

The Minutes of the Information Technology Advisory Committee

Faculty IT Advisory Committee

Monday, April 6, 2015

11:45am — 1:15pm

LI 2250

The meeting convened at 11:45 AM PDT

Present: Joshua Kerr, CSCI, Chair

Mark Almeida, Student Affairs

Andrew Carlos, Library, CIC

Jiansheng Guo, CLASS, COBRA

Howard Lei, At-large

Dan Martin, CBE

James Mitchell, CEAS, Secretary

Borre Ulrichsen, CIO

Jessica Weiss, CLASS, Director of Faculty Development

Roger Wen, Presidential Appointee

Absent: Michael Hedrick, CSCI, Senate Chair, Eric Neumann, IT, Ian Pollock, CLASS

1) Approval of Agenda: Andrew Carlos asked to have a report on the University *LMS* added. No objections. (Mitchell/M,Carlos/S) (Chair Kerr reminded us that requests to add to the agenda may always be emailed to Ms. Rollins before the meeting).

2) Approval of minutes from 3/2/15 (Lei/M,Wen/S) Approved.

3) Reports

Report of the CIO :

a) The new campus mobile app (CSU East Bay Mobile) is now available. Features include: News, Library, Athletics, Directory, Video, Map, Blackboard, Calendar, Social and Dining. Positive feedback is already being received. Committee members are asked to download the app and review it before the next meeting.

b) The *MYCSUEB* portal has a new “look” to it. It is now being housed off-campus in Salt Lake City. Support for MYCSUEB was not as prompt last week. Going forward, support should improve.

c) A list of possible agenda items was passed out including:

Discussion with University Registrar

- Advising
- Transfer Evaluation
- Articulation. Who accepts courses from other institutions?
- Major check
- Add/drop classes

Discussion with Advancement/Web Team

- How to establish subdomains (e.g. *rmedia.csueastbay.edu*) or tertiary domains (subdomains of subdomains?)
- New campus web site

Discussion with APGS

- Curriculum Management
- RTP
- EAB/SSC demo and roadmap

Discussion with University Counsel/Privacy Expert

- Google Privacy

It was determined that RTP (with Dr. Linda Dobb attending), the new campus website, and how to establish subdomains should be given priority for the committee's consideration. Borre Ulrichsen stated that a folder can be created in the *Google drive* for us to review before each meeting.

Information security should be a continued focus.

Mark Almeida mentioned there is now software for tracking student extracurricular activities.

Roger Wen stated that CSU Monterey Bay has a system that offers students the chance to investigate where there are available service learning opportunities. We are investigating this for CSUEB.

4) **Business Items:**

- a) Expansion of Google Apps (Google Classroom, YouTube, Hangouts)

Borre Ulrichsen stated that he received an email requesting that the committee members have a 'sandbox to play in', so that these core apps could be researched by committee members. After much discussion, it was determined that each member would have their *Horizon* account (re) activated. Dr. Li-ling Chen in CEAS will also need access.

(Note: The committee requested that the pros and cons of eliminating *Horizon* email be discussed at the next meeting.)

b) BlackBoard technical update

Roger Wen stated that he is working with David Corral on the update. Blackboard is fast-becoming a 24/7 available platform. Accordingly, CSUEB will be asking Blackboard to host our platform out-of-state. CSUEB will still maintain administrative control and all faculty files, etc. will remain accessible in the current format. Older files will be archived at CSUEB for faculty and administrator accessibility. Blackboard is currently offering the same hosting service for San Diego State University, CSU Channel Islands and CSU San Bernardino.

This migration will “go live” for the start of Summer Session (June 22, 2015).

Note: This move toward Blackboard hosting the platform will not impact any move by CSUEB to adopt another Learning Management System (LMS).

c) Discussion of which students should be eligible to participate in Student Evaluations of Learning (as noted in 5/7/14 FAC minutes)

Roger Wen stated that there was no current issue as cited in the FAC minutes. Beginning in Summer 2015, Student Evaluation of Learning will be delivered without issue. The committee requested Chair Kerr to draft a memo to FAC, stating that any concerns related to the matter will be addressed in the new Blackboard migration. Dr. Wiley, from Graduate Programs, will be able to align evaluation distribution with the add/drop/withdrawal dates for courses, so that only active students may participate in the evaluation of courses.

Added item: LMS Committee: Andrew Carlos stated that it was determined that the LMS committee is not a subcommittee of ITAC. It is a standing committee that reports directly to the Academic Senate. Currently, potential new vendors are being explored but nothing concrete has occurred. Roger Wen stated that a focus group is being set up.

Chair Kerr asked about the possibility of Blackboard grade book and PeopleSoft final grades interface, so that grades did not have to be manually entered more than once. Roger Wen stated that such interface is feasible, but once a grade is entered, it can't be changed, even if it is before the Tuesday After Finals Week deadline. No further action will be taken.

5) Adjournment (Weiss/M, Carlos/S) the meeting adjourned at 1:20 PM PDT.