EXECUTIVE COMMITTEE of
the ACADEMIC SENATE

Minutes of the Meeting of October 22, 2002

Members Present: Dee Andrews, Cal Caplan, Alex Cassuto, Stevina Evuleocha, Jennifer Laherty, Julia Norton, Norma Rees, Hank Reichman, Don Sawyer, Emily Stopper, Alison Warriner, Don Wort

Visitors: Carl Bellone, John Charles, Mark Karplus, Frank Martino, Roger Parker

The Chair welcomed Debra Farar, Chair of the Board of Trustees of the CSU. Trustee Farar discussed a number of issues including the Board's desire to hear from the faculty, and her own desire to do what is necessary to promote shared governance.

- Reichman raised some budgetary issues of concern to the faculty. Trustee Farar responded that these were very important issues and would be considered in private and public budgetary meetings.

- Sawyer asked about student access in times of tight budgets. Farrar had no ready answer and stressed that there was no quick fix. The CSU must walk a fine line between quality and access.

- Chair Wort thanked Trustee Farar for visiting our campus and listening to faculty concerns.

1. Approval of the agenda

M/S (Sawyer/Reichman) to approve the agenda.

The Chair noted that a new item, 2002-03 CIC 2, Subcommittee Memberships, 2002-03, should be added to the agenda as item 7.b, while item 7 becomes item 7a.

M (Caplan) to move item 3 to the end of the meeting. The motion died for lack of second.

The motion to approve the agenda, as amended, passed.

2. Approval of the minutes of the meeting of October 1, 2002

M/S (Norton/Stopper) to approve the minutes.

Cassuto noted two corrections, and the minutes were approved as corrected.

3. Reports

A. Report of the Chair

The Chair:
- noted that Carl Stempel (Sociology and Social Services) was elected by e-mail to replace David Larson on the Academic Senate for the Fall Quarter.

- reported that there is a great need for nominations for the fall elections.

- asked for volunteers from the faculty to serve on the strategic enrollment management committee. Associate Vice President Carl Bellone reported that CSUH has formed four strategic enrollment management committees as well as an overarching steering committee. Bellone circulated a schematic of the existing and new committees. These new committees replace the existing ones but also, in some cases, broaden the scope of inquiry and responsibility. Bellone asked for faculty
participation, one faculty member for each of the four committees and two for the steering committee. Caplan replied that increases in enrollments would cause a stress on faculty, particularly if tenured faculty were at best replaced on a one-to-one basis with new tenure track hires. Carl responded that the issue is no longer growth; it is the management of enrollment. Some issues that must be considered are undergraduate/graduate ratio, number of international students and freshmen/transfer student ratio. Andrews suggested adding an additional committee to study the impact of changes in enrollment on faculty and staff. Bellone suggested that this could be the purview of one of the existing groups.

- reported that Michael Lee (Geography and Environmental Studies) would like to continue as faculty representative/advisor for our international student programs. The appointment is for a two-year term and Lee’s term ends June 2003. Stoper urged that nominations be sought from interested faculty as required by our procedures.

- reminded the faculty that nominations for Faculty Trustee are due to the Statewide Senate by December 6. Anyone interested should work with our Senate Office. Candidates can be nominated by our XCOM or by collecting fifty signatures from faculty.

B. Report of the President - Delayed

C. Report of the Statewide Academic Senator - No report

4. Appointments:

Fall Quarter replacement for JoAnn Hatchman (Teacher Education) on the Fairness Committee

Steve Williams (Educational Psychology) was elected with one abstention.

Fall Quarter replacement for Steve Peng (Management & Finance) on CAPR Postponed

Fall Quarter replacement for Doug Ferguson/Judith Faust (Library) on Committee on Research Postponed

3.B Report of the President

President Rees reported that preliminary figures on enrollment for the Fall Quarter show that overall growth at CSUH is about 5%, with a 7% increase in freshmen. She also reported that the number of special admits to the campus have declined.

- Warriner inquired about the relationship between resources and growth. Rees responded that the campus receives fees from California residents and tuition and fees from non-residents and international students. Augmented resources from state funds for enrollment growth is a slow and variable process; it takes at least one year to have any increases show up in our allotment.

