Minutes of the Meeting of May 16, 2002

Members Present:
Carol Becker - Chair, Jennifer Eagan, Leo Kahane, Michael Lee, Bijan Mashaw, Beverly Dixon, Eric Suess, Michele Buda, and Margaret Desmond

Members Absent:
Frank Martino- Provost and Michael Strait

Guest:
Nan Maxwell

The meeting was called to order by Chair Becker at 2:05 PM in the President's Conference Room.

Approval of Agenda:
M/S/P, as edited

Approval of the minutes of the meeting of May 2, 2002:
M/S/P, with minor corrections

Report of the Chair:
CAPR’s June 6 meeting is canceled because it falls after the last Academic Senate meeting for the year. CAPR will hold its organizational meeting today with new and continuing members at this meeting; time certain 3:15. Chair Becker announced that she is in the process of writing CAPR’s Year-End Report, and asked for suggestions and comments from CAPR members on two items. First, she would like to hear what issues CAPR will likely examine in the 2002-03 term. Second, she elicited thoughts on the procedures and functions of CAPR. Some ideas that members suggested for inclusion in the Year-End Report are: encouraging getting departments conducting their Five-Year Reviews to secure their outside reviewers sooner, stating that the tenure track allocation task force is a good idea given CAPR’s work load and the lack of clarity surrounding its charge, re-visiting the issue of CAPR’s role in the tenure track allocation process, and making sure that members are aware of the format for writing CAPR’s reports on Five-Year Reviews.

The executive Committee raised an issue regarding CAPR’s report on Chemistry/Biochemistry’s Five-Year Review. Even though this report followed the format that CAPR has used in the past, some wanted to see the statistics included in the Five-Year Reviews. CAPR members should follow our working document that provides our
format. This format has included a summary of supporting data. CAPR could in the future decide to provide the statistical appendix of the actual Five-Year Review in future reports.

Report of the Vice President, Academic Affairs: absent, no report

CAPR response to the Department of Economics Five-Year Program Review:
Nan Maxwell was present to discuss the Department of Economics Five-Year Review document. She was asked why the statistics cited were from the Spring of 1999. She stated that the new departmental statistics were not available until two days before the outside reviewer’s visit. Current Fall statistics were not available until January. However, there are currently 64 undergraduate students and 61 graduate students eligible to register for Spring 2002.  
Motion to approve CAPR’s report on the Department of Economics Five-Year Program Review, M/S/P unanimously with minor corrections.

Discontinuance of Option in Austrian Economics – M.A. in Economics Degree:  
The Department of Economics has requested that this option be dropped from its major due to low enrollment. Current students in the option will be accommodated until they graduate. The department could not get more than five students to enroll in the seminar that was mandatory for this option. The option “failed the market test”. The seminar has already been dropped from the catalogue and is no longer offered.
Motion to accept the discontinuance of the Austrian Economics Option, M/S/P unanimously.
Motion to approve CAPR’s response to the discontinuance, M/S/P unanimously.

CAPR response to the Department of Sociology and Social Services Five-Year Program Review:
M/S/P with minor corrections

Discussion of changes in CAPR Policies and Procedures for Five-Year Reviews and Plans (00-01 CAPR 7) to incorporate issues of GPA and approaches to maintaining academic standards:  
After a brief discussion of the possible problems entailed in asking departments to provide data on the GPAs of their majors, CAPR members indicated some strong reservations about requiring information on academic standards in the Five-Year Review document.
Motion to refer this issue to 2002-03 CAPR, M/S/P unanimously.

The meeting was adjourned to the Organizational meeting for 2002-03

Submitted by,

Jennifer Eagan, Secretary