

CALIFORNIA STATE UNIVERSITY, EAST BAY  
**INFORMATION TECHNOLOGY ADVISORY COMMITTEE**

Minutes of the meeting of April 4, 2016, SF 329

Present: Joshua Kerr (Chair, CSCI),  
Jiansheng Guo (Secretary, CLASS, COBRA),

Andrew Carlos (LIB),  
Pablo Garnica (Student Rep.),  
David Fencsik (CSCI, At-large),  
Pei-Hui Hsu (CBE),  
Nicole Davidson (Student Rep.)  
Ian Pollock (CLASS, At-large)  
Borre Ulrichsen (CIO),  
Jessica Weiss (CLASS, FDC),  
Roger Wen (Presidential Appointee),

Apologies: Joana Chavez (Student Rep.),  
Eric Neumann (ITS),  
James Mitchell (CEAS),

Visitors:

Meeting convened at 12:05 pm, SF 329

**1. Approval of Agenda**

PG/AC Unanimous (meeting place on Agenda should read “SF 326”, not “LB2750”)

**2. Approval of 2/15/2016 minutes**

PG/AC Yeas, 7  
Nays, 0  
Abstention, 1 (AC, not present at that meeting)

**3. Reports**

a) Report of the Chair

- i. Next ITAC meeting was scheduled 4/18, a scheduled strike day  
Propose to cancel 4/18 meeting cancelled, and hold 2<sup>nd</sup> ITAC April meeting on 4/25,  
same time, place TBD  
PH/DF unanimous
- ii. Replacement Chair for remainder of Spring, due to JC teaching schedule  
Volunteers: AC Acting Chair for remainder meetings of Spring, 2016  
Unanimous acclamation

b) Report of the CIOs

- i. Introducing Nicole Davidson: student rep, knowing a lot about PS
- ii. EN is on vacation, but will come back next meeting for Lecture Capture discussion
- iii. In the next few days, Google Plus will be turned on, after some delay from CO for policy issues. If one uses the Core, one (whether faculty, students, staff) is covered by university policy; if beyond that, one is under individual agreement with Google.
- iv. CSUEB is in the new Firewall system, Palo Alto Networks, and the transition is very smooth. Transition occurred some time last week. CSUEB can subscribe more security features from the new system for additional cost (can purchase black list, white list, looking at traffic, etc.)
- v. Next meeting can bring someone to talk about the Share Drive issue, if needed.
- vi. Next meeting can bring someone to talk about Data Retention issue, and CO policy on that, including RW's concern and questions about course data in BB.
- vii. Cloud-based phone system will be implemented. It uses network plug. The Vender MyTell, has a pilot for 100 phones that starts this year, and 6/30/2017 all campus will have the system. But CSUEB will also keep the landline in the hallways for emergency, if the old building has the copper wire already. Anyone interested in being one of the 100 pilot users can contact CIO.  
Q: How to get faculty feedback about the functionalities?  
A: Will visit offices and see what is being used now, and work with that need.
- viii. All ITS staff will move to LI by the end of this calendar year. All ITS, except for Data Control staff, will be in LI (basement and first floor).

**4. Business Items**

**a. Web site redesign**

Vender was awarded the contract for CSUEB web redesign. A presentation by the Vender is scheduled for 4/20 12-2 pm, to introduce the web site vender, and hope ITAC representatives can attend.

A 2-4 pm meeting intended for more technical issues and staff, is also open to ITAC members, if interested.

CASCADE will remain as the system tool, though will be in a new edition. The vender will only focus on the design, not the change of tools.

Vender plans to complete design by the beginning of Fall 2016, including:

1. Marketing
2. Web sites
3. Major campaign for publicity (alumni, fund raising, etc.)
4. They will primarily do the following, but not Dept. pages (though will design the template):
  - university page,
  - major division pages, and
  - college pages

**Special ITAC meeting for presentation:** 4/20, 12-2 pm for website redesign.

Unanimous.

## **5. Future Agenda Items**

- a. Car sharing service discussion, with Brenda Madrigal and Derrick Lobo (didn't cover at this meeting)
- b. Accessibility issues (new suggestions) (from 2/1/2016 agenda)
- c. ITS data storage issues (see 3b. in 3/7/2016 agenda)
- d. University (faculty, students, staff) onboarding and ITS accounts (email, BB, etc.) issue:
  - i. All horizon and CSUEB emails remain permanently. There should be an information campaign about its availability.
  - ii. For faculty termination, it might be good to talk about this in relation to Onboarding.
  - iii. Make it an agenda item for future meetings.

## **6. Adjournment**

JC leaves 1:10 pm for teaching.  
AC takes over chairing the meeting.  
Meeting adjourned at 1:29 pm

Respectfully submitted  
Jiansheng Guo  
ITAC Secretary