- Cassuto asked about the minimum number of students required to have a scheduled class be offered. Martino responded that this is now a school/college decision made by the respective deans. There is no existing university-wide policy on course-by-course enrollment.

Caplan asked what the enrollment picture was in the Bay Area. Rees reported that there was no final data available from the other CSU campuses, locally or statewide.
5. Nomination for AALO, 2002-03

Tom Acord (Music) and Bill Langan (Philosophy) were nominated. Additional nominations can be made on the floor of the Academic Senate when it is considered at the next meeting. - - Stoper commented that the AALO’s job is to help departments write job descriptions and help to broaden the search process. This is still important even though departments are now well into the search process.

M/S (Caplan/Stoper) that we conduct an Academic Senate e-mail ballot for the AALO position within two weeks. Motion was defeated 3-aye, 6-nay.

We will need to have a Senate meeting in two weeks to elect an AALO.

6. FAC Response to Recommendations from the 2001-02 Faculty Diversity and Equity Committee Annual Report

Discussion turned to graduation rates for African American students, one of the four groups the campus reports on. Rees reported that the graduation rate for African American entering freshmen is very low compared to other groups. She would like to form a faculty committee to study the current data to see what the current situation is, and why, and what steps the campus might take to improve the situation. Rees stated that she will report back to XCOM once procedures are finalized.

7. A 02-03 CIC 1, Proposed Alternative Methods for Students to Satisfy the University Writing Skills Requirement

M/S (Sawyer/Andrews) to place on the Senate agenda.

Stoper pointed out one small typo, replacing And@ with Aor@ in the third line of the action requested paragraph.

The motion to place the corrected document on the Senate agenda passed.

B. 02-03 CIC 2, Subcommittee Memberships, 2002-03

M/S (Reichman/Stoper) to approve.

The document had to be corrected as follows:
- Under the G.E. Subcommittee, replace Reichman with Nancy Thompson (History) for the Fall Quarter only.
- Correct the spelling of the names of Hadi Behzad and Jennifer Eagan.

The motion to approve the document, as corrected, passed.

8. Proposal for a new Student Technology Fee
Associate Vice President John Charles led the discussion and opened with the following comments:
- Students must serve on the Fee Advisory Committee. Students need to identify the priorities for technology funds.
- CSUH ranks 20th out of 22 campuses in fees paid by students. The proposed fee increase would place us in the middle of the list assuming other campuses do not raise their fees.
- Campaign for the fee increase will begin in January.
- Ultimately there must be a student referendum on the fee increase since it is a campus-wide increase.
- The administration will try to engage students and faculty through student clubs and faculty school IT committees.
- The fee, if passed, could be used to subsidize the new print fee. It could be used for whatever purposes the students decided. Charles felt that subsidizing the print fee was not a wise idea because printing costs and spurious print usage have risen substantially in the past few years.
- Fees should be used for things that students can actually see or use. Charles suggested a 80%/20% fee split between college technology use and laboratory/student use.
- Fees would start in Summer 2003 at $15/Q and would rise to $30/Q Summer 04 and $45 Summer 05.

Cassuto commented that money is fungible and there are no guarantees that fees will result in a corresponding increase, dollar for dollar, in technology spending. Charles responded that the campus already has a good idea of what is being spent now. The intent is that the funds collected from the technology fee would compliment, not substitute, current spending.

Evuleocha asked if the campus had a backup plan if the fee referendum fails. Martino responded that the backup plan is simple, we will either limit access on the bandwidth or charge for use.

No action was required.

9. Report on the status of computers for students

Charles reported that the laptop loaner program was limited to students in the highest need category who are taking at least two courses that require heavy computer usage, as listed in the catalog or schedule of classes. The program does have available computers but they are getting more and more out of date.

No action was required.

10. Discussion of the WASC Planning Process Questions - XCOM will discuss at next meeting.

11. Adjournment - M/S/P (Caplan/Sawyer) to adjourn.

Respectfully submitted,
Alex Cassuto, Secretary