should allow delay in process for appropriate review.

Dobb recommended adding at end of 12.2.5b, “or the candidate is informed that there is a delay in the review process.”

Ginno pointed out that delays for other reasons should also be included in appropriate sections of the document. A search of the document for “delay” and “notif*” (e.g., for notify, notification, notified) did not yield many results. Mention of delays addressed at the end of section 3.10.3 to be changed to “…it may be returned for supplementation, and shall be provided in a timely manner.”

Fricke referred back to two questions he asked the Subcommittee earlier by email. 1) Correction: remove, under last column in the final table, reference to tenure. 2) In section 3.2 an errand header had not been removed earlier but has since been addressed.

Rollins will distribute edited document, with all cross-references to other document sections, to Subcommittee for members to check accuracy. After members’ checks Subcommittee will submit to FAC for fast track review, hopefully to submit to ExCom review by end of AY.

Adjourned 10:59.

Respectfully submitted by Michael Moon