Members present: Hadi Behzad, Carl Bellone, Peter Claus, Terrence Kelly (Chair), Evelyn Padua Andrews, Barbara Paige, Fung-Shine Pan, Kristin Ramsdell, Jeff Seitz, Kelly Steele, David Stronck

Members Absent:

Visitors: Sally Murphy, Rosanne Moore, Alex Cassuto

1. The agenda was approved with the addition of two items under New Business:
   
   (1) Voluntary Pause of Curricular Change Proposals
   (2) Special Committee to Evaluate GE clusters.

2. Election of Committee Secretary

   Peter Claus volunteered to serve as secretary for the Fall Quarter.

3. Report of the Chair

   The Chair, Terrence Kelly, noted that last year’s committee activity could be found in the 2000-1 Year End Report, included in the packet of information for this meeting.

4. Report of the Associate V-P, Academic Programs and Graduate Studies, Carl Bellone

   Bellone reported that our online curricular proposals have been made more user-friendly. He also noted that he has been looking at the system UC Davis uses for this purpose and was impressed with its efficiency: he is looking into whether we could implement their system or something closely resembling it.

5. CIC Subcommittees

   There was a brief description of the subcommittees’ duties and a plea for additional volunteers in order to fulfill the required representation on each subcommittee. The following is a list of the committee memberships to date. Several additional faculty names were suggested and they will be added at a latter time if they agree to serve.
### Critical Thinking
- Jennifer Eagan
- Robert Gorton
- Kelly Steele

### Cultural Groups and Women
- Jennifer Eagan
- Peter Claus
- Pat Guthrie
- Barbara Paige
- Gloria Rodrigues
- Kelly Steele

### Lifelong Learning/Capstone
- Michael Lee
- Peter Claus
- Susan Sunderland
- Hadi Behzad

### General Education
- Kristin Ramsdell
- Don Sawyer
- Bill Langan
- Hank Reichman
- Jeff Seitz
- Sally Murphy
- Fung-Shine Pan
- Evette Castillo
- Alison Warriner

### Writing Skills
- Alison Warriner
- Craig Wilson
- Carl Bellone
- Jennifer Eagan

### Basic Skills Appeals
- Fung-Shine Pan

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6. **Old Business**

   **a. Return of 00-01 CIC 27, Honors Program**

   The Chair reported that CIC 27 has been referred back to CIC by the Academic Senate Executive Committee with a request to rewrite several portions of the document. The Chair noted that CIC could respond with a broad reassessment of CIC 27 or a narrow response to the issues raised by the Executive Committee. Alex Cassuto, current Director of the Honors Program, presented his views on a number of aspects of the program and his ideas for responding. Discussion followed. In particular, the Chair asked the members to consider an appropriate method to calculate the minimum 3.6 GPA and the complications brought about when students transfer units taken at other universities and colleges. Also, various means to attract more students to the program are needed.

   **b. Service Learning**

   With somewhat scaled down wording – from being a requirement to being “an expectation” – the University is again seeking ways to incorporate Service Learning into the curriculum. Mary D’Alleva of the English Department is at present leading this effort. Several courses (such as GS 1013) have already been identified with the program.
CIC decided to form Special Committee on Service Learning, with Kristin Ramsdell as Chair and David Stronck as a member. Sally Murphy agreed to work with the committee. The tasks of the committee will be to review previous discussions and reports produced by CIC and to search through CSUH courses for those which might include activities related to service learning.

7. New Business

a. Four Year Pledge Program

Bellone recapped the goals of the program and reported on the number of students who have graduated under it. The numbers are very small. The Committee asked questions and discussed the nature of the program. No action was called for.

b. Voluntary Pause of Curricular Change Proposals

Bellone described the difficulties which would be caused to the implementation of the Degree Works program if large numbers of curricular changes were proposed at this time. Another reason for the pause was the possible switch from quarters to semesters. The committee asked questions primarily with regard to the nature of the problems and the kinds of curricular changes referred to.

The Committee moved (passed 9-0-1) to advise the Executive Committee of the Academic Senate that we support the document (Memo 9/24/01) “Voluntary Pause of Curricular Change Proposals” and approve of the request.

c. Special Committee to Evaluate GE Clusters

The Chair asked the committee whether a special subcommittee should be set up to evaluate the GE cluster program. Sally Murphy noted that the already existing GE Subcommittee had long planned to do this as part of the Executive Committee’s original implementation of the cluster program, and had been gathering assessment data and other forms of statistical information to precisely this end. The General Studies Subcommittee has also asked Michael Strait (Director, Assessment & Testing) to gather qualitative information from faculty and administrators. The GE Committee expects to report on the first three years of cluster courses by the end of the quarter. Further discussion centered around whether an additional subcommittee was necessary and what its function might be. Several members of the committee were anxious that widespread and representative campus opinion about the program be considered along side the information gathered by the GE Subcommittee. Others wondered whether the full CIC committee might be able to carry out this sort of investigation on its own. The Chair asked the committee to think over these possibilities and a decision could be reached next meeting.

8. Adjournment

The Committee adjourned at 5:08 pm.