EXECUTIVE COMMITTEE  
of the ACADEMIC SENATE  

Minutes of the Meeting of November 14, 2000

Members present: Kevin Callahan, Cal Caplan, William Langan, Sally Murphy, Norma Rees, Henry Reichman, Don Sawyer, Eric Soares, Emily Stoper, Steve Ugbah, Don Work

Members absent: Sue Opp

Guests: Carl Bellone, Gladys DeNecochea, Dennis Eloe, Myoung-ja Lee Kwon, Michael Leung, Frank Martino, Leigh Mintz, Sonjia Redmond

1. Approval of the minutes

M/S/P (Sawyer/Callahan) to approve the agenda, with the addition of the minutes of the meeting of October 17, 2000 for approval to item 2; and with the addition of a report from Don Sawyer, the Senate representative to the Alumni Board, as item 2.D.

2. Approval of the minutes of the meetings of October 17 and 24, 2000

M/S/P (Caplan/Sawyer) to approve the minutes of the meeting of October 17, 2000, with the spelling of Stoper corrected and the addition of Steve Ugbah as present.

M/S/P (Callahan/Soares) to approve the minutes of the meeting of October 24, 2000.

3. Reports

A. Report of the Chair
- The chair reported the University-wide election results.

Professional Leave Committee: David Baggins (Political Science), Nancy Harrison (Psychology), José López (Educational Leadership), David St.Clair (Economics), Vincenzo Traversa (Modern Languages & Literatures)

Review Committee, Vice President, Student Affairs: David Baggins (Political Science), Nancy Fegan (Geological Sciences), Sally Murphy (Speech Communication)

Review Committee, Director, Media & Technology Services: Bijan Gillani (Teacher Education), Elizabeth Ginno (Library), Patricia Guthrie (Human Development/Women=Studies), Sophia Lee (History), William Thibault (Math & Computer Science)

Review Committee, Director, Contra Costa Campus: Antonio Andrade (Teacher Education), Rainer Bauer (Human Development), Mary diSibio (Educational Psychology), Sharon Green (Management & Finance), Steve Philibosian (Library)
- She has referred the question of responding to Vice-Chancellor Spence's initiative about math competencies, in the light of the Math Council draft, which discusses the question of requiring a second math course in the CSU GE, developed in conjunction with majors, to CIC.
- Ex Comm did not feel it necessary to take action at present to remove the position of Student Affairs Liaison Officer from the By-Laws, even though the Senate has instituted a permanent Subcommittee on Student Affairs of FAC.
- CIC voted 5-0-3 to raise no objection to having a course taught in a foreign language, after considerable discussion.
- Ex Com concurred with the appointments of Joann Hatchman (Teacher Education) and Julia Dragolovich (Biological Sciences) to the Student Health Advisory Board, after it was clarified that Lecturer Dragolovich was receiving assigned time for her role as Pre-Health Professional student advisor.
- Ex Comm will meet on November 21st, and the Senate on November 28th, the day of Trustee Roberta Actenberg's visit.
- A call for the creation of ten new service learning courses will soon be issued by Mack Lovett's office and the Faculty Development Center, utilizing $50,000 allocated for development of the curriculum as part of CSU's promise to provide opportunities for all students to engage in community service learning. And the CSU Institute For Teaching and Learning is sponsoring a workshop next summer to prepare CSU faculty to conduct faculty seminars and workshops on service learning curricula and instruction on their own campuses.

B. Report of the President
The Board of Trustees approved the concept of Cal State, Hayward's arrangement with GEO at its last meeting and will take action on a detailed proposal at their January meeting. A presentation of our Multi-Media Master's program is planned for that meeting as well, as part of the Chancellor's on-going practice of highlighting achievements of one campus at each of the Board's meetings.

C. Report of the Statewide Academic Senators
Don Wort has been elected Vice Chair of the Faculty Trustee Nominating Committee; Cal Caplan has been nominated for appointment to the Governor's Advisory Board on Teaching Fellowships.
- The Chancellor announced that the budget just submitted to the governor's office for next year contains an increase of approximately 7% over this year's budget, some $380.9 million dollars. However it was based on a growth rate of 3.5%, which has subsequently been revised downward to 3.0%, so the budget request will be reduced by $15.5 million. System enrollment growth this year is estimated to be down 1000 FTES from the amount targeted.
- A meeting of the CSU Partnerships committee on Year-round Operations (YRO) is scheduled for February 28-March 2nd. The Senate discussed a number of issues related to YRO and proposals to reconsider the California Master Plan for Higher Education. Opinion on what changes in the plan might occur and how the CSU might be affected differed widely, as did views about the best way to address a potential reconsideration of the plan.
- A draft of goals and goal indicators for the Accountability process has been sent to campus presidents. President Rees noted that the Accountability process is now seen as a means of averting legislative pressure for "performance funding." The Senate passed a resolution reaffirming the intent not to use accountability reports to make comparisons between campuses and to press for direct involvement of campus Senates in the drafting of goals and indicators. Provost Martino noted that our campus Assessment committee, as well as the deans and others, are being asked to respond to goals involving very specific data, e.g. future rates of retention for first time freshmen, compared to a base rate determined in the 97-98 academic year.
- At the encouragement of the Statewide Senators, Ex Comm officially "celebrated" International Education Week.

