EXECUTIVE COMMITTEE of
the ACADEMIC SENATE  
Approved as amended

Minutes of the Meeting of February 19, 2002

Members Present: Dee Andrews, Kevin Callahan, Cal Caplan, Sally Murphy, Sue Opp, Henry Reichman, Don Sawyer, Eric Soares, Emily Stoper, Susan Sunderland, Don Wort

Member Absent: Norma Rees

Guests: Carl Bellone, Terrence Kelly, Michael Leung, Frank Martino, Dick Metz, Julia Norton, Joe Zelan

1. Approval of the agenda

M/S/P (Caplan/Sunderland) to revise the agenda to include: a discussion of the new Registration Calendar Process as 4.a, and a discussion of the proposed modification of Executive Order 393, Scholastic Probation and Disqualification Policy, as item 9.a.

2. Approval of the minutes of the meeting of January 29, 2002

M/S/P (Caplan/Stoper) to approve the minutes of the meeting of January 29, 2002.

Approval of the minutes of the meeting of February 5, 2002

M/S/P (Stoper/Murphy) to approve the minutes of the meeting of February 5, 2002.

3. Reports
   A. Report of the Chair

Wort announced that Anne Pym has been approved (via E-mail) to replace Eileen Barrett on FAC for the remainder of the Winter Quarter.

M/S/P (Stoper/Murphy) to appoint Kevin Horan to the Contra Costa Advisory Committee as the Student Services Professional Member.

Wort asked for volunteers to count ballots for the Winter Quarter University-wide election on February 25th, in the ALSS Conference Room at 1:30 p.m. Caplan, Sawyer, Soares, Sunderland and Wort agreed to serve.

- The 1998 ASCSU Budget Advisory Report is being sent to faculty currently serving on the University Budget Advisory Committee. The Chair will seek faculty comments with regard to the relationship between the report's recommendations for best practices within the CSU and the CSUH process for faculty input to the University budget. The findings will be reported to EXCOM at a future date.

- EXCOM members Caplan, Reichman and Wort met with Student Trustees Dan Cartwright and Erene Thomas during their recent visit to the campus. Wort characterized the meeting as both
productive and informative.
- Wort complimented Terry Kelly (Chair of CIC) for hosting the open forum held in the Biella Room in the Library on Monday, which provided input from the campus community on the General Education Program. The next forum meeting will be held on March 4th, which has been designed to invite testimony from students.
- The next meeting of EXCOM will be on March 5th. Trustee Galinson is scheduled to be on campus that day and an invitation has been extended for him to visit with the Committee.

The next Senate meeting will be March 12th, which will be the last meeting of Winter Quarter.

B. Report of the President

Martino reported that the President is attending meetings in Sacramento today and will be participating tomorrow in the CSU legislative day activities.
- Martino asked that EXCOM briefly serve as an interim search committee to approve the announcement for the position of Dean of ALSS so that the search process could begin immediately.

M/S/P (Reichman/Murphy) to form a subcommittee consisting of the four XCOM members from ALSS to accept the responsibility for reviewing the announcement for the position of Dean of the School of ALSS.

C. Report of the Statewide Academic Senators (No report)

4.a New Registration Calendar/Procedures

Callahan indicated that he had become aware that new registration policies associated with the implementation of Peoplesoft software may pose operational problems to departments trying to meet the deadlines imposed by the process. He asked whether there had been appropriate consultation with departments.
- Martino stated that Bob Strobel (Project Leader) met with the Deans last Fall and proposed a new registration calendar that allows continuing students to register for the Fall quarter in the preceding Spring. It was his understanding that the Deans had met with the Department Chairs and he was unaware of any problems.
- Murphy explained that early registration will start on May 28 for continuing students that are eligible to register for Fall. She also stated that in a recent meeting it was suggested by staff in Enrollment Services that there may be a problem this Spring with holds for students enrolled in remedial courses. She noted that a meeting was scheduled for tomorrow with Susan Lakis, Associate Director of Admissions to discuss this issue.
- Stoper pointed out that this issue appears to be a short term problem that may be worked out quickly. She questioned whether it was appropriate for EXCOM to take up this item at this time.
- Opp wondered if this new calendar would mean that decisions to cut classes might be based on early registration figures. Dean Leung assured her that the timing of those decisions will not change.
- Callahan asked if there is any reason to believe the new calendar will affect Senate policy?
- Martino stated that the questions related to holds are technical issues. There seems to be enough flexibility in the program for us to place the registration holds, as well as populate the course wait lists on the date chosen by the departments. It was his understanding we are trying to continue to do all of the things we have always done in our registration process. He noted that after priority registration there will be months of open registration and students will
not have to pay their fees until August 28. He requested that in the future, if Departments or faculty have questions regarding registration and related activities, they direct them to his office.

