

CALIFORNIA STATE UNIVERSITY, HAYWARD

ACADEMIC SENATE

Approved as presented

Minutes of the Meeting of April 30, 2002

Members present: Dee Andrews, David Baggins, Rainer Bauer, Carol Becker, Diane Beeson, Cal Caplan, Mary Cheng, LeAnn Christianson, Joan Davenport, Dana Edwards, Nancy Fegan, Karina Garbesi, Kim Geron, John Hammerback, Felix Herndon, Bonnie Ho, Matt Johnson, Terry Kelly, Rita Liberti, Frank Lowenthal, Chris Lubwama, Sally Murphy, Julia Norton, Sue Opp, John Ostarello, Chung-Hsing Ouyang, Barbara Paige, Xeno Rasmusson, Norma Rees, Henry Reichman, Bill Reuter, David Sandberg, Don Sawyer, Eric Soares, Carl Stempel, Emily Stoper, Susan Sunderland, Alison Warriner, Don Wort

Members absent: Kevin Brown, Kevin Callahan, Stevina Evuleocha, Raymond Grangoff, Jennifer Laherty, Kenneth Louis, Evelyn Padua Andrews, Rodney Pierce, Mary Prejoles, Valerie Smith

Guests: Carl Bellone, John Charles, Harold Goldwhite, Douglas Highsmith, David Larson, Michael Leung, Frank Martino, Tom McCoy, Alan Monat, Roger Parker, Sonjia Redmond, Jodi Servatius

Due to the limited time available to meet with Trustee Goldwhite, the meeting began with an introduction and welcome by Chair Wort.

Trustee Goldwhite stated his visit to Hayward (which included the Contra Costa Campus) was both very informative and enjoyable. He provided a short review of his background in the CSU and his selection and participation on the Board of Trustees. He reviewed the role of the Board of Trustees and explained how Trustees are typically selected. He characterized the present Board members as strong influential advocates of the CSU who are, in part, responsible for the fair and responsible treatment of the CSU by the legislature in Sacramento. Trustee Goldwhite then invited questions from the Senate. Reichman asked why the Board's review letter of the Chancellor's performance did not reflect the criticism by a large number of faculty within the CSU. Trustee Goldwhite reviewed the process the Board followed. He indicated that the review of the Chancellor's performance had both positive and negative input, but on the whole it was positive. Unfortunately, the final letter was written by the Chair of the Board of Trustees and the full Board did not have the opportunity to review a draft before it was sent. Goldwhite indicated that this was indeed an error, and one which we can learn from and hopefully not repeat in the future. Trustee Goldwhite was asked whether the Board of Trustees has talked or is concerned about the ratio of tenure-track faculty to lecturers in the CSU. Trustee Goldwhite indicated that the Board has discussed this issue as it relates to the broader topics of resources necessary for delivery of services to students. The growing negative economic picture may require stop gap solutions to get us through the present constraints to slightly better times in the near future. The present picture does not project a significant change in the ratio of tenure-track to lecturers, but rather a slow deliberate movement toward the goal.

1. Approval of the agenda

The Chair requested that item number 3, Reports, be moved and placed before adjournment, to ensure that we will be able to accommodate the action items on the agenda.

M/S/P (Sunderland/Stoper) to the agenda, as amended to move reports (item 3) before adjournment.

2. Approval of the minutes of the meeting of March 12, 2002

M/S/P (Caplan/Davenport) to approve the minutes, as presented.

3. 01-02 CIC 22, Extension of the Current General Education Program through 2002-2003 Academic Year

M/S/P (Stoper/Opp) to approve.

4. 01-02 CAPR 3, Merger of the Mass Communication and Speech Communication Departments into a new Department of Communication

M/S (Caplan/Lubwama) to approve.

Wort invited Professor Hammerback to provide background information on CAPR 3. Hammerback explained the genesis of the proposal and the activities of the departments in the last two years to prepare for a merging into the new Department of Communication. He credited the faculty and administration for their good efforts in bringing CAPR 3 to fruition.

The motion **passed**.

5. 01-02 CIC 24, the Addition of a Generic Undergraduate course "3999 Issues in..." and a Generic Graduate course "6999 Issues in..." for Each Academic Program, with proposed amendments (01-02 BEC 8)

M/S (Andrews/Kelly) to approve.

Beeson asked if these courses are in addition to the Topic Seminar classes some departments presently offer or are they a replacement for such courses. The response was that they are in addition to those courses. Kelly (Chair, CIC) pointed out that some Topic Seminar courses may satisfy general education or other requirements and these courses would not.

- Bauer asked if there were any format constraints, such as caps on the courses, or whether they could be offered online. Bellone stated that those would be departmental decisions.

