Minutes of the General Education Subcommittee  
April 25, 2018  
SF 329  
2:00 pm – 3:50 pm

Present: Eileen Barrett, Patrick Fleming, Julie Glass, Rita Liberti, Sarah Nielsen, Filippo Rebessi, Mitchell Watnik, Chongqi Wu, Meiling Wu.

Absent: Larry Bliss, Zach Hallab, Caron Inouye, Aline Soules.
Guests: Vish Hegde, Zinovy Radovilsky.

1. **Approval of the Agenda.** Glass called the meeting to order at 2:02. (M Barrett/S Liberti/P) to approve.

2. **Approval of the minutes.** (M Barrett/S Fleming/P) to approve.

3. **Reports.**
   a. **Chair.** Glass announced that CIC 39 was forwarded to the Senate by ExCom finally. (M Watnik/S Liberti/P) to forward all of the held B6 cross-listed courses as formally approved. Glass reported that a message was recently received from the Chancellor’s Office asking not to outwardly refer to “categories” for MMP.
   b. **GE Director.** Inouye was absent.
   c. **Semester Conversion.** Nobody was present.

4. **New Business.** (Approvals are unanimous unless stated otherwise.)
   a. The subgroups discussed their courses.
   b. **ES 308 for Sustainability, INDE 390 for B6, ANTH 110 for B2** (M Glass/S Watnik/P).
   c. **MLL 211 for C1** (M Nielsen/S Glass/P). (The subgroup asked for a slight edit, which Wu indicated would be done.)
   d. **GS 321 and 322 for E** (M Glass/S Rebessi/P). There were concerns about the course description reading “this valuable course....” A request was sent asking to remove “valuable”.
   e. **MLL 366.** Subcommittee members asked about the course learning outcomes. The form was praised for its thoroughness, but members asked for specificity about “quantitative and qualitative analysis.” M Wu responded that there may be content and/or textual analysis and instruction would be given on the methods as required. (M Liberti/S Rebessi) for D4.
   f. **MGMT 350 for B6.** (M Barrett/S C Wu/P) There was considerable discussion with the guests, who indicated orally how the form will be altered to address members’ concerns.
   g. **MUS 112.** (M Barrett/S Liberti/P) to reject the proposal. There was concerns that the course had a prerequisite which is a majors course. The course also didn’t appear to adequately address the outcomes. Should Music wish to reapply, it is recommended that they speak with the subcommittee to better understand the concerns with the application. (The application had been routed by the Dean at a previous step, but not altered by the department.)
   h. **GE Forms.** There was praise for Inouye’s effort on the revisions. There were comments about the proposed promise of exemplars. Some members felt an FAQ with “general
advice” would be better. (It would dissuade templates and have more immunity to changes in the forms, e.g., B4.) Some general advice would be “some responses seem to be concerned solely with course content and not address the GE learning outcomes. Some responses seem to just indicate the learning outcomes will be met, without addressing how the course does it. It is best to address the learning outcomes in the context of the course.” Nielson recommended that the 2b steps in the B4 applications be replicated in C4 and D4. There was consensus that the syllabus, course description, course learning outcomes, and answers to 2a and 2b are all consistent and coherent.

5. **Adjournment. (M Liberti/S Nielsen/P).** The subcommittee adjourned at 3:32 PM.