EXECUTIVE COMMITTEE of
The ACADEMIC SENATE
Approved as presented

Minutes of the Meeting of November 5, 2002

Members Present: Dee Andrews, Cal Caplan, Alex Cassuto, Stevina Evuleocha, Julia Norton, Norma Rees, Hank Reichman, Don Sawyer, Emily Stoper, Alison Warriner, Don Wort

Member Absent: Jennifer Laherty

Visitors: Carl Bellone, Mark Karplus, Michael Strait

1. Approval of the agenda

M/S/P (Reichman/Stoper) to approve the agenda.

2. Approval of the minutes of the meetings of October 22 and October 29 2002 - Minutes were not available.

3. Reports
   A. Report of the Chair
   Wort circulated a letter that he proposed to send via e-mail to the Academic Senators. He indicated that the automatic response e-mail requesting additional nominations for the AALO garnered only four responses. The Senate should receive a ballot listing Langan, abstain and write in candidate as the three choices.

   M/S/P (Caplan/Andrews) to have FAC consider the issue of e-mail ballot voting in the future. FAC should develop guidelines and procedures.

   M/S/P (Cassuto/Sawyer) with one nay, to send the e-mail ballot to the Academic Senators to complete the election for the AALO.

   Gary Hammerstrom (Office of the Chancellor) and George Diehr (CSU San Marcos) have agreed to lead a discussion on ACR 73 during the January 21 meeting of the Academic Senate. Wort suggested that we would want to have a local task force to see how to implement the proposal.

   B. Report of the President
   Rees reported that:
   She attended the 3rd annual award gala sponsored by the Alumni Association. This was a very successful event.
   - Asked Redmond (Interim Vice President, Student Affairs) to comment on a letter to the editor in the Pioneer. A student had commented that there are not enough services for evening students. Redmond informed XCOM that she has already convened managers from her division to see what services are available, what services are needed and then will convey this information to students.

   C. Report of the Statewide Academic Senators - No report
4. Faculty Appointments to the Strategic Enrollment Management Committee

No additional appointments were made. The Chair reported that he is calling faculty to fill the positions.

5. FAC Response to Recommendations from the 2000-01 Faculty Diversity and Equity Committee Annual Report

M/P (Reichman) to nominate Stevina Evuleocha to be the XCOM representative to FDEC.

Wort suggested we look at the FAC recommendations and then send this to FDEC. Stoper disagreed and suggested we look at the recommendation one by one. There was general agreement to this approach. FAC had presented five recommendations.

- First recommendation: FAC recommends that data on all junior faculty be collected annually. We defer to the Executive Committee the question as to who should draft and administer the survey.

Various members of XCOM suggested that the charge be sent back to FAC with a request that it make recommendations on data to be collected and policy implications.

M/S/P (Andrews/Stoper) to ask FAC to design a survey of faculty to find the information needed. FAC was urged to consult with survey experts to design the survey.

- Second recommendation: FAC recommends that search committee chairs serve as the diversity facilitator for their respective committee, the AALO, and the Assistant to the President for Diversity and Equal Opportunity.

Stoper suggested there was no reason to assume that the chair of the search committee must also be designated as the diversity facilitator. Caplan added that the sentence itself made no sense, the facilitator works with the AALO and the Special Assistant to the President for Diversity and Equal Opportunity.

M/S (Stoper/Sawyer) to refer recommendations 2, 3 and 5 to FAC to create policies and procedures for search committees consistent with campus policy and the collective bargaining agreement.

Rees cautioned that the policy should create procedures that allow the university to reach its objectives in terms of equal opportunity and diversity. Caplan clarified that the motion concerned probationary faculty, not lecturers. XCOM agreed that the motion implied policies and procedures to assure the best possible searches while meeting EO&D goals.

The motion passed and discussion continued.

Cassuto and Stoper commented that the second sentence of recommendation 3 opens the doors to discrimination and takes the teeth out of the first sentence.

- Fourth recommendation: FAC recommends that the composition of FDEC continue at the discretion of the Executive Committee and the Academic Senate. No need for action.
- Fifth recommendation: FAC agrees that early formation of search committees is appropriate. Names of search committee members, however, should be submitted after a tenure-track position has been approved. Reichman asked the Senate office to determine the actual status of the FDEC. Wort promised a report at the next meeting of XCOM.

6. Discussion of the WASC Planning Process Questions - A lively discussion was held.

7. Reports- Order and Time Limits - Discussion postponed

8. Adjournment

M/S/P (Sawyer/Cassuto) to adjourn.

Respectfully submitted,

Alex Cassuto, Secretary