Minutes of the Meeting of April 17, 2001

Members present: Kevin Callahan, Cal Caplan, Nancy Fegan, William Langan, Sally Murphy, Sue Opp, Henry Reichman, Don Sawyer, Eric Soares, Emily Stoper

Members absent: Norma Rees, Don Wort

Guests: Carl Bellone, Penny McCullagh, Leigh Mintz, Melany Spielman, Susan Sunderland, Joe Zelan

1. Approval of the agenda

M/S/P (Murphy/Sawyer) to approve the agenda.

2. Approval of the minutes of the meeting of March 27, 2001

M/S/P (Soares/Fegan) to approve the minutes of March 27, 2001

3. Reports
   A. Report of the Chair
   CIC has returned a cluster proposal entitled Healthy Minds and Bodies, to the School of ALSS for review by the ALSS Council of Chairs. The proposal was returned at the Council’s request because its internal procedures had not been followed when the proposed cluster was forwarded to the G.E. Subcommittee of CIC.

   M/S/P (Langan/Reichman) to refer to CIC a proposal to require that a document describing School procedures for curricular review be prepared by the Schools involved in the review process and placed on file in the Senate Office for access by faculty from other Schools.

   The ALSS Council of Chairs will review and make a recommendation on the Healthier Minds and Bodies cluster proposal on Thursday, April 26. CIC will then consider that recommendation at a special meeting scheduled on Monday, April 30. Whether approved or disapproved, the cluster proposal will be placed on theExecutive Committee’s May 1 agenda, before the scheduled Administrative Review, since any faculty member may appeal a negative finding by CIC on clusters. It is expected that the Executive Committee will then place the proposal on the Senate agenda for May 8

   M/S/P (Fegan/Reichman) to refer to FAC the task of researching whether the CSU or Cal State Hayward has a policy dealing with faculty and students who miss class(es) to observe their religion's holy day, and if not, to recommend whether or not we should have such a policy.

   This issue first arose in the Senate. Several departments have encountered questions in expectation of
attendance and exams on the part of faculty that conflict with students' religious observances. **M/S/P** (Opp/Murphy) to refer to FAC the advisability of instituting an annual award to a faculty member for the most outstanding contribution to faculty governance and/or to the community.

The Chair noted that several other campuses are considering instituting such an award.

B. **Report of the President** - No report.

C. **Report of the Statewide Academic Senators** - CSU committees will meet later this week.

4. **Appointments**
   - Two faculty members to serve on the Search Committee for the Assistant Vice President, Human Resources
   - Sharon Green (Management & Finance) was appointed. The second appointment was held over until the next meeting.
   - One faculty member to serve on the Search Committee for the Associate Vice President, Student Affairs - This appointment was held over until the next meeting.
   - One faculty member to serve on the CSUH Alcohol Policy Revision Committee - Sue Opp (Biological Sciences) was appointed.
   - Two faculty members to serve on the Search Committee for the Director of University Communications and Marketing - Chong Lee (Marketing & Entrepreneurship) and Matt Petrocelli (Criminal Justice) were appointed to serve on the committee.

5. **00-01 CAPR 8, Five Year Program Review of the Department of Geological Sciences**

   **M/S/P** (Soares/Caplan) to place 00-01 CAPR 8 on the Senate agenda.

6. **00-01 CIC 15, Replacement of GS 1010, General Education Activities (1 unit taken 3 times), by GS 1011-12-13, General Education Activities I, II, III (1 unit each), in Areas G1-3 in 1998-2002 General Education Program**

   **M/S/P** (Sawyer/Callahan) to place 00-01 CIC 15 on the Senate agenda.

   Murphy agreed to propose an amendment on the Senate floor adding a sentence to GS 1011 and 1013 that includes "academic skill development in support of linked cluster course" to the catalogue description.


   **M/S/P** (Soares/Langan) to place 00-01 CIC 16 on the Senate agenda.

   Sawyer noted that more adjustments like this (when one course in the cluster is changed, for example) will have to be made for the clusters, and a mechanism for doing so is needed. Langan noted that this is particularly true in the case of the art components of the Humanities clusters. Reichman noted that the entire GE package, including clusters, is scheduled for review next year, and these issues can be examined then.
8. **00-01 CIC 17, Proposed Additions to List of Courses Satisfying Upper Division General Education Requirements C4 and D4 under the 1998-2002 Program**

*M/S/P* (Murphy/Sawyer) to place 00-01 CIC 17 on the Senate agenda.

It was agreed that the New Course Proposals for these courses would be attached for Senators.

9. **Adjournment**

*M/S/P* (Murphy/Fegan) to adjourn.

Respectfully submitted,

William Langan, Secretary