- Christianson asked about the elimination of the requirement for consultation with other departments.

Andrews explained that there would not be enough time to provide for adequate consultation and it was her view that the policy as written would be unenforceable. Therefore, the addition of the provision that the course could be offered "no more than twice on a given issue" was added. This would require the department to go through the regular curricular process if they wished to continue offering the course.

The motion, as amended by BEC 8, **passed**.

6. Follow-up to the CAPR Response to the 2000-01 Five-Year Program Review of the Department of Psychology

M/S (Murphy/Stoper) to approve.

Lowenthal asked why the department is dropping the Calculus requirement in the Departments Human Factors Option. It was his opinion that Calculus is an important subject matter for all students.

- Monat (Chair, Psychology) responded that the decision was the product of both the recommendations of the department faculty and the external reviewer.

The motion to approve **passed**.

7. CAPR's Requested Response to the 2000-01 Health Sciences Five Year Program Review

M/S/P (Davenport/Lubwama) to approve.

8. 01-02 FAC 6, Policy on Religious Observance (held over from the meeting of 3/12/02).

M/S (Caplan/Stoper) to approve.

M/S (Stoper/Reichman) to amend the document by changing the last sentence of the policy to read: "Students with other scheduling conflicts related to religious observance should bring those to the attention of the instructor in a timely manner, so that the student ~~might~~ will be accommodated if at all possible."

Andrews reminded the Senate that the reason this item was taken off the agenda at the last meeting was to provide the opportunity to meet with the University Counsel, the Deputy Provost, and the Interim Vice President of Student Affairs to determine if there were any objections to the policy as written. There were no objections to the current wording. She indicated that FAC believed the word "might" was more appropriate than "will."

- Reichman spoke in support of the amendment, saying in his view it sets the "right tone."

- Following further discussion, Caplan called the Question to close debate.

The vote to close debate on the motion **passed**.

The vote on the proposed amendment **passed**.

The vote on the main motion, as amended, **passed**.

9. 01-02 CAPR 5, Observations and Recommendations Regarding the 2002-03 Prioritizations of Tenure Track Requests, with proposed amendments (01-02 BEC 9)

M/S (Caplan/Murphy) to approve.

Reuter asked why EXCOM changed the language in the document from a CAPR recommendation to a suggestion.

- Rees pointed out that if the language "recommended" was used it would have modified the charge to the task-force.

- Bauer had a concern on the wording to the amendment in item 4 "to continue to consult with the chairs of each school." Does that mean to discuss with chairs outside of the school, or all the chairs within the respective school?

- Opp pointed out that the language "chairs" also excludes the library.

M/S (Opp/Murphy) to change amendment 4 to read: "all of the Chairs in their respective Schools and with the Library Council in the Library."

The motion to amend item 4 in 01-02 BEC 9 **passed**.

The motion to approve 01-02 CAPR 5, as amended by 01-02 BEC 9, **passed**.

10. Reports

A. Report of the Chair

Wort reported that he had attended two meetings of a systemwide committee on ACR #73, which is made up of CFA, CSU administrators and CSU faculty. This important resolution relates to whether a ratio of 75% tenure-track faculty and 25% lecturers would be the appropriate mixture to provide a quality education for CSU students. Further discussions will include the timetable and costs to reach the appropriate ratio of tenure-track faculty to lecturers. He will keep the Senate informed.

The Chair indicated that the last meeting of the Senate for this academic year will be on June 4, 2002. There may be a need for one additional meeting prior to June 4th, and that would be on May 21, 2002.

B. Report of the President

President Rees stated that she will be meeting with the other CSU presidents to discuss implications and changes in the CSU budget as reflected in the Governor's Budget Revise in May.

Lowenthal asked if the summer session 2004 will be fully funded at 100% rather than 80%.

Rees stated that the 4-5 campuses on YRO are not in the budget for next year. This situation does not affect CSUH.

Lowenthal asked that we consider dispensing with the reading of the entire Dean's List at the Honors Convocation. It was his opinion it would speed up the process. Rees indicated she would look into our current process.

Lowenthal asked that the volume of the fire drill alarms be turned down so as not to damage individuals hearing. Rees noted the concern, and stated she would check on it.

C. Report of the Statewide Senators (No Report)

D. Report of CFA

Reichman, reporting for McCoy, indicated that CFA membership statewide is now 10,000, with an additional 1,800 members this year. The percentage of tenure-track and lecturer members on this campus is 52%. CFA and CSU representatives are presently working to resolve a number of points of contention regarding the new contract.

E. Report of Student Government (No Report)

11. Adjournment

M/S/P (Stoper/Sawyer) to adjourn.

Respectfully submitted,

Donald Sawyer, Secretary