

ITAC Minutes 4/20/15

Meeting called to order 11:49 am

1. Approval of agenda (Guo/Wen). Motion to amend agenda – item added (faculty computer refresh); referral to FAC re: student evaluations (Kerr)

2. Approval of minutes (Hedrick/Weiss) – minutes approved

3. Reports

a) Report of CIO

IT by the numbers report to President. Will place on ITAC website. ST 150 walk-in IT help. Students and faculty have access to Microsoft Office 365. Adding network capacity. Blackboard mobile app. Microsoft no longer supports XP computers (security risk) – all must be replaced.

4. Business Items

a) Referral to FAC re: student evaluations

Draft referral from FAC re: student evaluations. FAC sent a referral to ITAC to recommend that the vendor for student evaluations to contact the appropriate administrator to provide student emails after the withdrawal deadline for a course. Previously, students who had withdrawn had received student evaluations; these students should not receive course evaluations.

b) Google Apps Sandbox discussion

Horizon email addresses were created to allow ITAC members to explore Google products for potential use for all CSUEB faculty. The committee will need to make a recommendation to use Horizon emails to expand Google products (e.g. Hangouts, Classroom, etc.).

c) Education Advisory Board – Student Success Collaborative discussion (Tamra Donnelly APGS).

Student success markers and specific courses. Analytical risk factors/indicators. Requires FERPA and training. Advisor notes in SSC downloads daily from PeopleSoft, but does not feedback to PeopleSoft (one-way flow of information). Selective roll out of the program, but would like to get more departments involved.

d) RTP and Blackboard (Linda Dobb)

Discussion of submitting dossiers/5 year reviews on Bb electronically. Anyone who wishes to submit dossiers or reviews on Bb can request a shell in Bb and go forward with departmental approval.

Respectfully submitted,

Michael Hedrick, Acting Secretary