Minutes of the General Education Subcommittee
January 11, 2017
SF 466
2:00 pm – 3:50 pm

Present: Lawrence Bliss, Luz Calvo, Julie Glass, Zach Hallab, Rita Liberti, Sarah Nielsen, Maureen Scharberg, Aline Soules, Mitchell Watnik (via Zoom), Chongqi Wu. Absent: Eric Fricke (will be temporarily replaced by Christian Roessler this quarter), Caron Inouye. Guests: .

The Chair (Glass) called the meeting to order at 2:00.

1. Approval of Agenda. There was no formal agenda, as the subcommittee is dividing into working groups.
2. Reports
   a. Report of the Chair. Glass indicated that the groups would determine which courses would be sent back. When there is consensus, the groups would refer courses back. If there is consensus that the courses would go to the subcommittee for approval. There was discussion about workload and the meeting schedule of the subcommittee- in particular, whether the subcommittee would meet weekly in the Spring. Glass expressed hope that the new triaging system might allow the group to meet every other week in the Spring and that she might ask for a third course release, but she felt that it was unlikely that that would be granted. Watnik indicated CIC passed the cross-listing document to the Senate by a vote of 6-3. He also noted that the Senate accepted the GE deadlines as proposed by the Semester Directors.
   b. Report of General Education Director. Not present at the beginning of the meeting. Dean Scharberg indicated that she has sent back quite a few courses, and is meeting one-on-one with department chairs/representatives at times. There was a new cross-listed course in the pipeline. Scharberg indicated that the numbers of proposals seemed reasonable, in particular
   c. Report of Semester Conversion. Nobody was present.
3. Review of Courses: Area subgroups completed the review of the first set of courses for triage. It was decided that courses that are deemed acceptable by the subgroup would come forward to the full committee as information items. For courses that require rerouting according to subgroup review, the following steps will be taken:
   a. Notes/comments will be added in curriculog by a member of the subgroup providing guidance to the department.
   b. Google sheet for area triage will be updated with a complete “column F” indicating “approved” or “reroute”.
c. The subgroup will inform Julie Glass when notes are added and google sheet is updated.
d. Julie will request rerouting to Department Chair and Originator.
e. Julie will invite Department Chairs of Departments with a sufficient number of rerouted courses to meet with the GE Subcommittee.

For 1/18 Agenda: The GE Subcommittee would like to provide Departments with a list of exemplars. These will be identified at the next meeting of the Subcommittee.

For 1/18 Agenda: Philosophy and Management will be invited to attend to discuss rerouted courses.

For 1/18 Agenda: Julie will create new Curriculog Agendas for Areas B, C and D, for triage by the same subgroups. These courses will be discussed by subgroups at the meeting as time permits. Also will consider “information items” of courses approved by subgroups on 1/12.

A discussion of requirements for B6 will occur at the GE Subcommittee meeting on 1/25. Caron Inouye will lead this discussion.

Respectfully submitted,
Mitchell Watnik, subcommittee secretary