

CALIFORNIA STATE UNIVERSITY, HAYWARD

ACADEMIC SENATE

Approved as amended

Minutes of the Meeting of October 8, 2002

Members present: Veronica Aguilar, Dee Andrews, David Baggins, Paul Bassen, Diane Beeson, Fabiola Camarillo, Cal Caplan, Alex Cassuto, Evette Castillo, LeAnn Christianson, Jennifer Eagan, Dana Edwards, Stevina Evuleocha, Karina Garbesi, Alison Germaine, Susan Gubernat, Matt Johnson, Terry Jones, Mark Karplus, Jennifer Laherty, Michael Lee, Rita Liberti, Frank Lowenthal, Christopher Lubwama, Penny McCullagh, Russ Merris, William Nico, Julia Norton, Sue Opp, John Ostarello, Chung-Hsing Ouyang, Pamela Parlocha, Sylvia Ramos, Norma Rees, Henry Reichman, Bill Reuter, Carl Stempel, David Sandberg, Don Sawyer, Michael Schutz, Emily Stoper, Susan Sunderland, Bruce Trumbo, Steve Ugbah, Veronica Vasquez, Alison Warriner, Jessica Weiss, Donna Wiley, Don Wort

Members absent: Chastity Cansino, Nancy Fegan, Marco Marquez, Evelyn Padua-Andrews

Guests: Carl Bellone, John Charles, Doug Huffman, Jim Kelly, Frank Martino, Michael Strait, Gale Young

1. Approval of the Agenda

M/S/P (Caplan/Sawyer) to approve the agenda.

2. Approval of the minutes of the organizational meeting of June 4, 2002

M/S/P (Opp/Schutz) to approve the minutes as presented.

3. Reports

A. Report of the Chair

Chair Wort welcomed everyone. He commented on the serious budget situation and stated he is encouraged that in our most difficult times the campus comes together to do the best job for our students. Citing his welcome letter, Wort discussed ACR 73, the recommendation from the legislature that proposed the ratio of tenure/tenure track faculty to lecturers as a measure of quality. The ratio proposed is 75%:25%. The legislature has asked the faculty and administration to develop a plan for achieving this without laying off lecturers. Also sought is a reduction of SFR from 19.5 to 18. The plan will bring about desired results over an eight-year period.

- Wort will be attending a meeting of the campus senate chairs this week. One of the most important issues is how to have more faculty participation in the campus budgetary process.

B. Report of the President - Delayed

C. Report of the Statewide Academic Senators

Senator Caplan reported that the draft of the minutes of the most recent Statewide Senate meeting is available on the web.

Some other issues reported:

- There is a statewide task force on facilitating graduation. The task force will examine where the CSU is in terms of graduation rates as well as where we want to be and how we will get to our desired rates.

- The Senate discussed ACR 73. Issues included how it could be accomplished and the funding that is needed. The reduction in the SFR was also discussed.
- The Faculty Flow Committee discussed the best ways of recruiting and retaining faculty. The Committee suggested that this was a campus unique issue.
- The Statewide Senate met with the Chancellor. He stated that the system (and the state) face budget cuts this year. These cuts are most likely to come in the second semester for semester schools and this will create some difficulties. Enrollments were up 7% this year (Fall registration figures) but the system was funded for a 5% increase. Campuses will have to deal with enrollment management. State Senators questioned the ability of the CSU to continue to provide access if this shortfall continues.
- The Senate met with the Chair of the Board of Trustees, Trustee Debra Farar. She believes we must focus on quality, accessibility and affordability. She is very favorable to increased communication between concerned groups in the CSU.
- The Senate advocated support for Proposition 47, the capital expansion proposition for K-16.

Chair Wort reported that the faculty AALO position is open. We need to fill it quickly to maximize the input of the AALO with the faculty search committees.

- He also reported that Vice President Metz has established Developmental Committees on Faculty and Student Housing. He needs faculty participation.

B. Report of the President

President Rees informed the Senate that she had neither budget numbers nor enrollment numbers. She has sent a position description to the faculty announcing a half- time position as Special Assistant to the President for Equal Opportunity and Diversity. She also informed the Senate that she is going to be hiring a new administrator to handle issues of discrimination. She reported that Trustee Farar will visit our campus on the 22nd of October.

D. Report of CFA

Senator Reichman report for CFA President McCoy.

