Minutes of the meeting of Monday, February 18, 2002

Members present: Carl Bellone, Terence Kelly, Barbara Paige, Kristen Ramsdell, Fung-Shine Pan, Kelly Steele, David Stronck and Nancy Thompson.

Members absent: Abdul Hadi Azimi, Joy Bhadury, Miguel Castaneda, Evelyn Padua-Andrews, Jeff Seitz

Visitors: Rosanne Moore, Sally Murphy as well as a number of students and faculty who wanted to provide information on the GE program.

1. Approval of the Agenda
   It was moved and seconded that we move Open Hearings on the GE program (the input from faculty) to the beginning of the meeting right after the approval of the January 28, 2002 minutes. The agenda was unanimously approved as modified.

2. Approval of the Minutes of the January 28, 2002 and February 4, 2002 meeting
   It was noted that Fung-Shine Pan was present at this meeting. The minutes of the January 28, 2002 meeting were approved as corrected.

   The minutes of the February 4, 2002 meeting were not approved, due to time constraints (they will be investigated at the March 18th meeting.)

3. Report of the Chair
   There was no report due to the open hearing.

4. Report of the Associate Vice President, Academic Programs and Graduate Studies
   He had no report as ExComm did not have any CIC items at its last meeting.

5. Subcommittee Reports
   a. General Education Subcommittee –
      Sally Murphy gave a short report.

   b. Critical Thinking Subcommittee –
      They met at the end of last week and approved 4 courses.

   c. Writing Skills Subcommittee –
      This subcommittee met on February 14, 2002 and proposed to drop the objective part of the writing skills test. They also approved some second tier writing courses.

6. Old Business
   All this will be held until the March 18th meeting.
   a. Policy for Cooperative Education Courses for International Students
b. CIC 16 - Learning Outcomes for Lower Division GE in Science, Area D4 (returned from ExComm, was postponed until after the GE Subcommittee meeting)

c. New Course and Course Modification Forms

d. CIC 14 – Reintroduction of Directed Group Study (DGS) Courses

7. New Business
   a. Faculty Perspectives on GE program
      A number of faculty spoke at this portion of the meeting. Notes were taken, but are not part of the official minutes. The notes will be used to aid the CIC in its review of the GE program.

   b. Minutes for Subcommittees -
      There was a brief discussion of the necessity for minutes from the subcommittees. A motion was made as follows "The subcommittees of CIC shall regularly keep minutes of their meetings. These minutes will be forwarded with actionable items to CIC. Minutes from meetings that do not produce actionable items will be forwarded to the office of the Associate Vice President, Academic Programs and Graduate Studies." by the Chair, Terry Kelly. He had passed out a copy of this motion at the January 28th meeting. This motion was seconded. It was passed unanimously.

   c. Unit minimum for B.S. Special Major -
      Rosanne Moore – The catalog currently states that the Special Major Bachelors (BA/BS) is 52-93 units, but Title V states that a minimum unit requirement for the B.S. is 54 units. A motion to increase the minimum from 52 to 54 units for the B.S. Special Major was made and unanimously approved.

   d. Assessment – referral letter dated December 11
      This will be folded into course modification item - 6c when we take this up at a later meeting.

   e. Blackboard discussion on GE Review
      We will put a notice about the open hearing for students on Blackboard to further advertise the Open Hearing on March 4th to receive input from students.

8. Adjournment
   The committee adjourned at approximately 5:05 pm.

Respectfully submitted,

Kelly P. Steele, Secretary