CALIFORNIA STATE UNIVERSITY, HAYWARD

EXECUTIVE COMMITTEE
of the ACADEMIC SENATE

Approved as Presented

Minutes of the Meeting of February 6, 2001

Members present: Kevin Callahan, Cal Caplan, William Langan, Sally Murphy, Sue Opp, Norma Rees, Henry Reichman, Don Sawyer, Eric Soares, Emily Stoper, Steve Ugbah, Don Wort

Guests: Brenda Bailey, Carol Becker, John Charles, Michael Leung, Leigh Mintz, Joe Zelan

1. Approval of the agenda

M/S/P (Ugbah/Sawyer) to approve the agenda with the deletion of item 6 which is not ready.

2. Approval of the minutes of the meetings of January 9 and January 16, 2001

M/S/P (Caplan/Soares) to approve the minutes of the meeting of January 9, 2001 with the following corrections:
- page 1, item 1, Visit With Vice Chancellor David Spence, after the third sentence of the second paragraph, add the following sentence: "Compensation for faculty time spent restructuring the curriculum would be the primary cost."
- page 2, first line: change "the government notes" to "he noted"
- page 2, line 4: omit "across the board"
- page 2, line 4: add "of full professors" after the word "salaries"
- page 2, paragraph 4, second sentence: add "that the PT&R process is a merit process" after the words: "Dr. Spence agreed"

It was agreed by consensus that this report of Dr. Spence's visit should be distributed by e-mail to all faculty.

M/S/P (Opp/Soares) to approve the minutes of the meeting of January 16th with the following corrections to the third paragraph in item 3: line 2: replace "new enrollment procedures to minimize correspondence" with "a new invitation process to identify interested students"; line 4: add the words "and continuing" between "transfer" and "students"; line 4: add the word "concomitant" between the words "a" and "fifty"; line 5: replace the word "elimination" with the word "replacement" and add the words "with a research project in an honors course" at the end of the line.

3. Reports
   A. Report of the Chair
   The Chair began with some last minute items needing action:
   M/S/P (Opp/Soares) to place the election of a Spring Quarter replacement for Steve Ugbah on the Executive Committee on the Senate agenda.

   M/S/P (Soares/Ugbah) to appoint Karina Garbesi (GEOG) as an ALSS faculty representative to the UIT advisory committee.

   M/S/P (Caplan/Callahan) to approve the final list of nominees for the Winter Quarter, 2001 University-At-Large Election.
Executive Committee Minutes, 2/6/01

Enrollment for Winter 2001 is down 1.4% in headcount (173 students) and 1.2% in FTE (120.3 FTES) from Winter, 2000. Sophomores and graduate students were up in both headcount and FTE, but all other categories were down, led by Junior transfers who were down 9.9% or 35 students. This is the sixth straight quarter of enrollment decline. Murphy noted that retention of last year's freshmen is up 2%. President Rees noted that our biggest problem is transfers from junior colleges. Enrollments in non-transfer junior college programs have offset declines in the number of students enrolling in transfer programs so junior colleges are not being as adversely affected by the decline as we are.

- The Chair reported that FAC is recommending two candidates for the CSU Wang Family Excellence Awards: Ted Roszak (History) in the category Visual and Performing Arts and Letters; and Daryl Preston (Physics) in the category Natural Science, Math, Computer Sciences and Engineering.
- Shyam Kamath (MGMT), Director of Executive MBA Programs, has been selected as this year's Outstanding Professor.
- ALSS must conduct an election to replace Anne Pym on the University PT&R Committee, who has been ruled ineligible to serve because she served on a departmental PT&R Committee.
- Three of the four School Councils of Chairs are or will soon be meeting to initiate the new process for faculty participation in tenure-track allocation. The Chair will ask the Provost to remind the deans that School requests are due in to CAPR by the end of this quarter.
- The Chair reported on her visit with three of the School Councils of Chairs on retention and recruitment initiatives, as part of the implementation of last year's Enrollment Task Force recommendations. A Speaker's Bureau is in the process of being formed and faculty will be asked to volunteer their services.

B. Report of the President
Sue Opp has been identified as the Alameda County Women's Hall of Fame Inductee in Science this year.

C. Report of the Statewide Academic Senators
A summary of the Statewide Senate Chair's Report of the meetings of January 18-19 was distributed to Ex Comm.
- Dr. Spence gave the impression that conversion to a semester calendar was inevitable, though not imminent.
- Dr. Spence also explained the determination of the Chancellor's Office and the CSU Board of Trustees to push for authorization for the CSU to grant doctorates independently of U.C., beginning with the EdD degree, but it is unclear if this initiative will be supported by CPEC and the legislature.

4. Appointments: Spring Quarter replacement for Steven Starling (Management & Finance) on CIC - postponed until the next meeting.

5. 00-01 CAPR 4, Conversion of the Engineering Program under the Engineering Management Oversight Committee to a Department of Engineering in the School of Science

M/S (Sawyer/Opp) to place 00-01 CAPR 4 on the Senate agenda.

