

## Student Evaluation of Teaching Subcommittee Meeting Minutes

Attending: Tom Bickley, Linda Dobb, Liz Ginno, Robert Lin, Amy June Rowley, Linda Smetana, Luther Strayer, Jessica Weiss, Donna Wiley

Tuesday 3 February 2015 noon LI3122

Agenda approved by consensus.

Luther Strayer elected chair by consensus; Tom Bickley elected secretary by consensus.

FAC Chair Liz Ginno provided an overview of the subcommittee's work thus far. The group then examined the proposed form in anticipation of the discussion on its second reading at the next Senate meeting.

Donna Wiley notes that the questions are customizable by degree. If questions can be added, they likely will be up to the departments and reflect the PLOs or SLOs. The group agreed that Ginno share the idea for moving these questions to the end of the form.

The subcommittee discussed the example of questions for the MLL course evaluations. Questions would be added for PLO's for courses in French, Spanish, and GE. Luther Strayer suggests modifying the placement of questions.

Multi-layer questions can be selected to focus on one PLO each year, and thereby link to the 5 year plan.

The new contract requires that all courses be evaluated.

FAC Chair Liz Ginno has shared with the subcommittee a google doc of the Student Evaluation of Teaching Policy. Comments on/to that document will be received until end of day on Friday 6 February.

The subcommittee seeks clarity on the advantages of a four-point scale compared to a five-point scale. On the form that students will complete, the word "Outcomes" should be changed to "Course Objectives."

The next meeting will be on Tuesday 10 February 1-2 pm in LI3122.

*-submitted by Tom Bickley*