CALIFORNIA STATE UNIVERSITY, HAYWARD

EXECUTIVE COMMITTEE of
The ACADEMIC SENATE

Minutes of the Meeting of October 29, 2002

Approved as amended

Members Present: Dee Andrews, Cal Caplan, Alex Cassuto, Stevina Evuleocha, Jennifer Laherty, Julia Norton, Norma Rees, Hank Reichman, Don Sawyer, Emily Stoper, Alison Warriner, Don Wort

Visitors: Carl Bellone, Mark Karplus, Frank Martino, Michael Strait

1. Approval of the agenda

M/S/P (Stoper/Andrews) to approve the agenda.

2. Approval of the minutes of the meeting of October 22, 2002 - Minutes were not available.

3. Reports
A. Report of the Chair

The Chair circulated copies of a request for information about individual campus PT&R policies and criteria from the Office of the Chancellor and the Chair of the Statewide Academic Senate.

- Martino commented that he had already responded to this request some weeks ago.
- Laherty requested that the Library PT&R procedures be mentioned as differing from those of the faculty of the four colleges.

- Caplan commented that the campus Senates need to get this information request in a timely manner so that the campus can respond through its own committee structure. The request was received by CSUH on October 21, with a request to reply by November 1.
- Reichman noted that this request was made by the Office of the Chancellor in response to budget language that was "discovered" by the Office of the Chancellor at the last minute.
- Wort pointed out the responses he had prepared for the campus. Reichman suggested that the first bullet be revised with the last sentence eliminated and also that the importance of faculty service on behalf of the campus with multi-ethnic and non traditional students be cited from our own PT&R document. Reichman also suggested that we send the retention and promotion data from our own campus (minority, women, non-minority males). XCOM agreed that the Chair should include a ten year report from Institutional Studies.

- Stoper noted that there are no policy differences between departments and colleges, but there may be implementation differences. XCOM agreed, but also agreed that the correct response to that question was that there are no differences in policy (except between Library and Colleges).

Wort also reported that there was only one AALO candidate, Bill Langan (PHIL). He suggested we have an e-mail ballot. Rees raised the issue that additional candidates could be nominated from the Senate floor if a meeting were held. Reichman noted that we first should have an e-mail request to all senators asking for additional nominations. Afterwards we would hold an e-mail ballot. Caplan asked how we could determine that we had a quorum. Cassuto responded that we could attach a message received or automatic reply to the e-mails to substitute for a physical quorum. Norton suggested we allow three working days for nominations and three working days for voting. XCOM concurred without an official vote.

Wort noted that there needed to be a change in a previously approved subcommittee membership (CIC 2). Laherty nominated Kyzyl Fenno-Smith (Library) for Kris Ramsdell (Library) for the On-Line Instruction Subcommittee.

M/S/P (Stoper/Andrews) to approve this change in CIC 2.
The Chair reported that we need a faculty member for both the faculty housing committee and the student housing committee. Wort asked to be empowered by XCOM to make the selection if nobody expresses interest. 

**M/S/P** (Andrews/Evuleocha) to empower the Chair to make these selections.

Wort informed XCOM that Chancellor Reed will be on campus on November 19 and will meet with the XCOM for one hour, between 2:00 and 3:00.

Wort also informed XCOM that he is trying to organize an ACR 73 (Tenure, Tenure-Track and Lecturer percentages) meeting with our faculty. He has asked Gary Hammerstrom (Chancellor’s Office) and George Diehr (San Marcos) to be moderators. He is trying to combine this with a meeting of the Academic Senate to maximize participation. The most likely date at this point is January 21, although December 3 is a possibility.

**B. Report of the President**

Rees reported that:
- She has named Nancy Harrison (Psychology) as the Special Assistant to the President for Equity and Diversity.
- There will be a meeting of the Alameda and Contra Costa County Community College Presidents on October 30. CSUH is now hosting meetings twice each year.
- She fully intends on allowing Schools to use the title Colleges.

**C. Report of the Statewide Academic Senator**

Caplan reported that there will be meetings November 6-9.

**4. Appointments:**

Fall Quarter replacement for Steve Peng (Management & Finance) on CAPR. Postponed.

Fall Quarter replacement for Doug Ferguson/Judith Faust (Library) on Committee on Research

**M/S/P** (Laherty/Evuleocha) to appoint Michele Buda (Library) to fill this vacancy.

**M/S/P** (Andrews/Evuleocha) to appoint Cal Caplan (KPE) to the Student Experience Retention Group of the Strategic Enrollment Management Committee.

**5. Additional Nominations for the Affirmative Action Liaison Officer (AALO), 2002-03**

Issue already discussed as part of the Report of the Chair.

**6. Discussion of the WASC Planning Process Questions**

A lengthy discussion was held.

**7. FAC Response to Recommendations from the 2000-01 Faculty Diversity and Equity Committee Annual Report** - postponed until the next meeting.

**8. Reports - Order and Time Limitations** - postponed until the next meeting.

**9. Adjournment**

**M/S/P** (Caplan/Sawyer) to adjourn.

Respectfully Submitted

Alex Cassuto, Secretary