Joy Bhadury reviewed the background for creation of a new Department of Engineering in the School of Science. The program is ready to apply for accreditation once this change is accomplished. Candidate interviews for a new Program Director who can guide the accreditation process are already under way. A search for a third regular member of the department is also under way. Ugbah asked whether new resources for expanding the engineering program into new areas would be necessary.
Dean Leung explained that no additional resources for the conversion of the program into a department are necessary, but that expansion of the program to meet increasing student demand would generate its own resources, just as growth in other departments does. Caplan asked whether the interdisciplinary nature of the program would be an impediment to accreditation. Bhadury explained that ABET looked for traditional structures in program administration, such as a regular department faculty and chair who reports to a School dean, but that curricular innovation, including interdisciplinary cooperation with information programs in business, was considered an asset for engineering programs. Rees observed that ABET’s recognition by the federal government is currently an issue. Reichman expressed support for ABET’s conservatism regarding administrative structure, and asked whether we have continued reliance on San Luis Obispo's courses being made available on-line to our students. Bhadury responded that we are sharing resources with geographically closer partners, such as San Jose State University. This helps keep down the costs of the program, as does the choice of industrial engineering over other, more expensive engineering options. Leung observed that the Schools of Science and Business and Economics have a history of successful interdisciplinary cooperation, and that this program has more interdisciplinary courses or cross-listed courses than any other, and there is no reason for that to cease because of this administrative change. Mintz added that his office was not really designed to function as a dean's office in PT&R matters.

The motion **passed**.

6. 00-01 CAPR 3 was removed from the agenda.

7. **00-01 CAPR 5, Five-Year Program Review of the Department of Health Sciences**

**M/S/P** (Ugbah/Wort) to place 00-01 CAPR 5 on the Senate agenda with a BEC that will propose:

- replacing the last paragraph under **PROGRAM REVIEW** with the following paragraph, supported by Carol Becker, representing CAPR, and Brenda Bailey, representing Nursing and Health Sciences:

  Using the five-year review and assessment processes, the faculty has carefully defined and is considering four options for the program to be phased in over the next two years: (1) Education/Training/Facilitation with career goals as (a) Community Health Educator or (b) Health Science Teacher with credential [target date: Spring 2002]; (2) Environmental Health/Safety [target date: undecided]; (3) Administration [target date: Fall 2001]; and (4) Preparation [target date: Fall 2001]. For each of these options, the department has developed plans to develop a set of goals and objectives and outcomes measures and has identified a wide range of career opportunities for students to consider. The core courses for the program will be taught by two department faculty while the option courses will be taken outside of the department. The department is working planning to consult with the Department of Environmental Sciences Program, and the School of Education and Allied Studies, and others to refine the options in order to achieve the best mix of courses for the Health Sciences majors. The Health Sciences Program is not seeking new tenure track hires at this time.@

- and replacing the word "outlined" in the **RECOMMENDATION** with the words **A**nder development@

These changes more accurately reflect the status of the initiatives involved.
8. Resolution on Imposition

M/S/P (Sawyer/Murphy) to remove 00-01 BEC 12, Resolution Regarding Collective Bargaining, from the Senate agenda because it is no longer timely due to the imposition of contract terms by the Chancellor.

M/S/P (Ugbah/Murphy) to place the RESOLUTION ON IMPOSITION on the Senate agenda with the following three amendments to the draft, accepted as friendly:

1. In the third sentence of the first paragraph which begins *The Board* refusal to accept the recommendations of the neutral Fact-finder* replace the clause "creates the appearance that they have not bargained in good faith during the reopened negotiations concerning the third year of the Collective Bargaining Agreement (CBA)" with the words "is unfortunate".

2. Replace the last sentence of the first paragraph with the following sentence from 00-01 BEC 12: *We call on the CSU and the California Faculty Association (CFA) to bargain in good faith on the 2001-2004 Collective Bargaining Agreement, with the goals of closing the California Post-secondary Education Commission (CPEC) salary gap and providing faculty compensation sufficient to maintain and rebuild a quality faculty, as well as resolving the outstanding problems with the merit pay system described in the Fact-finder Report.*

3. Add the following sentence just before the last sentence of the BACKGROUND INFORMATION: *This January, the Chancellor and CFA agreed to develop a peer review merit pay program, but in the final hours of negotiation, Chancellor Reed demanded that CFA commit to a future merit plan that was to include administrative discretion over faculty peer review. After more than nine months of bargaining, faculty were asked to agree to a merit pay plan for the next three years without knowledge of that plan.*

In answer to Langan's question, Reichman explained that the purpose of this resolution was to counter an attempt by the Chancellor to depict the CFA as non-representative of the faculty as a whole. Rees observed that the original wording condemning the rejection of the Fact-finder's Report would have been inappropriate since the CFA rejected the Fact-finder's Report last year.

Items 9 through 11 were postponed until the next meeting.

12. Adjournment

The meeting was adjourned by consensus.

Respectfully submitted,

William Langan, Secretary