Minutes of the Meeting of October 18, 2000

Members Present: Dee Andrews, Hadi Behzad, Judy Clarence, Julie Glass, Kathy Hann, Shyam Kamath (Recorder), Scott Stine, Vincenzo Traversa (Chair), Bruce Trumbo

Members Absent: Valerie Helgren-Lempesis

By Invitation: Emily Stoper (Chair of Academic Senate)

The meeting was called to order at 2:50 p.m.

1. Approval of the Agenda

A motion (Andrews, Kamath) to approve the agenda was passed unanimously.

2. Approval of Minutes of the Previous Meeting

Clarifications regarding the minutes were requested by Judy Clarence and Julie Glass and were provided by Shyam Kamath. A motion (Glass, Clarence) to approve the minutes was passed unanimously.

3. Report of the Chair

Vincenzo Traversa reported his earlier concern regarding the lack of communication from the Chancellor’s Office with respect to the announcement for this year’s Wang Family Excellence Awards. However, he had learned recently that a letter from the Chancellor’s Office had been received by the President’s Office and was in the process of being forwarded to the Academic Senate. He handed out the draft of the memo regarding the award again to committee members. Judy Clarence again pointed out the typographical error with regard to the award amount being incorrectly typed as $20.00 as against the correct amount of $20,000.00. Chair pointed out that this had already been corrected in the latest draft and the final memo would be sent so corrected.

4. Report of the Director of Faculty Development

Julie Glass handed out the Faculty Center for Excellence in Teaching material to committee members who had not been present at the last meeting. She requested volunteers for the New Faculty Mentorship program and received some names. She announced that the Untenured Faculty Reception was on Wednesday, October 25, 2000, from 3-5 p.m. at the Center and invited committee members to attend.

5. Old Business

Nominations for the Outstanding Professor Award Subcommittee: Chair mentioned that he had contacted the Deans of ALSS and SEAS regarding nominations and expected these to be received soon.
Nominations for the Subcommittee on Lecturer Policies and Procedures: Kathy Hann put forward five names that she had received/cajoled to serve. These individuals are: Dee Andrews, Alison Warriner, Felix Herndon, Michael Schutz, Valerie Smith. She solicited names from Nursing and Business.

Administrator Review Committees: Vincenzo Traversa brought in Emily Stoper, Chair of the Academic Senate, as an invited guest to update the FAC on this issue. Based on the 5 year data collected by the Senate Office for Professor Traversa, she pointed out that the concerns raised regarding under-representation of a certain school were completely unfounded since the representation was consistent with school size. She remarked that the proposed changes to the election procedure were therefore unnecessary. There was much discussion with Professor Stoper and others pointing out, to a question from Scott Stine, that there was adequate flexibility and opportunity in the present system for enough consultation and opportunities to present evidence and alternative viewpoints to the committee by any member of a school that might be temporarily under-represented in a particular committee. Judy Clarence emphasized the importance of proportionate representation. Dee Andrews pointed out that representatives on Administrator Review Committees in any case took a holistic university perspective rather than a narrow school perspective and that this was as it should be. At Scott Stine’s suggestion that, based on the evidence, there was no need to make a large structural change as was being proposed. Hadi Behzad presented many arguments for a school-based representation rather than the current system. After some discussion regarding the benefit of the as yet not broke status quo, a motion was put forward by Scott Stine that the present system of determining membership of the Administrator Review Committees remain unchanged. The motion (Stine, Hann) passed with a 5-1 majority.

6. Adjournment

There being no new business to consider, a motion to adjourn (Glass, Andrews) passed unanimously at 3:35 p.m.

Respectfully submitted,

Shyam Kamath (recorder)