4.b Revised 01-02 CIC 17, Application of ANTH 3400, Social Anthropology, and ANTH 3430, Ethnicity and Nationalism, to G.E. Area D4 for the 1998/02 G.E. Pattern

M/S/P (Reichman/Murphy) to place on the Senate agenda.

5. 01-02 CIC 19, Approval of the nomination of Dr. Deborah Hammond as independent, external reviewer of the General Education Program

M/S (Stoper/Callahan) to approve the nomination.

Soares questioned the candidate’s qualifications based upon in part her rank as Assistant Professor, and asked whether we should be looking for someone with more experience.

- Murphy pointed out that if we are looking for individuals with more experience there are nationally known experts, working out of several centers, who have been investigating the topic of undergraduate General Education for some time.

- Kelly (Chair of CIC) explained the process by which Dr. Hammond was selected, and further explained the constraint of the timeline on the G.E. Program evaluation process. The External Reviewer's report was initially scheduled to be completed by April 15, 2002. Murphy pointed out that the materials developed by CIC will not be available for the reviewer until April 8, 2002, which poses a question as to whether there is enough time to adequately do the review.

- Several members articulated the concern that only one name has been advanced to EXCOM. There was the view that a broader search needs to be made to find the most qualified person to review a very complex program which entails a number of interrelated issues.

- Reichman and Murphy explained that the G.E. Subcommittee has passed a recommendation on to CIC to approve the existing G.E. program for one additional year until the review can be adequately completed.

- Martino agreed that this process was too important to do in haste and the program should carryover to allow for an appropriate review.

- Soares asked that the makers of the motion and the second withdraw the motion on the floor. Stoper and Callahan agreed.

M/S/P (Caplan/Sunderland) to inform CIC that EXCOM concurs with the G.E. Subcommittee recommendation to extend the existing G.E program for one year to allow time for a thorough review.

M/S/P (Caplan/Sunderland) to refer CIC 19 back to CIC for further consideration and identification of additional candidates.

6. 01-02 CIC 20, Application of ANTH 3520, Contact Period of California, and ANTH 3750, Women in Cross-Cultural Perspective, to G.E. Area D4 for the 1998/02 G.E. Pattern and ANTH 3790, Anthropology and Genealogy, to G.E., Area D4 for the 1996/98 and 1998/02 G.E. Patterns
M/S/P (Murphy/Stoper) to place on the Senate agenda.

7. 01-02 FAC 6, Policy on Religious Observance

M/S (Soares/Murphy) to place on the Senate agenda

Discussion ensued on the policy statement and particularly the last line.

M/S/P (Caplan/Andrews) to insert the word "other" following the word "with" in the last sentence so that it reads "Students with other scheduling conflicts related to religious observances... ."

M/S (Opp/Soares) to substitute the word "will" for "might" in the last sentence. Further discussion centered on the usage and meaning of the word "will" in this context.

The motion failed.

The motion to place on the Senate agenda, as amended, passed.


M/S (Stoped/Murphy) to accept this report as the specifications on how to implement the Academic Standards Report.

As a result of discussion and the limits of time, it was M/S/P (Caplan/Soares) to postpone further consideration of the motion until the next EXCOM meeting.

9.a Discussion of proposed changes in E.O. 393-Scholastic Probation and Disqualification Policy

Martino explained that this revision proposes to calculate academic disqualification on the basis of a student's g.p.a. rather than the number of grade points the student is deficient. He further discussed the implications of these changes for our students. It is expected that it will be easier for students and faculty advisors to understand and administer this policy with the above change.

- It was pointed out that the request to respond to this proposed change to the Executive Order arrived on campus on December 10, 2001, but was not distributed for faculty comment until February 19, 2002, four days after the due date for response.

M/S/P (Stoped/Andrews) to request that a letter be written to Vice Chancellor Spence requesting that an additional two months be allocated for appropriate faculty consultation regarding this proposed change.

9. Continued discussion of CAPR's charge with regard to budget and resource issues - held over

10. Adjournment

M/S/P (Sunderland/Soares) to adjourn.

Respectfully submitted,
Don Sawyer, Secretary