 Minutes of the Meeting of April 18, 2002

Members Present: Carol Becker- Chair, Michele Buda, Margaret Desmond, Beverly Dixon, Leo Kahane, Michael Lee, Frank Martino- Provost, Bijan Mashaw, Michael Strait, and Eric Suess

Members Absent: Jennifer Eagan

Guests: Nan Maxwell, Jose Lopez, Joyce Podevyn, Barbara Storms, Emily Brizendine, Gay Hoagland, Arthurlene Towner, Carl Bellone, Donald Wort, Connie Sexauer, Rainer Bauer, and Diane Beeson.

Chair Becker called the meeting to order at 2:05 PM in the President's Conference Room.

Chair Becker announced that Michele Buda would replace Carol Castagnozzi as the Library representative on CAPR for Spring quarter 2002.

Approval of Agenda:
Chair Becker corrected Agenda Item #6 to read "Request to approve a new Joint Ed.D. Academic Program Proposal."
M/S/P with amendment

Approval of the minutes of the meeting of April 4, 2002:
M/S/P

Report of the Chair:
Chair Becker reported that the CAPR Report on the Department of Chemistry and Biochemistry was approved by an email vote of CAPR members, and will be forwarded to the ExCom of the Academic Senate.

Chair Becker reported receiving emails from CAPR member Eagan and Prof. Reichman regarding the Review of Reports of Tenure-Track Requests from the four Schools and the Library. Chair Becker also reported that Eric Suess would write the CAPR response to the Five-Year Program Review for Economics, and Margaret Desmond would write the CAPR response to the Academic Program Proposal for the Joint Ed.D.

Chair Becker would write the CAPR response to ExCom regarding the Tenure-Track Prioritizations. She also stated that Interim Dean Larson (ALSS) forwarded, at her request, eight TT positions that he did not initially approve. This matter would be discussed later during the meeting.
Report of the Vice President, Academic Affairs:
Provost Martino informed CAPR that he will meet with the School Deans and the Library on May 6 to discuss the Tenure-Track allocations for the Academic year 2002-03. The Provost emphasized that beginning faculty recruitment early, during the first 2-3 weeks of the summer quarter, is important to insure successful searches. He further stated that Tenure-Track allocations, at the Chancellor's office, are heavily weighted to campuses with increased growth. The Provost was asked to provide data on the number of T-T allocations for the 2000-01 academic year at CSUH.

Five-Year Program Review for Economics:
Nan Maxwell, Co-chair of the Department of Economics, met with CAPR to discuss the Department's Five Year Review. Professor Maxwell explained that the duties of the Chair are shared between Professor Baird and herself. Co-Chair Maxwell noted that the External Reviewer was impressed with the productivity of the faculty despite their heavy teaching load. The reviewer's favorable comments highlighted the ability of the faculty to work cooperatively despite the diversity of opinions. A noted weakness of the Department was the decrease in the number of undergraduate majors; however, the Department has increased the number of graduate students. The Department is trying to recruit more undergraduate majors, and has developed four new options to attract new majors. The new options, available in Fall 2003, include a general B.A. in Economics, option in Social Science Economics, option in Statistical Economics, and a B.S. in Business Administration with an option in Business Economics. Co-chair Maxwell also stated that the Department implemented a student assessment program this year, and is considering establishing a student-tutoring lab. Co-chair Maxwell discussed the problem of not having a departmental secretary, a situation that creates difficulty for students in contacting with faculty. The departmental secretary was eliminated when the Dean re-organization of the School.
CAPR Chair Becker reminded Co-chair Maxwell to address the issue of major required units, and send the justification to CAPR by e-mail. The next review for the Department of Economics is scheduled for the 2005-06 academic year.