Reichman reported that membership in CFA is 353, an all time high. He also reported that Governor Davis signed a lecturer retirement bill, which will cover all lecturers teaching 6 or more units. The statewide CFA leadership is concerned that the Chancellor has proposed a 2.6% salary increase for staff and a 1% increase for faculty. He claims this would restore parity but the CFA is skeptical of the motivations.

E. Report of Student Government

Fabiola Camarillo reported that Associated Students is happy to be working with the Academic Senate. She elaborated on three goals of AS: Increased student participation in the AS election process, establishing a newsletter to be a voice for the students, and establishing and developing a collaborative community with other campus groups.

4. Report on WASC

Associate Vice President Bellone reminded the faculty of the letter that the President recently sent to the campus community. The WASC Committee is required to seek broad-based input from campus groups. An attempt to do that was not completely successful last quarter. The Committee was to have sent a planning proposal to WASC early this quarter but that proved impossible. We will be

using the Fall Quarter to get input from what we now define as communities of practice - campus members aligned as groups (such as UFO- untenured faculty organization). The final proposal will be reviewed by many campus groups, including XCOM, the Deans and the administration, before it is sent to WASC.

- WASC accreditation without restrictions will have two advantages, one external and one internal. A clean bill of health from WASC will mean a ten-year accreditation; WASC can grant accreditation for less than ten years if it sees fit. Internally our self-examination will help us do a better job.

5. 02-03 BEC 1, Standing Rules of the Academic Senate

M/S (Sawyer/Trumbo) to approve.

Caplan asked about the use of Roberts Rules of Order and asked if we will have a parliamentarian this year. The Chair mentioned that the use of Roberts had been replaced some years ago by the statement "generally accepted practice". The Chair also asked for a willing parliamentarian and Senator Emily Stoper was elected by acclaim.

Senator Merris asked about the order of the items on the agenda, wishing to move action items to the top and reports to the end. The Chair promised to explore this with XCOM.

The motion to approve passed.

6. 02-03 BEC 2, University Layoff Committee, 2002-03

M/S/P (Schutz/Evuleocha) to approve the following nominees proposed by the Executive Committee:

ALSS:	Dee Andrews, History
	Bill Langan, Philosophy
	Sally Murphy, Speech Communication
B&E:	<i>Don Wort, Management & Finance (Senate Chair)</i>
EDUC. & A.S.:	Cal Caplan, Kinesiology & Physical Education
SCI:	Beverly Dixon, Biological Sciences (CAPR)
	Bruce Trumbo, Statistics (FAC)

7. 01-02 FAC 12, Formatting Guidelines for Sabbatical and Difference in Pay Leave Applications

M/S (Reichman/Andrews) to approve.

M/S/P (Stoper/Sawyer) to amend the document, substituting "Attachment A must not exceed 1250 words" for the existing limits.

The motion passed, as amended.

8. 02-03 BEC 3, Faculty Participation in the Tenure-Track Allocation Process

M/S (Reichman/Opp) to approve.

Merris asked if the current process is working well. Both the Chair and Reichman responded that, in their opinion, the process was achieving its objectives.

The motion passed.

9. Resolution on Schools to Colleges

M/S (Sawyer/Stoper) to approve the resolution.

Wort informed the Senate that each of the four Deans had signed a letter supporting this change. Associate Vice President Kelly was asked why this change was being suggested. He responded that most CSU's have changed to a college designation. The issue is more an external perception issue; outside reviewers such as grant offering agencies view the designation "college" as more substantial. Senator Beeson concurred although Senator Trumbo did not. Senator Opp pointed out that 9 of the CSU's have a college and school within a college designation. Kelly responded that these are most often professional schools such as the school of nursing or the school of social work within the broader "college" grouping. Senator Nico asked if the change would bring more autonomy (admission, courses, graduation) to colleges as is the case in much of the U.S. Caplan responded that most of the issues raised by Nico are determined by the CSU itself. Stoper reminded the assembly that all our documents would need to be changed but this was not really felt to be an issue. Senator Jones felt that this would allow for a natural breakdown within a college. Some colleges may form into two or more schools. The Chair and Stoper pointed out that the resolution calls for extensive faculty input in the process.

M/P (Andrews) to call the question.

The Senate voted 16-16. The Chair voted in favor of the resolution and it was adopted.

10. Adjournment

M/S/P (Cassuto/Opp) to adjourn.

Respectfully submitted,

Alex Cassuto, Recording Secretary