Minutes of the meeting of Monday, January 28, 2002

Members present: Carl Bellone, Joy Bhadury (replacement for Hadi Behzad), Terrence Kelly, Barbara Paige, Evelyn Padua-Andrews, Fung-Shine Pan, Kristen Ramsdell, Kelly Steele, David Stronck and Nancy Thompson (replacement for Peter Claus).

Members absent: Abdul Hadi Azimi, Miguel Castaneda, Jeff Seitz

Visitors: Linda Kinrade, Rosanne Moore, Sally Murphy

1. Approval of the Agenda
   The agenda was unanimously approved.

2. Approval of the Minutes of the January 7, 2002 meeting
   The minutes were corrected as follows: 5d. Roseanne Moore reported, not Sally Murphy.

   The minutes were unanimously approved as corrected.

3. Report of the Chair
   Last ExComm meeting - items were sent back to us.
   - DGS courses - Emily Stopper had a substantive comment. Other problems included the fact that the information on DGC courses was sent on without a policy.
   - Learning Outcomes for Lower Division GE in Science. Discussion in ExComm was on both substantive and procedural issues – but ExComm sent it back to us on procedural grounds.

4. Report of the Associate Vice President, Academic Programs and Graduate Studies
   AVP Bellone reported that at the January 22, 2002 Senate meeting the following CIC items were approved unanimously: CIC 12 Application of ES 3175 and ES 3430 to Cultural Groups/Women GE Requirement for the 98/02 pattern, CIC 13 Application of ES 3820 to Area C4 and the Cultural Groups/Women Requirement for the 96/98 and 98/02 pattern, and CIC 18 Designation of Unique Course Numbers for Cluster Courses in Natural and Social Sciences Area B & D.
   Bellone also reported that ExCom will take up CIC 15 Honors at Graduation at its next meeting on January 29.

   Comment on CIC 15 - it will come up on Executive meeting Thursday. He looked at info from other CSU campuses; they describe the ranges only and that is it. The Graduation Evaluation has been using the published ranges. Other universities don't mention which catalog is being used; thus the information in the catalogs assumed that it is the catalog of entry.
5. **Subcommittee Reports**
   a. **G.E. Subcommittee**
      Sally Murphy gave the following report for the committee which met on January 14, 2002. They reviewed a series of ANTH course proposals. Some of these went through Leigh Mintz last year, but did not get through ALSS subcommittee nor the GE subcommittee. Three of the courses were approved at the last subcommittee meeting and sent on to CIC. Some were denied and sent back to Anthropology Department.

6. **Old Business**
   This was held over until the February 4, 2002 meeting.

7. **New Business**
   a. **G.E. Review**
      Sally - reiterated what the GE subcommittee has already agreed to do - see minutes from the last meeting. She is preparing a historical report using Senate Documents and history. Sandy Heisey is preparing a report on the 97-98 cohort through their final year. Such data include GPA, time to degree, remediation, writing skills test, average load, (demographic data). She is also preparing a report on the last year before the inception of the cluster program.

      **Appointment of External Reviewer** - The CV of a potential external reviewer was passed out. Terry Kelly made a motion to approve the choice of Debra Hammond as an external reviewer. That motion was approved unanimously.

      **Overall Timeline** - Our report will be sent to the last Senate meeting this year. Terry Kelly handed out a timeline that provides information such as the time of Open Hearings. Much discussion followed, for example: there should be a provision for anonymous responses, Sally will bring a draft of the open-ended questions to the CIC meeting, Barbara - process is important - it might be best to request information in the same way as we handle elections, one ballot, one opportunity, Evelyn asks about the opinion of professional staff, for example advisors, graduate evaluators, and counselors. Sally agrees that they might be offered a focus group. CIC will plan to have an open hearing with Chairs and Deans at different halves of meeting (they will not be here at the same time).

   b. **Returned CIC documents**
      **CIC 16 - Learning Outcomes for Lower Division GE in Science**
      Sally Murphy volunteered the GE subcommittee to write up a policy statement and forward this to us for our consideration. A motion to refer this to the GE subcommittee was seconded and approved unanimously.

      **CIC 17 - Application for ANTH 3400 and ANTH 3430 to GE Area D4 (forms for GE area applications)**
A motion was made to send these applications back to ExComm as the forms have now been corrected. This motion was approved unanimously. A motion was made that we will require the Request to Apply Course to G.E. or Code Requirements form for all requests. This motion was approved unanimously.

CIC 14 - Reintroduction of Directed Group Study (DGS) Courses
This was postponed until the next meeting.

c. Approved courses from GE Subcommittee for the 98/02 catalog, Area D4
   ANTH 3750 - Women in cross-cultural Perspective
   ANTH 3520 - Contact Period of California
   ANTH 3790 - Anthropology and Genealogy, also for 96/98 catalog
   A motion was made to approve ANTH 3790 for meeting the GE subcommittee D4 requirement. This motion was approved with seven approving and with one abstention. A motion was made postpone the discussion of ANTH 3750 and ANTH 3520 until the next meeting.

d. Minutes for subcommittees
   A motion was made to postpone this until the next meeting.

e. Unit minimum for B.S. Special Major
   A motion was made to postpone this until the next meeting.

8. Adjournment
   The committee adjourned at approximately 5:00 pm.

   Respectfully submitted,

   Kelly P. Steele, Secretary