CALIFORNIA STATE UNIVERSITY, HAYWARD

EXECUTIVE COMMITTEE of
the ACADEMIC SENATE

Approved as corrected

Minutes of the Meeting of October 10, 2000

Members present: Kevin Callahan, Cal Caplan, William Langan, Sally Murphy, Sue Opp, Norma Rees, Henry Reichman, Don Sawyer, Eric Soares, Emily Stoper, Steve Ugbah, Don Wort

Guests: Carl Bellone, Gladys DeNecochea, Mack Lovett, Dick Metz, Leigh Mintz, Sonjia Redmond, Joe Zelan

1. Approval of the Agenda

M/S/P (Murphy/Opp) to approve the agenda, with the deletion of item 2, Discussion with Trustee Robert Foster.

3. Approval of the minutes of the meeting of September 26, 2000

M/S/P (Opp/Soares) to approve the minutes of the meeting of September 26, 2000, with the correction of the spelling of Dickson to Dixon in item 6.

4. Reports

Report of the Chair:
- Year Round Operations (YRO) are being implemented at all campuses, beginning this year. Summer sessions formerly run through Continuing Education will be state-supported. [President Rees explained that some campuses were making more money through the summer sessions than they can through offering a regular quarter. The system will supplement the difference, but only temporarily. Phase-in of YRO will proceed at different rates, with some campuses beginning only with Teacher Education programs.] Originally proposed to meet enrollment pressures, YRO is also seen as a response to access and time-to-degree issues. Other funding issues include charging international students higher out-of-state fees, the proportion of full-time versus part-time instructors in summer, whether teaching summer is really equivalent to other quarters, whether faculty governance goes on during the summer if full pay is given, and so on. There will probably not be increased funds for CSUH.
- FMI's continue to cause distress on campuses. One issue that arose concerns an ambiguity in interpreting the criteria, whether faculty under Section 31.7 can choose to be judged on their teaching alone. The CFA has submitted a new set of proposals, including a modification to distribute FMI funds to departments based on the FTEF of applicants rather than of all faculty which Jackie McLain, Vice Chancellor for Human Resources, said was part of management's original proposal.
- The Senate at Bakersfield has just voted "no confidence" in their President, who allegedly acted in a high-handed manner by unilaterally changing the PT&R document, overruling unanimous faculty PT&R decisions, and reducing the percentage of the campus budget going to Academic Affairs to an all-time low.

M/S/P (Wort/Caplan) to place on the Senate agenda a resolution endorsing Harold Goldwhite's reappointment to the Board of Trustees as Faculty Trustee.
M/S/P (Sawyer/Reichman) to appoint a committee to review applications and make a recommendation to the Executive Committee regarding the appointment of a new campus representative to the Academic Council on International Programs, consisting of the following persons: Pablo Arreola (current campus rep), Ray Wallace (Director of our campus Center for International Education), Rhoda Kaufman (former campus rep to ACIP) and Don Wort (Ex Com).

M/S/P (Caplan/Callahan) to appoint Jeff Friedman (Educational Leadership) to replace Bijan Gillani (Teacher Education) on the University-wide Information and Technology Planning Committee (UIT).

M/S/P (Callahan/Opp) to appoint Chris Morgan (Math & Computer Science) to replace Steve Simon (Math & Computer Science) on UIT.

- The Chair announced the appointment of John Hammerback as the 2000-01 Senate parliamentarian.
- The Chair announced that Carl Bellone will serve as both Dean of Graduate Studies and Associate Vice-President for Curriculum and Academic Programs after Leigh Mintz retires from the latter position.

B. Report of the President - There was no report from the President.
In response to a question concerning faculty input into the design and use of the section of the Library that needs to be refurbished due to the fire, President Rees invited suggestions from everyone. She has been consulting with Vice President Martino, Vice President Metz and Vice President DeNecochea about decisions made thus far. Vice President Metz announced that bids are already being solicited for a consultant firm to determine how the area can best be reconstructed to meet the needs of the institution. Most damage came from water, aggravated by the eight days during which a crime scene investigation sealed off the area. Time is of the essence, since the University needs to encumber the 5.16 million dollars by June, and must spend it for purposes an audit would verify as legitimately fulfilling the purposes for which the funds were originally allocated.

