CALIFORNIA STATE UNIVERSITY, HAYWARD

EXECUTIVE COMMITTEE of
the ACADEMIC SENATE

Minutes of the Meeting of January 16, 2001

Members present: Kevin Callahan, Cal Caplan, William Langan, Sally Murphy, Sue Opp, Norma Rees, Henry Reichman, Don Sawyer, Eric Soares, Emily Stoper

Members absent: Steve Ugbah, Don Wort

Guests: John Charles, Dennis Eloe, Kim Huggett, Frank Martino, Leigh Mintz, Sonjia Redmond, Joe Zelan

1. Approval of the agenda

M/S/P (Caplan/Soares) to approve the agenda with the addition of item 6.A., 00-01 CIC 11.

2. Minutes of the meeting of January 9, 2001 - not yet available.

3. Report from Valerie Helgren-Lempesis on Presidential Scholars and Honors Programs

Coordinator Valerie Helgren-Lempesis reported on the Presidential Scholars and Honors Programs. There are currently 65 Presidential Scholars, who must maintain a GPA of 3.3 to remain in the program. 25 are from the first year of the program (97-98) and may graduate this year.

- There are currently 101 Honors students, who must maintain a 3.6 GPA to remain in the program. But in the Fall Quarter 0 honors students took honors courses. Only one student is eligible to graduate from the Honors Program this year.

- The Coordinator opined that changes need to be made to the Honors Program and submitted a memorandum proposing several changes, including a new invitation process to identify interested students; implementation of access to the Honors Program later in a student's academic career (thus opening it up to transfer and continuing students); a concomitant fifty percent reduction of honors coursework required; and replacement of an honors research course and senior thesis with a research project in an honors course.

Among the items discussed were the question of student interest in the honors program and the rewards for undertaking the extra efforts to meet conditions for graduating from the program; the fact that Presidential Scholars can retain an annual $2000 scholarship with a GPA of 3.3 while Honors students with a GPA of 3.6 receive no remuneration (although by their nature scholarships are based on high school performance and designed to attract better students to campus, thus gambling on future success); the need for a Best Practices survey of how honors programs work on other CSU campuses; the question of advertising; and the advisability of departments identifying honors courses and inserting the note Available for honors credit@ in the quarterly class schedule.

M/S (Caplan/Murphy) to refer the Coordinator’s proposed changes to CIC and ask them to re-think the entire Honors Program, consider clear goals for the program in the overall mission of the University, and make recommendations on how to proceed.
- Concern was expressed over the appropriateness of referring this issue to CIC or CIC only, since recruitment and other non-curricular issues are also involved. It was agreed that the Chair will request CIC to consider those issues as well, rather than institute yet another ad-hoc committee to do so.

The motion **passed**.

4. **Reports**

A. **Report From the Chair.**

The Library has responded to our request for a comprehensive set of revisions to their PT&R document, and the matter has been referred to FAC.

- SBE will have to elect a replacement for Steve Starling on CIC, who resigned because he has accepted a position at another University beginning next Fall.
- Emily Stoper has selected (by lot) the five members of the FMI Appeals Board and will convene them shortly. They are: Ed Keller (Math/Computer Science), Carol Lauzon (Biology), Ann McPartland (Chemistry), Jeff Seitz (Geology) and lecturer Angel Valencia (Teacher Ed).
- Since the Senate will not meet again before the submission deadline for the Spring Quarter Schedule of Classes, 00-01 CIC 10, which was placed on the Senate agenda for approval last week, needs to be approved by Ex Comm if it is to be implemented in the Spring Quarter, 2001.

**M/S/P** (Caplan, Murphy) to approve 00-01 CIC 10 for Spring Quarter 2001 only.

- There will be no meeting of Ex Comm or the Senate next week.
- Implementation of suggestions made by last year's Enrollment Task Force has begun. The Chair considers this imperative since we are in the midst of a five quarter enrollment decline. Curriculum suggestions have been referred to the School Curriculum Committees for review and implementation; Retention and Recruitment suggestions are being brought to School Councils of Chairs, since they are all addressed to departments; that leaves only Scheduling suggestions to be worked on.

B. **Report of the President**

The study involving our Contra Costa Campus mandated by an Assembly Resolution is under way. The first part dealing with the demographics of Contra Costa County is being handled in the Chancellor's Office. Preliminary work on the second part, dealing with the need and demand for academic programs in Contra Costa County, is being handled by the economist Tapan Munroe, working with Special Assistant to the President Robert Peyton. We are urging that community colleges assume responsibility for the first two years of such programs, and we will work with them on transfer issues and integration of program issues. Funding sources for implementation of this have not been identified. We will have a chance to review the combined report before it is submitted to CPEC on March 15th.

- The President also reviewed the steps taken in anticipation of a power cut-off. Safety is a primary concern, particularly should the cut-off occur after dark. Since power could be off from one half hour to two hours, should an evening cut off occur the campus will be evacuated. The Medical Center will remain open, of course, but all emergencies should be reported to Campus Security.

C. **Report of the Statewide Academic Senator** - The Senate meets this week.
5. **Appointments**

**Spring Quarter replacement for Steve Ugbah (Marketing & Entrepreneurship) on the University Advancement Faculty Liaison Committee**

Chong Lee (Marketing & Entrepreneurship) was appointed as the Spring Quarter replacement for Steve Ugbah on the University Advancement Faculty Liaison Committee.

**Winter Quarter replacement for Jose Lopez (Educational Leadership) on the Committee on Academic Planning & Resources (CAPR)**

Phil Duran (Teacher Education) was appointed as the Winter Quarter replacement for Jose Lopez on CAPR.

6A. **00-01 CIC 11, Proposed Application of PHIL 3720, Feminist Philosophy, to Cultural Groups and Women General G.E. Requirement**

M/S/P (Langan/Soares) to place 00-01 CIC 11 on the Senate agenda and to approve 00-01 CIC 11 for the Spring Quarter 2001 to meet the Schedule of Classes deadline.

6B. **Report from the Ad hoc Committee on Faculty Input into the Budget Process**

Discussion of the Budget Process Report began with President Rees describing the input faculty presently have on the University Budget Advisory Committee. In the past, faculty have not seemed interested in or willing to spend the considerable time and energy required to understand the entire budget process. President Rees also observed that her past suggestions to allocate only 99% of the prior year's budget to each unit, thus identifying uncommitted money (see Questions To Be Addressed # 2 in the Report) have not been welcomed in the past. Dr. Martino observed that the amount of truly discretionary money is almost zero. Funding one project requires taking money away from another. Caplan described the success that the Academic Affairs Budget Advisory Committee enjoyed during its brief tenure in establishing a funding mechanism for additional tenure-track allocations. Continued discussion of this item was postponed until the next meeting.

7. **Faculty Involvement in Setting Goals for Performance Areas in Accountability Process**

Discussion of Setting Goals Under the Accountability Process was postponed until CIC reports back to Ex Comm.

8. **Adjournment**

M/S/P (Murphy/Opp) to adjourn.

Respectfully submitted,

William Langan, Secretary