Minutes of the Meeting of November 15, 2000

Member Present: Dee Andrews, Hadi Bazad, Judy Clarence, Valerie Helgren-Lempesis (Recorder), Shyam Kamath, Vincenzo Traversa (Chair), Bruce Trumbo

Members Absent: Julie Glass, Kathy Hann, Scott Stine

The meeting was called to order at 2:55 p.m.

1. Approval of the Agenda
   A motion (Kamath, Helgren-Lempesis) to approve the agenda was passed unanimously.

2. Approval of Minutes of the Previous Meeting
   A motion (Andrews, Helgren-Lempesis) to approve the minutes was passed unanimously.

3. Report of the Chair
   Vincenzo Traversa reported that EXCOM approved the membership of the following two FAC subcommittees: 1. Outstanding Professor and 2. Lecturer Policy and Procedures.

   EXCOM also approved a new subcommittee which would deal with proposed senate policies that affect students. This subcommittee will meet only as needed and will be comprised of 4 members—2 from Associated Students and 2 Faculty members. FAC recommended that the chair of the senate ask EXCOM to nominate 2 faculty members to serve on the committee.

4. Report of the Director of Faculty Development
   No report was submitted.

5. Old Business
   Emily Stoper responded to FAC’s concern that changes to the Promotion, Tenure and Retention Policy and Procedures Document (PTR Document) were given to us in what appeared to be “piecemeal fashion.” Stoper stated that she was only forwarding the information to FAC the way in which she received it. After a discussion with Stoper and according to the Policies and Procedures for Committee Operation Document, Section 7A, Numbers 1 and 3, Traversa reported that if changes are to be made to the document, a subcommittee of FAC should be formed to complete this task. This subcommittee should then bring their changes to FAC for recommendations to be forwarded to EXCOM. Membership of this committee includes the following: Dee Andrews, Julie Glass, Bruce Trumbo, and Vincenzo Traversa. Vincenzo Traversa will ask EXCOM to nominate 1 additional member (of broad representation—perhaps SEAS, SBE, or Library) to be on the
committee. The members of the committee respectfully requested that this committee meet on alternate Wednesdays (perhaps 2\textsuperscript{nd} and 4\textsuperscript{th} Wednesdays of the month) from 2:40 p.m.-5:00 p.m.

6. New Business
   No new business was reported.

7. Adjournment
   A motion to adjourn (Kamath, Clarence) passed unanimously at 3:40.

Respectfully submitted,

Valerie Helgren-Lempesis