C. Report from the Statewide Academic Senators
Wort reported that the Fiscal & Governmental Affairs Committee reviewed Vice-Chancellor David Spence's Accountability Report, proposing changes about shared governance over budget development and joint response to legislation affecting the CSU.
- Enrollments declined at only three campuses this Fall, all in the Bay Area: Hayward, San Jose and San Francisco. Feeder community colleges for these campuses also reported lower enrollments. [In response to a question Carl Bellone announced that CSUH's enrollment was down 1.2% or so in terms of FTES, though by head count we will probably come out holding steady.]
Caplan reported that through his service on the Teacher Education and K-12 Relations Committee, he has been nominated to serve on the Governor's Initiatives Panel to provide $20,000 fellowships to teacher credential candidates.
- They are also pursuing joint response with the Fiscal and Governmental Affairs Committee to legislation affecting K-12 issues. And the Cal State Teach program must be evaluated to determine whether it will be continued.
5. Appointments:
   **M/S/P** (Soares/Murphy) to make the following appointments as Fall Quarter replacements:
   - Chong Lee (Marketing & Entrepreneurship) for Sharon Green (Management & Finance) on the Academic Senate
   - Frank Lowenthal (Accounting & CIS) for Bijan Mashaw (Accounting & CIS) on the Academic Senate
   - Robert Lin (Accounting & CIS) for Bijan Mashaw on the Committee on Academic Planning & Resources (CAPR)

6. Review of Preliminary List of Nominees for University-wide Election
   **M/S/P** (Langan/Murphy) to approve the preliminary list of nominees for the Fall Quarter, 2000 University-wide Election.

7. 00-01 CIC 1, Subcommittee Memberships, 2000-01
   **M/S** (Ugbah/Wort) to approve 2000-01 CIC 1.

Reichman expressed concern about appointing a lecturer who is less than full-time to one of the committees. He recalled that this question arose at the end of last year, when it was recognized that we need to establish a policy. The Lecturer Subcommittee was to take up this issue in 2000-01. The fact that the total number of tenured and tenure-track faculty is declining has brought this issue to a head. The only proper solution lies in securing additional tenure-track lines. Full-time faculty receive compensation of 3 units per quarter for work outside the classroom, which includes committee service. To ask or even allow part-time faculty to volunteer to perform such service without compensation raises several problems. It sets a dangerous precedent in that it raises the question why full-time faculty should be compensated for work done voluntarily by part-time faculty. It also applies subtle pressure on part-time faculty to "volunteer" for such service, lest they be judged less favorably when it comes to the award of FMI's and other decisions affecting the terms of their employment.

Reichman also noted that control of the curriculum has always been the purview of the regular faculty. In general, part-time faculty are appointed to teach courses that are designed by the regular faculty.

Caplan added that it may encourage junior tenure-track faculty to eschew faculty government service, since the PT&R document rates such contributions lightly and lecturers are available to perform the work. On the other hand, the declining numbers of regular faculty find themselves overburdened and unable to meet all the demands that exist for faculty governance and service. Some lecturers express a desire to participate more in the governance of the University, and some believe that such participation constitutes an important form of recognition of their value to the University.

It is clear that a number of thorny issues are involved, and that we need to establish a clear and coherent policy consistent with the CBA on this issue.
A motion to separate out the Critical Thinking Subcommittee died for lack of a second.

The motion to approve passed, with the understanding that the appointment of a lecturer who is not full-time does not establish a precedent and that the Committee on Lecturers, a subcommittee of FAC, will be asked to propose a policy regarding the appropriateness of lecturers voluntarily serving on committees of faculty governance who are not being compensated for such service.

8. The Order of Registration

Carl Bellone, Interim Director of Enrollment Services, presented proposal to modify the order of registration so that post-baccalaureate students would register with seniors, rather than before them, to equalize access for seniors and postgraduates seeking to enroll in the same classes. The change would most directly help senior computer science majors.

M/S/P (Soares/Opp) to place the recommendation for the proposed modification in the order of registration on the Senate agenda.

9. Faculty Student Liaison

The complex of issues involving student-faculty liaison was discussed at some length. It was agreed that non-academic-related student complaints constitute a separate issue from finding a mechanism for the Executive Committee to consult with students and a place in faculty government for students to make proposals or raise policy issues with the faculty.

The Chair noted that a description of the various areas of recourse for non-academic-related student complaints already exists in the catalogue and on CSUH's web-site. (A proposal for that type of publication was made at Ex Com's summer retreat.)

Caplan proposed that a subcommittee of FAC be established to meet upon demand to consider student concerns. The subcommittee would be composed of the Chair of the Senate or her designee, the Chair of Associated Students or his designee, two faculty appointed by Ex Com and two students appointed by Associated Students.

The Chair proposed that a subcommittee of Ex Com meet with a subcommittee of the Board of Associated Students to discuss non-academic-related student complaints and student-faculty liaison issues.

President Rees observed that complaints by students, however rare in number, which are addressed to the Chancellor or to state legislators, sometimes result in an inquiry about whether we have a policy or a mechanism for handling such complaints. The observation was made that not having a policy or mechanism could result in litigation, though it was unclear what damages could be established if grades were not involved.
Reichman made the point that patterns of inappropriate non-academic behavior toward students is, properly speaking, an issue of faculty discipline, and thus not in the faculty government purview.

Soares suggested changing the charge of the Fairness Committee to handle non-academic-related student complaints as well.

Time running out, it was agreed that the Chair would collate suggestions made during this discussion with those stemming from the summer retreat, to present a formal proposal to Ex Com next week.

14. **Adjournment**

   M/S/P (Murphy/Opp) to adjourn.

   Respectfully submitted,

   William Langan, Secretary