Minutes of the General Education Subcommittee
May 23, 2018
SF 329
2:00 pm - 3:50 pm

Present: Larry Bliss, Patrick Fleming, Julie Glass, Zach Hallab, Caron Inouye, Sarah Nielsen, Filippo Rebessi, Aline Soules, Mitchell Watnik, Chongqi Wu.

Absent: Eileen Barrett, Rita Liberti, Meiling Wu.

Guests: .

1. Approval of the Agenda. Glass called the meeting to order at 2:00. (M Nielsen/S CQ Wu/P) to approve. (M Glass/S Watnik/P) to add CS 100 proposal.

2. Approval of the minutes. (M Bliss/S Rebessi/P) to approve. A quoted phrase was adjusted.

3. Reports.
   a. Chair. Glass was thanked for her leadership for three years by subcommittee members.
   b. GE Director. Inouye reminded subcommittee members of documents she has placed on a google drive regarding GE issues and thanked members for their help in editing and called for additional input. Glass noted that CIC should charge next year’s GE Subcommittee with helping move forward the GE review and assessment processes.
   c. Semester Conversion. Nobody was present.

4. New Business. (Approvals are unanimous unless stated otherwise.)
   a. POSC 340 (M Inouye/S Hallab/P) for C4.
   b. CS 100 (M Glass/S Watnik/P) to table. There is no co-requisite established yet. Math will work with CS to create a co-requisite. The CS Department was really targeting 2019-20, according to Glass.
   c. ES 325 (M Glass/S Rebessi/P) to accept the name change and slight course description change.
   d. Referral to CIC for standing committee status. Glass asked for and received consent to allow her, Watnik, and Inouye draft a document for CIC consideration next year.
   e. Developing an FAQ/guidelines. There was discussion about how to format such a document, most particularly how to address the two columns in 2a.
   f. Detailing the policies and procedures for GE Course Review. This includes GE course certification, recertification, modification, and decertification. The group worked on the related document in Google drive.

5. Adjournment. (M Fleming/S Soules/P). The subcommittee adjourned at 3:21 PM.