

Faculty IT Advisory Committee

Monday May 19, 2014

12:00pm — 1:30pm

Committee Members Present: Kevin Brown, Andrew Carlos, Bridget Ford, Grant Kien, Aline Soules, Mitch Watnik, Nancy White, Jiming Wu

Committee Members Not Present: Jessica Weiss

IT: Borre Ulrichsen, Matt Collins, Ron Santiago, Mercedes Alvarez

1) Approval of Agenda

Motion to approve agenda: Andrew

Second the motion: Jiming

All approved.

Add to the agenda “13-14 CAH 2: Resolution to request larger computer classrooms”

2) Approval of the 5/5/14 minutes

Motion to approve agenda: Aline

Second the motion: Andrew

All approved.

3) Report of the Chair

Mitch: LMS Subcommittee was discussed again in the Senate; there was opposition. At the next Senate meeting, Mitch is going to recommend that something be decided on, even if it's a different option than the LMS Subcommittee that is being proposed.

Open discussion ensued about the following:

- How ITS and the faculty members on a committee could work together to perform the evaluation.
 - o Aline emphasized how this evaluation process needs to be something the faculty feels ownership of.
- How to get more input from faculty members during the evaluation process, such as town hall meetings, surveys, etc.
- Whether faculty members or students would actually want to change LMS systems.
 - o Jiming pointed out that some of the faculty members in his area did not want to be part of the LMS Subcommittee because they did want to change LMS systems.
- How faculty members do not currently have an incentive to spend time evaluating different LMS systems

- Perhaps ask Jessica for the LMS Subcommittee to be set up as a FLC with a stipend.

4) Report of the CIO

Borre: Just rolled out Blackboard Mobile Learn for students. No tickets on it.

Matt: Saw a recent spike in usage. Will have more data about usage at a future meeting.

Borre: Good report in the Pioneer about the replacement of XP computers on campus. Will be a big focus for ITS this year (almost 700 XP computers still on campus, which represents about ¼ of computers on campus). ITS will refresh XP computers for individuals (staff or faculty) if they only have 1 computer. If individuals have more than 1 computer, then their department may be asked to pay for the replacement of the additional XP computer.

Aline: Someone mentioned that there is a Knowledge Base in IT? Does this exist?

Borre: Yes, this is accessed from the Service Desk Home Page.

Aline: Maybe this should be advertised more.

5) New Items

a) Check in on development of Student Affairs webpage that describes software titles available for students

Not discussed.

b) Check in on VoiceThread

Not discussed.

c) Referral from FAC regarding student evaluations of teaching (Luther Strayer, Tom Bickley, 12:30 time certain)

Mitch: Wrote a referral about student evaluations of teaching. FAC suggested that ITAC be asked about to provide input on electronic evaluations going forward and possible options.

Mitch: Surveys are now being populated later during the term, to prevent students who have withdrawn from courses from receiving electronic evaluations.

Mitch: At some other institutions, students get their grades earlier if they complete the evaluations (to incent students to complete the evaluations).

Tom and Luther: The questions have been revised by the current subcommittee (30 questions). The questions are focused on student learning, and they have been received well by students who have seen the questions so far.

Grant: He has seen evaluations where students were clearly not in the class.

Mitch: Even if they haven't been attending, they are still entitled to do the evaluation.

Recommended that one of the questions be "What was the name of the instructor"; this should help identify students who did not actually take the class.

Bridget: Supports anything that can be done to get more students to complete the evaluations.

Will students be able to do evaluations on their phones / mobile devices?

Tom and Luther: That is the goal.

Linda: Put in a Service Desk ticket to include a link to the online evaluation in Blackboard. The goal is not to replace the evaluation tool (Class Climate), but to put links to the evaluation in Blackboard so that it's easier for students to access.

Mitch: Will try to get the ITAC members access to the draft version of the new evaluation form.

Borre: Matt is looking into getting a link to the online evaluation form into Blackboard.

Borre: If there are problems with who is getting the evaluation, please report these problems to the Testing Office (Donna Wiley), who will then work to ITS if needed.

d) CSUEB Virtual Community (Corey Gin, 12:45 time certain)

Corey: Here to discuss some ideas for a virtual community for faculty and staff.

Main option identified so far is to set up a Google Group, and invite people into the group.

- Threaded discussions.
- Someone has to be responsible for the group.
- People have to be active in it.
- People don't like to get emails if it's not something they subscribed to. So would need to figure out how to promote this.
- Putting the group together is easy. Populating the group with people who want to be in it and who stay active in it is the hard part.

Bridget: Is there a moderator?

Corey: There doesn't have to be a moderator. For this group, you probably don't need a moderator. Could provide guidelines for what to post, and what is appropriate or not. The community can police itself.

Grant: To clarify, the goal is to have an informal forum for communicating with faculty and staff, and something different from Massmail. Has Twitter been considered for this?

Borre: Massmail may be something we want to get rid of.

Corey: Twitter might be an option.

Aline: Must keep business and social information separate, since everyone needs to know about official information being communicated, but some people may not be interested in the social communication.

Corey: Might be good to check with Jeff Bliss, since he's in charge of official communications on campus.

Andrew: Might be good to set this up over the Summer, and talk about it during Back to the Bay.

Corey: Will provide a written summary of what he plans to do with this.

e) Chancellor's Office initiatives presentation (Linda Dobb, 1:10 time certain)

Linda: Shared information that is in the following presentation:

<https://drive.google.com/a/csueastbay.edu/file/d/0B23cOgaXCd5cWUdqZVVoVksybzg/edit?usp=sharing>

Bridget: To what extent are departments that have bottleneck courses being engaged?

Linda: Departments have been asked, but it takes a lot of will and effort. Will try to get faculty more involved next year (assuming this is offered again by the CO next year).

6) 13-14 CAH 2: Resolution to request larger computer classrooms (new agenda item)

Mitch: ExCom rejected the request for larger computer classrooms.

7) Adjournment

Adjourned at 1:40pm.