CALIFORNIA STATE UNIVERSITY, HAYWARD
Committee on Instruction and Curriculum

Minutes of the meeting of 7 May 2001

Approved as Presented

Members present: Carl Bellone, Kevin Cadogan, Judith Faust (Recorder), Terry Kelly (Chair), Dave Larson, Rita Liberti, Cesar Maloles, Fung-Shine Pan

Members absent: Evelyn Padua Andrews, Barbara Paige, Kelly Steele

Chair Kelly called the meeting to order at 2:50 p.m.

1. Approval of the Agenda. The agenda was approved with the addition of the following items:
   6. New Business
      a. Proposal of Geology 3030 and 3040 as Upper Division General Education, Area E, Capstone courses
      b. Cluster course number changes

2. Approval of the minutes of the meeting of April 30, 2001.
The minutes are not available yet, and will be sent out via email for approval when they are.

The chair reported that the Healthy Communities, Minds and Bodies cluster proposal was going to the Senate, as provided for in Senate procedures. The chair also welcomed Associate Vice President, Curriculum & Academic Programs, Carl Bellone, to his first meeting as AVP.

4. Report of the Associate Vice President, Curriculum & Academic Programs.
The AVP said he had nothing beyond what the chair had reported on already regarding the cluster information.

5. Old Business
   a. Service Learning
      The chair said that what was expected of CIC essentially was a definition of service learning, approval of a job description for the position of Director of Service Learning, whether the Director's position should be a faculty position, and relatedly whether the current interim director, Mary D'Alleva should continue on in the position until such time as a permanent director is hired.

      The question was asked to whom does this position report? The chair replied that the current director reports to Assistant Vice President, Instructional Services, Mack Lovett. It was mentioned that if this were a faculty position, would it still report to AVP Lovett. There was some discussion of the job description provided, with definite issues regarding the wording implying the director or coordinator would have great power to make or break, initiate courses - without being a faculty member.

      It was pointed out that at this point this seemed to be an administrative position, with an administrative view of what this entails. The possibility of this being a new faculty position was proposed, with the first 2 years of appointment devoted to this position - then others could apply
to do this with release time. One member suggested we look at the number of new administrative
hires in the last 2 years versus new faculty hires. During the discussion, a document was read
that indicated a "Strategic Action Team" comprised of faculty, community members, and
students was currently in place - members are: Mack Lovett, Gail Young, Emily Stoper, Julie
Glass, Angelica Aguilar, Jean Easterly, and Marlene Ulrich. It was indicated that members of this
team were being asked by the coordinator to try to get the Academic Senate to change the PTR
document to add community service learning under the community service criteria. This
information did not sit well with the committee. Some committee members were opposed to the
entire concept of community service learning, in that it attempts to restrict, rather than expand the
concept of community service. Some members wanted to see the concept of community service
expanded, rather than restricted, so that it would include such things as the attempts of
departments to share with the community the use of expensive equipment that community
members may not have access to anywhere else, and the involvement of students in that sharing.

After 1 1/2 hours discussion of community service learning, CIC could not make a
recommendation to ExCom at this time. Chair Kelly will write a memorandum to Emily Stoper
and ExCom, asking that this subject be revisited by CIC at the beginning of the next academic
year.

b. Honors Program/Presidential Scholars Recommendations.

The document was approved with only a few items edited. The main one was that the entrance
GPA for a freshman or transfer student would be 3.5, but the GPA for continuing on in the
program would be 3.6.

6. New Business

a. Proposal of Geology 3030 and 3040 as Upper Division General Education, Area E,
   Capstone course.

M/S/P Unanimously

b. A number of courses will require number changes due to the ongoing efforts to organize the GE
   Program. Chair Kelly was assured by Sally Murphy that these were routine, pro-forma changes.
   It was agreed to have such proposed changes emailed to the committee and barring objections,
   sent on to the Senate.

7. Adjournment. Chair Kelly adjourned the meeting at 4:56 p.m.

   Respectfully submitted,

   Judith Faust