CALIFORNIA STATE UNIVERSITY, HAYWARD
COMMITTEE ON ACADEMIC PLANNING AND RESOURCES

Approved as presented

Minutes of the Meeting of March 1, 2001

Members Present: Carol Becker, Beverly Dixon, Phil Duren, Jennifer Eagan, Jennifer Laherty, Jane Lopus-Chair, Bijan Mashaw, Eric Suess, and Mary Timney.

Members Absent: Frank Martino

Guest: Tom Hird

The meeting was called to order by Chair Lopus at 2:05 PM in the President's Conference Room

1. Approval of Agenda: The Schedule of Five-Year Program Reviews was added as item 8. M/S/P as amended.

2. Approval of the minutes of the meeting of February 15, 2001: M/S/P

3. Report of the Chair:
Chair Lopus will meet with Mass Communication Chair John Hammerback on Monday, March 5 to discuss a modified Five-Year Review for their department. Senate = Executive Committee approved CAPR = Psychology Review at their last meeting and sent it on to the full Senate.


5. Review of CAPR Response to the Theatre Arts Program Review:
Minor corrections were made to Jennifer Eagan = prepared report. M/S/P to accept CAPR = response. [Yea 9, No 0, Abstentions 0]

6. Review of CAPR Response to the Geological Sciences Program Review:
Tabled until a future CAPR meeting.

7. Final Approval of the Revision of the Interim Policies and Procedures for Five-Year Reviews and Plans and Coordination with the Guide to Regular (Tenure-Track) Faculty Hiring at California State University, Hayward, 2000-2005 (Committee A Report):
Minor changes to the document and appendix were made. CAPR agreed to include an attachment to directly address the coordination of the Five Year Program Review document with the Committee A Report. The attachment is essentially a revision of a memo written by Mike Hedrick (11/16/00) on this issue.
M/S/P to accept the revised Policies and Procedures for Five-Year Reviews and Plans [Yea 9, No 0, Abstentions 0]

As a side topic, CAPR briefly discussed our charge (per BEC-11) to review the priority listings of new tenure-track hire requests from the four Schools and the Library in the Spring Quarter. We reflected on ways to correlate the Five-Year Program Reviews to the review of TT hires. It was noted that the Library does not prepare a Five-Year Program Review and any attempt to correlate the Five-Year Program Review to the review of TT hires would have to make some kind of exception for the Library.

Tom Hird raised the topic of long range hiring plans by the schools. He strongly believes that this is an important and neglected topic, and asked CAPR to consider it in conjunction with their review of requests from the Schools and Library for tenure track hires.

8. Five-Year Program Review Schedule:
Chair Lopus distributed the revised schedule for Five-Year Program Reviews. Minor changes were made to the schedule. Chair Lopus will seek further clarification with the Department of Chemistry and Biochemistry to determine if they wish to include biochemistry in their review this year, which would put the two programs on the same review schedule. She will also contact Dean Tontz about reviewing the off-campus programs in the School of Business and Economics at the next SBE Five Year Review.

The meeting was adjourned at 3:45 PM.

Submitted by,

Jennifer Laherty, Secretary