Members Present: Bette Felton (Dean), Andrea Laird, Robert Peyton, Steve Philibosian, John Primus

Members Absent: Guido Krickx (Chair), Charlotte Perry

Guests: Herb Eder, Harold Goldwhite, Kevin Horan

1. Approval of the minutes of the last meeting: There were none to approve.

2. Approval of the agenda: Guido Krickx had provided Bette Felton with a suggested agenda for today’s meeting. This was approved by the Committee.

3. Meeting with Faculty Trustee Harold Goldwhite, CSU Board of Trustees: Trustee Goldwhite and the Committee had a wide ranging and invigorating discussion during which we were reassured that the Board of Trustees maintains a strong interest in off-campus sites such as ours, especially in view of the current “tidal wave” of new students coupled with the State’s current difficult economic climate. For example, in the case of the CSU, there are some 8,000 unfunded students costing the system millions of dollars which must be found within the existing budget. All present were able to ask questions about not only issues regarding our own campus, but the System as a whole.

4. Report of the Dean: There was no report.

5. CCAC Annual Report to the Academic Senate: Though he was unable to attend today’s meeting; the Chair, Guido Krickx, forwarded a number of documents to the Committee for discussion. These were the following:

   a. John Primus’ Draft Recommendations on Resource Issues and Governance, with accompanying Discussion
   b. Kevin Horan’s draft Student Retention & Recruitment Strategic Plan
   c. CCAC Roundtable on CCAC Action Plan—Short Term Action Points
   d. CCAC Roundtable on CCAC Action Plan—Long Term Action Points
   e. CCAC 2002 Recommendations/Resolutions and Accompanying Discussion:
      I Document One:
      Curricular Development (University Goal #1)
      Faculty Development (University Goal #3)
      Student Retention and Success (University Goal #2)
      Governance and Resources Issues (University Goals 4, 5, 6)
II Document Two:  
Faculty Issues  
Governance  

The task at hand for the Committee was to produce a draft Annual Report to be perused, edited and prepared into final form by the Chair by May 7, 2002. The Report in final form would be presented to the Academic Senate. There was some considerable discussion as to what portions of the above seven documents would be included in the draft report. All present agreed to use the existing Discussion and Resolution/Recommendation format taken from the two documents in section e above with “Discussion points” substituted for “action points,” with short term goals followed by long term goals, etc. Kevin Horan was to add brief discussion points to his Student Retention & Recruitment –Strategic Plan. Steve Philibosian was to add some additional language regarding the use of limited community service officer staffing at night to both enforce parking regulations and ensure campus safety. Andrea Laird would also add some language to the section on resource issues.

Bette Felton agreed to edit the above, with the editorial assistance of the Committee and provide a draft to Guido Krickx. By May 7, 2002.

The Meeting was adjourned at 1:30 PM  

Respectfully Submitted,  
Steve Philibosian, Secretary