



---

**INFORMATION TECHNOLOGY ADVISORY COMMITTEE**

14-15 ITAC 1  
April 08, 2015

**TO:** The Faculty Affairs Committee

**FROM:** Dr. Joshua Kerr, ITAC Chair

**SUBJECT:** 14-15 ITAC 1: Referral on which students should be eligible to fill out evaluations

**PURPOSE:** Response to referral from FAC regarding student evaluations

**ACTION REQUESTED:** That FAC request APGS/Testing to communicate with vendor to populate emails for course evaluations after the withdrawal deadline, Spring Quarter.

**BACKGROUND INFORMATION:**

On May 7, 2014, ITAC received the following charge from FAC:

Issues in Class Climate system –students who withdrew from a course were sent an evaluation. Emails sending out evaluations were populated during Week 6, an issue having to do with the vendor. Donna Wiley follow up: populated at the beginning of week 7 (withdrawal deadline). Gailey suggested that perhaps this system could be run on Blackboard or PeopleSoft. Ginno suggested that perhaps this referral should go to ITAC. Watnik suggested a cross-referral, but confirmed that this should stay with FAC and should be an FAC recommendation.

On April 6, 2015, ITAC discussed the referral by FAC on students eligible to fill out evaluations. The ITAC committee recommends requesting that the appropriate administrator, beginning Spring Quarter, 2015, communicate with the vendor and have the vendor adjust the date of population for course evaluation emails until after the withdrawal deadline.

Beginning Summer Quarter, 2015, SEL will be delivered through Blackboard pending successful integration of class climate.