CALIFORNIA STATE UNIVERSITY, HAYWARD
EXECUTIVE COMMITTEE of The ACADEMIC SENATE        Approved as corrected
Minutes of the Meeting of April 2, 2002

Members present: Dee Andrews, Kevin Callahan, Cal Caplan, Sally Murphy, Sue Opp, Henry Reichman, Don Sawyer, Eric Soares, Emily Stoper, Don Wort

Members absent: Norma Rees, Susan Sunderland

Guests: Brenda Bailey, Carol Becker, Carl Bellone, John Hammerback, Terry Kelly, Dick Metz, Joe Zelan

1. Approval of the agenda

M/S/P (Caplan/Stoper) to approve the agenda, as amended, by moving item 12 to 5.b.

2. Approval of the minutes of the meeting of March 5, 2002

M/S/P (Caplan/Murphy) to approve the minutes with the following corrections: page 1, line 25, strike the words "They were not" and insert the words "Some were and some were not." Page 1, line 27, following "Soares" insert the words "who was for merit pay."

3. Reports

Report of the Chair
-Wort reported that CAPR has voted not to appoint a representative to the Assessment Council. Becker, Chair of CAPR, explained that the committee considered the proposal very carefully and it was their position that faculty participation might be more effectively gained by working through the Schools, such as, representatives from the Council of Chairs. It was the committee's view that reviewing specific programs every five years would not be a productive way to provide faculty input to the assessment process.
-Murphy suggested that the primary purpose for including these two standing committees (CIC and CAPR) was to share information regarding assessment. Reichman pointed out that the basic reason for asking faculty to serve on the Assessment Council was the fact that the membership seemed to be overwhelmingly administrators. It was thought that including CIC and CAPR would provide faculty input to the assessment process, which is intrinsically tied to curriculum.
-Stoper supported the CAPR vote. It was her view that CIC participation seemed more appropriate. It may be more effective to have one faculty member appointed by EXCOM.
-Soares suggested recruiting a representative from the Academic Senate. Members of the Executive Committee will seek a volunteer.

Wort asked EXCOM to consider a change in the University ten year academic calendar and catalog. Presently, both reflect that the quarter begins on Monday and ends on Friday. The reality is that courses begin and end on a Monday through Sunday schedule.

M/S/P (Callahan/Caplan) that the University ten year calendar and catalog be changed to reflect a Monday through Sunday start and finish for the quarter and that the Faculty Affairs Committee be charged with revising the calendar.
Wort reported that FAC has selected John Hammerback (Speech Communication) as the CSUH Outstanding Professor of the Year.

- The Chair noted he will be attending a meeting of Statewide Senate Chairs in Sacramento on Thursday. He read a list of proposed topics for the meeting and asked EXCOM members for other suggestions. Several members suggested the topic of how the CSU will meet the contractual obligation of 1,200 new tenure-track searches for next year.

B. Report of the President
Vice President Metz reported that both President Rees and Provost Martino were out of town. Commenting on the earlier estimates that the Governor's Budget has projected a $12 billion deficit for next year, Metz suggested that current projections indicate the shortfall to be closer to $19 billion. The implications to the CSU, UC, and Community Colleges appear to be less than to other state agencies. The projected reductions to the CSU budget for next year continue to be approximately 5%. Metz also indicated that there is some talk of increasing in-state student fees. He noted that over the last three years the legislature has cut in-state student fees but provided a "backfill" to compensate the CSU budget. It was his view that the budget situation will get worse before it gets better.


4. Appointment of a Spring Quarter replacement for Kathy Hann (Math & Computer Science) on the Faculty Affairs Committee

M/S/P (Opp/Sawyer) to appoint Fred Leavitt (Psychology).

5.a. Approval of Schedule of Spring Quarter Elections

M/S/P (Soares/Murphy) to approve the schedule of Spring Quarter Elections.

Caplan asked about the procedures for electing officers of the Senate. Wort indicated that consideration of changes in officer election procedures would be on the next agenda. Callahan asked that the discussion also include early notification to the Senate members that the election of the Senate officers will take place at the organizational meeting.

5.b. 01-02 CIC 23, Approval of the External Reviewer for the G.E. Program

M/S/P (Stoper/Caplan) to approve

6. New WASC Accreditation Process (Carl Bellone)

Bellone announced that our WASC institutional 10-year review will take place in 2004-2005 and will include two visits. The first visit will be the Institutional Capacity Visit (2004) and the second will be the Educational Effectiveness Visit (2005). He provided a brief description of what each visit would entail. It was pointed out that 30% of the review will be directed toward the Institutional Capacity Visit while 70% of the review will be directed to the Educational Effectiveness Visit. The most significant change in the WASC accreditation process was described as a shift from "inputs" to "outputs." Earlier WASC reviews asked the institution to respond to a number of standards by
providing inputs or documentation. The new process asks the institution to identify what it is trying to accomplish and then the review attempts to determine if those goals (outputs) have been achieved. The campus will select several themes for the focus of the accreditation process. Bellone indicated that the campus community will be asked to help delineate these themes. Possible themes might include: general education, the use of technology in education, the organization as a learning environment, assessment of student outcomes, as well as the planning process. It was his hope that we might take the second half of a Senate meeting for the WASC Planning Committee to meet with the Senate and discuss possible themes.

9. Follow-up to the CAPR Response to the 2000-01 Health Sciences Five-Year Program Review

M/S/P (Caplan/Murphy) to place on the Senate agenda.

Stoper queried about the four tracks in the major and how they are different from other departments. Department Chair Brenda Bailey indicated that the major has become much more career focused. It was pointed out that the health career field is changing and the Health Sciences program is trying to reflect these changes in the curriculum and options for its students, which are quite different from other existing programs.

10. 01-02 CAPR 3, Merger of the Mass Communication and Speech Communication Departments into a new Department of Communications

M/S (Caplan/Soares) to place on the Senate agenda.

Andrews asked why there was not more supporting documentation for this item. Hammerback pointed out that the curriculum changes had been completed last year and approved by the Senate. The strategy was to complete the curricular part first and then follow through on the program. In fact, the curricular changes are in the new catalog. Stoper asked about the recent new hires and plans for future hires. Hammerback stated that they are searching for one new position. The plan is to wait for one year and see how the new department is working out before asking for additional faculty positions.
- Andrews asked for more clarification about the course approvals and how the departments are sharing courses. Hammerback described the six common core courses and explained how they affected the various options. He stressed that the action requested is approval for the merging of the two departments. The present degree programs will remain the same.

The motion passed.

11. 01-02 CIC 22, Extension of the current General Education Program through the 2002-2003 Academic Year

M/S/P (Callahan/Reichman) to place on the Senate agenda.

7. Review of the proposed Faculty Diversity Survey Tool for faculty who joined the campus between 1989 and 1999

The committee provided extensive feedback on the survey tool and made several recommendations.
13. **Adjournment** - M/S/P (Murphy/Opp) to adjourn.

Respectfully submitted,

Donald Sawyer, Secretary