

## **The Minutes of the Information Technology Advisory Committee**

### **Faculty IT Advisory Committee**

Monday, May 4, 2015

11:45am — 1:15pm (1:10 PM)

LI 2250

The meeting convened at 11:45 AM PDT

**Present:** Joshua Kerr, CSCI, (Chair), Mark Almeida, Student Affairs, Andrew Carlos, Library, CIC, Jiansheng Guo, CLASS, COBRA, Michael Hedrick, CSCI, Senate Chair, Howard Lei, At-large, Dan Martin, CBE, James Mitchell, CEAS, (Secretary for spring quarter), Eric Neumann, IT, Ian Pollock, CLASS, Borre Ulrichsen, CIO, Roger Wen, Presidential Appointee

**Absent:** Jessica Weiss, CLASS, Director of Faculty Development

**1) Approval of Agenda:** Guo/Hedrick –Unanimous

**2) Approval of minutes** from 4/22/15 (Carlos/Hedrick – note, all but Mitchell were present, Mitchell was excused at a conference) - Unanimous

### **3) Reports**

#### Report of the CIO :

- a) We are well on our way to migrating to a new electronic documenting system (OnBase by Hyland), away from the paper-based model. The new system will be available this summer.
- b) Student Affairs is looking at a new solution for managing student club and activity events. At the next meeting, ITAC will be presented with the system Student Affairs is recommending that we move forward with.,
- c) We are working with the Office of Service Learning in order to track student participation in service learning activities. CSUMB has built a system for this kind of tracking, but it doesn't transfer well to other campuses. The Chancellor's Office is working on a revised version that will work for multiple campuses, this version is expected to be available during Fall 2015.
- d) The Blackboard migration to a hosted environment will take place over the summer and will not impact any campus-based instructional activities.
- e) The virtual computer lab is on schedule for migration this summer. Students and faculty should find it easier to use.

f) Eric Neuman stated that the “classroom of the future” group has met for the past few months, and is forming a sub group. There should be an upcoming computer reset and renewal. Jiansheng Guo stated that COBRA wants ITAC input on this renewal. ITAC should consider if it wants to be involved in this reset process. (Note, there are 3700 CSUEB computers, and 1200 are in labs. The rest go to administrators, admin. Support and faculty).

Discussion with Glen Perry, Project Manager for Semester Conversion:

Semester Conversion:

- Will be completed by Fall 2018
- The semester conversion activities may be found at both [www.csueastbay.edu](http://www.csueastbay.edu) on a tab “Semester – Conversion Fall 2018”, and also by simply searching for “semester conversion” on the campus website.
- Workload is driving many decisions related to semester conversion.
- The only quarter campus not scheduled for converting is SLO.
- Every department chair has received the mandate with funding amounts in order to accomplish departmental objectives
- Most departmental work will be accomplished by the end of next year. Some departments will be having summer workshops.
- The objective is to improve the overall learning experience, and make it appealing for students to come to CSUEB. No student will be harmed by CSUEB going to semesters.
- There will be technology implications, especially as related to PeopleSoft.
- There will be a summer 2018 term, much like summer session.
- 2016-17 will be the year for articulation agreements to be executed.
- Fall 2017 will see the beginning of advising students who will be impacted by the crossover. Undergraduate advising will take a lot of time.
- A ten-year academic calendar is being discussed.
- The university’s website will also undergo a redesign.

The meeting concluded at 1:10 PM. Next meeting on Monday, May 18<sup>th</sup> at 11:45 AM.

/jm