CALIFORNIA STATE UNIVERSITY, EAST BAY

INFORMATION TECHNOLOGY ADVISORY COMMITTEE

Minutes of the meeting of March 7, 2016, SF 326

Present: Joshua Kerr (Chair, CSCI),
Jiansheng Guo (Secretary, CLASS, COBRA),

Andrew Carlos (LIB),
Pablo Garnica (Student Rep.),
David Fencsik (CSCI, At-large),
Pei-Hui Hsu (CBE),
James Mitchell (CEAS),
Ian Pollock (CLASS, At-large)
Borre Ulrichsen (CIO),
Jessica Weiss (CLASS, FDC),
Roger Wen (Presidential Appointee),

Apologies: Joana Chavez (Student Rep.),
Nicole Davidson (Student Rep.)
Eric Neumann (ITS),

Visitors: Thomas Dixon, Information Security Officer, ITS
Gene Lim, Director, System and Infrastructure Engineering, ITS
David Corral, Director, Applications Management Services, ITS (scheduled for BB discussion, but unable to attend)

Meeting convened at 12:05 pm, SF 326

1. **Approval of Agenda**
   PH/DF Unanimous (meeting place on Agenda should read "SF 326", not "LB2750")

2. **Approval of 2/15/2016 minutes**
   DF/PH Unanimous

3. **Reports**
   a) Report of the Chair
   i. Met with Jim Murray, chair of FAC about the recommended faculty application software. Thanks to all ITAC members for timely responses by email. Excom sent request for recommendation about the software to ITAC and FAC, but JK never receive the email. Hence the last minute rush. Now FAC sent the document, with referral to ITAC. Now it is no longer an issue, as AA thought FAC already approved it, and started the purchase order. Also, ITAC's role was just recommendation, not making a decision. So order was placed by AA now.

b) Report of the CIO
   i. ITS has configured Google to make it easier to share documents faculty/staff and student (horizon) domain, need to get faculty feedback. Comments should be sent to Gene Lim or Borre Ulrichsen.
   ii. More features on Youtube. Thomas Dixon was to check about turning on Google Plus to make the additional Youtube features available. Google Plus requires birthday of users. So needed to check with CSU for legal issues on this. Plan to add a note prior to enter, indicating the FERPA issue. When turning on Google Plus, students are entering into a Google one-on-one individual agreement. So the extra page/notice would clearly indicate that. The page language will be shared to ITAC members for comments.
       Comments:
       a. JC: improvement, shorter is better
       b. RW: would students check Agree box?
           Cannot be done via check box due to protection of minors act.
           Plan to Spring quarter turn on
       c. Can we count on that date?
           See no potential problem.
   iii. Data retention issues: RW was concerned about BB data storage (15 years old, taking space). ITS is also concerned about other data. Will bring ITS staff to discuss that. CSU has all detailed policy for data retention, and we need to work on that in the future.
   iv. A faculty approached BU concerned about losing recording services, regarding the removal of the recording studio facility (the recording facilities will be merged with those of the recording studio in Communication Dept. studio in LB basement). If anyone has concerns, please let BU know.

4. **Business Items**
   a. **The future of BlackBoard**
      Roger Wen
      David Corral (in absence)
      Benefits and focus in switching from home based to Provider based server:
           eliminate downtime and breakdowns (before they were about 35 days/year, but now just 24hrs/year)
           Interface with other software
           Faculty can made decision for look and feel of the page set up, by clicking a switch. Similar to BBStudent mobile version.

           SaaS = Software as a Service.

           Bringing in Ultra interface, which is supposed to be better looking and easier to use than the current interface.

           Using SaaS brings in more redundancy and reduces downtime.

We are in now the SaaSing environment. Users won't notice anything, as they look the same.

All the old links should work.
Questions:
- Can students use old notes from past courses?
  Instructor control accessibility of past courses. So please contact instructor.
- How long are data kept on BB?
  BB keeps course data for 5 quarters, and then download data to local server/storage.

RW is on the CSU strategic LMS integration committee. CSU has sent out RFP for bidding with a deadline on behalf of the Committee. Top scoring companies will be invited for presentation, including: BB, Moodle, Desire2learn, etc. Current contract with BB expires 6/2016, and there is 12 month extension. Committee aims at making a decision by the end of March 2016.

b. **Palo Alto Networks: 1:00 pm time certain**
Thomas Dixon, Information Security Officer, ITS
Gene Lim, Director, System and Infrastructure Engineering, ITS

Campus Firewall is aging, across CSU. Palo Alto Networks provides many options, with hardware and basic features funded by CO

March 2016 is for installation of hardware and firewall rule translation.

Campuses will have the option of implementing additional security features in 16/17. When it is time to decide on what additional features to add for CSUEB, ITS will consult ITAC and other faculty organizations.

Questions
1. Any downtime in installation?
   Not anticipated now. If there is any, will announce it.
2. Juniper system, is the current Virtual Private Network (VPN) changing?
   Will need to upgrade the system, but VPN won't go away.
3. Any added interference with the user functionality?
   No.
4. Is there any priority ranking for the Fire Wall? Like prioritize Zoom over gaming?
   Not an issue now, as we have adequate band width for all needs now.

c. **15-16 FAC 9: Response to Executive Committee referral regarding problems with usability and function of Faculty Search online application process**

Interfolio will be purchased and function soon. Goal is June 2016 availability for incoming search applications. Only for faculty search application now. Although it has the potential for RTP use, it is not intended for it for now.

5. **Future Agenda Items**
    a. Car sharing service discussion, with Brenda Madrigal and Derrick Lobo (didn't cover at this meeting)
    b. Accessibility issues (new suggestions) (from 2/1/2016 agenda)
    c. ITS data storage issues (see 3b.)

6. **Adjournment**
    Meeting adjourned at 1:30 pm

Respectfully submitted
Jiansheng Guo
ITAC Secretary