

CALIFORNIA STATE UNIVERSITY, EAST BAY
INFORMATION TECHNOLOGY ADVISORY COMMITTEE

Minutes of the meeting of October 5, 2015

Present: Joshua Kerr (Chair),
Jiansheng Guo (Secretary, CLASS, COBRA),
Andrew Carlos (LIB),
James Mitchell (CEAS),
Eric Neumann (ITS),
Ian Pollock (CLASS),
Borre Ulrichsen (CIO),
Roger Wen (Presidential Appointee),
Jessica Weiss (CLASS, FDC)

Apologies: Joana Chavez (Student Rep.),
David Fencsik (CSCI),
Pablo Garnica (Student Rep.)
Michael Hedrick (CSCI, Senate Chair),

Visitors: N/A

Meeting convened at 12:05 pm

1. Introduction and Welcome

As Senate Chair was not present, ExCom member James Mitchell welcomed all members to the new AY, and delegated the chairing of the committee to 2014-2015 ITAC Chair Joshua Kerr to proceed with the agenda items.

2. Election of Chair and Secretary

- a. Chair: Joshua Kerr was elected Chair for 2015-2016, Mitchell/Guo, unanimous
- b. Secretary: Jiansheng Guo was elected Secretary for 2015-2016, Guo/Mitchell, unanimous

3. Approval of the Agenda

Approved: unanimous

4. Reports

a. Report of the CIO

- i. IT Project Updates:
 - a) Reorganization of IT, announced to campus via email, focusing on security
 - b) IT Security Awareness presence at Back to the Bay and Al Fresco
 - c) FBI visits on Oct. 13th 2015 for cyber security education, show movies, will announce (members: commented that it should also

include information about government monitoring of campus members)

d) Semester conversion:

- ITS main focus is on PeopleSoft (members: question on student advising and degree auditing)
- Got recommendation from other campuses: try not to switch LMS in the middle of the conversion

5. Business Items

a. Google Apps:

- ITAC document on Google Apps will be on Senate meeting on Tu. (Comments: Make sure ITAC has rep. Kerr and Mitchell will be there.)
- If Senate approves, IT will have a plan to roll it out. Some are already available, but IT doesn't have expertise for support for all Google apps. If there is any special needs for earlier access, talk to CIO. Possible items in the apps: Classrooms, YouTube, etc.
- CIO will provide list of items that can be turned on, so Kerr and Mitchell can present at Senate meeting.
- IT Support will be limited, so a community support model must be established.
- Suggestion: create a listserv, for self subscription to a support forum.
- Bringing in other Google apps can be possible, if the interested faculty can bring the Google "content experts", and talk to IT.
- *Hangouts* is on now. *Classroom* is not yet. Any problem should open a ticket.

b. Bay Cloud (Neumann)

- VCL is migrated to campus cloud.
- Bay Cloud is a mobile desktop anytime anywhere. Can simply assign students with NetID.
- Background: now 1200 computers in the labs, 600 general access, 600 special purpose. Goal for Bay Cloud is to use the 600 general purpose computer as terminals, to make more years of use out of the computers. Another option for students to use.
- Need a plan to move forward. Not all labs can be virtualized, but with additional investment from campus, the solution can be expanded.
- Also can develop Apps, some are rolled out, like grouping students in science.
- Now can handle 200 simultaneous students, with potential to up to 600 without needing additional hardware. If beyond that, additional hardware capacity will be needed.
- ITAC needs to find out needs, and then explore funding.
- Needs to present to ExCom, present needs, cost, also savings from the hardware, labs, etc.
- Statistics Dept is using it in classrooms, and liked it.
- Campus cloud capacity can add a few addition hundred.
- Additional info: MS Office is free to students now, students have been reminded.

- VPN is possible in the Cloud now. Go to VIEW to access VPN now.
- c. High Performing Computing Clusters**
- Being developed. A new faculty is using it.
 - CBE analytics needs it for Oracle enterprise (installed in Summer).
 - If needed, contact CIO or IT.
- d. Updates on CSU Video conferencing solution (CIO)**
- New versions can see 20 individuals at once, easy recording, setting up a physical conference room with video conferencing. CIO is on CSU committee for reviewing this software.
- e. Updates on Learning Platform Solution**
- **BB** expires Fall 2016. RFP is going out in the Spring of 2016, looking at alternatives, CSU committee working on it. CSUEB has option for one year contractual extension for 2016-2017.
 - Question: Any exploration on Moodle open source? Instead of buying, any attempts for building across campus groups? Answer: No, this is a CSU procurement committee. In the future, CSU may sign Master Enabling Agreements with multiple vendors, allowing campuses to choose their preferred solution.
 - Campus needs to think about it now, as it takes years for the selection, purchasing, implementation and conversion process. Evaluating options for East Bay is the responsibility of the CIC LMS subcommittee.
- f. Lecture Capture**
- Neumann needs comments and suggestions on what Faculty needs and want for the lecture capture recordings, as the video recording requires increasing storage. Verbal comments or written comments would be fine.
 - Comments: current recording by LC is a bit cumbersome, *Swivel* might be a better system.
 - We don't yet have a clear policy on recording retention time.
 - A general recording retention policy should be developed on campus, not just Lecture Capture.

5. Adjournment

Meeting adjourned at 1:25 pm

Respectfully submitted
 Jiansheng Guo
 ITAC Secretary