Motion: To postpone the CAPR decision on the Five Year Review of the Department of Economics until the next meeting of CAPR on May 2. M/S/P

Request to Approve a Joint Ed.D. Proposal:
Jose Lopez, who explained that this joint program would be the first of its kind for CSUH, addressed CAPR. The program would provide a doctorate degree in Educational Leadership. Professor Lopez stated the following reasons why the new joint program would benefit CSUH: 1) no such degree is available in Northern California, 2) the degree is available in Harvard and the University of Texas, and is quite costly, 3) the degree would address the shortage of highly qualified school administrators and superintendents in urban and other areas of the state. Professor Brizindine corrected the date that the CSU system granted Permission to Negotiate from 1999 to 2000, and handed out a corrected version to CAPR. A discussion of the resources followed stating that funding for the first year would be by external sources and subsequent funding would be sought by the CSU
The program would begin in Summer 2003 with the acceptance of 15 cohort students. The curriculum, although not yet finalized, would include courses established by a joint faculty of the UC and CSU faculties. A joint board of 6 UCB and 6 CSU members would oversee the program. UCB has already begun the hiring process and will hire 3 new faculty; the CSU (Hayward, San Jose, San Francisco) will hire one new faculty each. Representatives from each institution will sit on the hiring committees. Since this is a first time degree proposal, the program will have to be approved by WASC. The program will be funded at the same doctoral rate as the UC, which represents the first time that a CSU graduate program has received the differential rate. UCB will add one faculty position for the first three years, while the CSU will hire all three at the start.

**Motion:** To postpone the CAPR decision for the approval of the new Joint Doctoral Academic Program Proposal until the next meeting on May 2.  

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**Review of Reports of Tenure-Track Requests from the Four Schools and the Library**

A lengthy discussion took place regarding this topic. Chair Becker reminded the committee that a task force was formed to address this issue, and that Leo Kahane was the CAPR representative on the task force. She also reported receiving e-mails from Jennifer Eagan and H. Reichman regarding this topic. Chair Becker requested and received from Interim Dean Larson, a list of the TT positions requested by the departments in ALSS, which was not forwarded and prioritized with his list. A total of 31 faculty position requests was forwarded from the Deans of the 4 schools to CAPR. Dean Larson forwarded the list of 8 additional requests to CAPR. Provost Martino stated that in the 2001-02 academic year 27 searches were authorized and attempted, in 2000-01 39 were authorized resulting in 30 appointments. He further informed CAPR that he would meet with the Deans on May 6 to discuss the faculty requests. It was noted that the requests forwarded to CAPR this year better addressed the prioritization rationale than those of last year. CAPR discussed the correlation and usefulness of the Five Year Review to the TT hiring process. CAPR discussed the problem of ALSS not prioritizing all the requests and that the rationale of the Dean’s list did not dialogue with the way the priorities were assigned. For example, CAPR recommended the new MSW program on the condition that it would not take resources away from existing programs. The Dean’s list had a faculty position listed as number 2 for that program. It was suggested that the Interim Dean Larson had followed different criteria that the Dean Good who resigned in Winter Quarter. Professor Bauer stated that the positions were handled with some confusion at the School level, and that a late deadline did not allow time for discussion with the ALSS chairs. The chairs felt that there was no sense of how their departmental proposals stood. They also were not fully knowledgeable on how the priorities were assigned by the Interim Dean. The Interim Dean used a range of criteria, and the chairs were not informed how to strengthen their requests for next year. The Provost reminded CAPR that searches are a costly endeavor in both human and financial resources and should be given every consideration for success. The Provost also reiterated that positions are not replaced program by program, and some departments may have gaps in their programs.
**Motion:** To support all the requests submitted including the additional 8 not approved by Interim Dean Larson. *M/S.* The **Motion** did not pass.
The motion was discussed in terms of reasons to support the 8 additional requests. CAPR discussed that the chairs’ judgment should be trusted since a change of Dean may not have allowed for full prioritization to take place. All requests should be considered and put forward. The **Motion** was amended: To recommend that all 39 of the applications be sent forward for the consideration of the Deans and the Provost, on the basis that they have been well presented and justified by the chairs include that the chairs’ judgment should be trusted and all requests be put forward. *M/S.* The **Amended Motion** did not pass.

The meeting was adjourned at 4:30 PM

Submitted by,
Beverly A. Dixon, Acting Secretary