D. Report of the Senate Representative to the Alumni Board
The Board, under the able leadership of Mary Taggart, has tried to distribute alumni contributions across the campus. A new initiative, to make up to $5000 available for
departments to help them perform discipline-related activities, will be announced soon.

Ex Comm encouraged the Chair to invite Ms Taggart to present the Alumni Board's proposal at the next Senate meeting.

4. Appointment of a Spring Quarter Replacement for Steve Ugbah on the Academic Senate

**M/S/P** (Soares/Wort) to appoint Chong Lee (Marketing & entrepreneurship) as Steve Ugbah's Spring Quarter replacement on the Academic Senate.

5. 00-01 FAC 2, Proposed Membership of the Regular Subcommittee on Outstanding Professor for the 2000-01 Award

**M/S/P** (Murphy/Reichman) to approve 00-01 FAC 2.

6. 00-01 FAC 3, Proposed Membership of Subcommittee on Lecturer Policies and Procedures

**M/S/P** (Soares/Wort) to approve 00-01 FAC 3.

7. Report from Vice President of University Advancement (Dennis Eloe)

Vice President Dennis Eloe reported on activities of the three divisions of University Advancement. Alumni Affairs has initiated a series of breakfast meetings at which faculty will make presentations. Professors McBride and Reichman and Dean Tontz have already made breakfast presentations. They have also begun compiling data bases for departments, and invite data input. Public and Media Relations continue to receive recognition for their Ambassadors program, which is now making presentations in the corporate area. And Development/Fund Raising has raised some $1.5 million in individual donations, and a total of $5.5 million in pledges for the new Business and Technology Center, bringing the total pledged to over $6 million. Copies of the CSUH Educational Foundation Annual Report for 2000 were distributed to members of Ex Comm.

8. Library = Temporary MPP Position

The Library's request to conduct a national search for a permanent administrative associate to the University Librarian received considerable discussion. The need for a position equivalent to an associate dean for a unit with only 12 faculty members was questioned. In response, it was pointed out that faculty and staff total some 40 persons. A question was raised whether such an administrative position would lessen opportunities for tenure-track faculty allocations to the library in the future. It was pointed out that the position is currently being filled on a temporary basis, and that a library tenure-track search has been authorized. Library faculty have discussed the request and hold different opinions about it. The Provost noted that most other CSU libraries have such a position. The question of retreat rights became a focal point for discussion. A consensus was reached that the position announcement should stipulate that the position might carry retreat rights, thus leaving that issue open to the faculty to determine at a later date.
9. **Enrollment Task Force Recommendations Regarding Curriculum**

It was agreed that the Enrollment Task Force recommendations regarding curriculum should be referred to School Curriculum committees, rather than CIC.

10. **Reconsideration of Referral to the Faculty Affairs Committee Regarding Non-Academic Related Student Complaints**

*M/S* (Caplan/Reichman) to reconsider its October 17th referral to FAC of a proposal to expand the Fairness Committee's charge to include non-academic-related student complaints.

The Chair cited three reasons for doing so. 1) Ex Comm was under the impression that the Fairness Committee already dealt with discrimination complaints, but it only deals with grade-related discrimination complaints. 2) A very similar proposal was referred to FAC during the 94-95 academic year, and was dealt with for five or six months, concluding in a recommendation against such inclusion. FAC found that a Code of Conduct would have to be drafted, and that doing so would be extremely difficult if not impossible. FAC also found that identifying actions or punishments that would satisfy students would not be possible. They concluded that handling such complaints was best left in the hands of chairs and deans. 3) In a conversation with Mack Lovett it was learned that very few complaints rise above the level of chair or dean, and that more than 80% of those that do are related to a small number of individuals in departments where the chair has been ineffective in handling complaints. One critical issue is that academic-related complaints have remedies that are related to the students making those complaints. Sexual harassment, discrimination and other criminal complaints are dealt with according to clear policies and procedures. But non-academic-related student complaints are matters for faculty discipline.

Discussion was postponed until the next meeting, and the Chair was directed to invite Mack Lovett, Sonjia Redmond, Charlotte Perry, Gladys DeNecochea, and those in the School offices who regularly handle such complaints to that meeting.

11. **Adjournment**

*M/S/P* (Murphy/Wort) to adjourn.

Respectfully submitted,

William Langan, Secretary