

CALIFORNIA STATE UNIVERSITY, HAYWARD

THE ACADEMIC SENATE

Approved as corrected

Minutes of the Meeting of February 17, 2004

Members Present: Dee Andrews, Diana Balgas, Norman Bowen, Cal Caplan, Alex Cassuto, Leann Christianson, Jack Davis, Jennifer Eagan, Bryant Estep, Denise Fleming, Karina Garbesi, Liz Ginno, Jessica Goodkind, Susan Gubernat, Thomas Hird, Mark Karplus, John Kilgour, Bill Langan, Jane Lopus, Bijan Mashaw, Edwin McLay, Russ Merris, William Nico, Julia Norton (chair), John Ostarello, Pamela Parlocha, James Perrizo, Hank Reichman, Michael Schutz, Jeffery Seitz, Emily Stoper, Eric Suess, Steve Ugbah, Jessica Weiss, Craig Wilson, Don Wort

Members Absent: Monique Berlanga, Alex Braun II, Don Gailey, Michael Hedrick, Doug Highsmith, Kevin Horan, Frank Lowenthal, Laurie Price, Norma Rees, Carl Stempel, Michael Strait, Hollie Svedbeck, Vincenzo Traversa, Bruce Trumbo, Lenni Velez, Alison Warriner, Donna Wiley

Visitors: Bob Brauer, Linda Beebe, Carl Bellone, Stanley Clark, Susan Correia, Heather Decker, Michael Leung, Tom McCoy, Don Sawyer

1. Approval of the Agenda  
(M/S/P) Schutz/Ostarello.

2. Reports

A. Report of the Chair

-Norton reported that she attended the statewide Senate Chairs meeting in Sacramento where everyone was bemoaning the lack of funds; the senate chairs are circulating ideas, so if anyone has any ideas about saving money, please let her know.

-ASI is meeting frequently; they are having a rally at noon on February 25<sup>th</sup> and would appreciate faculty and staff support by telling students and attending.

-Daffodil Days are going on. Check with your departmental secretary to donate.

-On February 20<sup>th</sup>, Friday, there is a rally at San Jose State University.

B. Report of the President – no report.

-Merris asked about changing summer quarter to 2 summer sessions; Norton responded that we are not talking about changing our summer quarter, although the chair might compact classes. Reichman remarked that the Chancellor's Office said we cannot charge more fees than the regular YRO (year round operation).

-McCoy asked Clark about the news of the CSU-SLO campus president asking for a \$15M loan to support going forward with the Student Module of PeopleSoft; Clark responded that his understanding was that the SLO needed to borrow \$9M to do it. We are trying to discourage SLO on going forward. Not sure of the effect. John Charles maintains constant communication with his counterpart at SLO. We want to delay implementation as long as possible.

C. Report of the Statewide Academic Senators

-Norton reported that she attended the TEKR meeting.

-Reichman reported that the Faculty Affairs committee met.

D. Report of CFA

-McCoy urged everyone to attend the ASI rally and bring students, too.

-“Save the CFA Coalition” is trying to put together a group with students, faculty and administrators, to bring awareness to the public on the plight of the CSU with the current 29% cut. Their next meeting will be at noon, MI 3111, March 2<sup>nd</sup>.

E. Report of Student Government – no report

3. 03-04 CIC 8, University Honors Program

(M/S) Schutz/Stoper to approve.

-Merris gave a little history on priority registration and the challenge faced to cut back on those numbers, as they had become too high. Kilgour reported that there was a discrepancy between the document and the background. Stoper replied that it doesn't make sense to apply this to only honors courses because students do not automatically take honors courses. There is a cap on the number of students who have priority registration. Bellone, AVP Academic Programs & Grad Studies, has verified that the honors program would not add significantly to that number and the total number of students is well under that cap. Schutz was concerned about dropping “a) special courses specifically for honors students.” Stoper replied that the document reflects current practice. Andrews asked that the minutes show that she very reluctantly raises the issue of “release time of the director of 12 units” and our decreasing funds. Also the document states both 8 and 12 as the numbers for release time. Stoper noted that CIC is aware of the discrepancy and the minimum of 8 was asked to be a permanent part of the policy. The recommendation of 12 units was because they recognized that this is the amount of work entailed. Garbesi asked about the value of having the Honors Program continue when other programs are in danger. Bowen responded that this method is a good way to retain some of our very best students who might otherwise go to another university. Norton reported that department honors notations do not go on their diplomas.

(M/S/P) Langan/Mashaw to strike “with 12 units of assigned time for the Director” from Actions Requested, and leave it at 8 WTUs. Andrews asked that the minutes show that all comments asking for release time cuts are done reluctantly and that release time has already been cut from other areas, sometimes completely.

Bowen asked about the dramatic increase in honors students; to what do we attribute this increase? Is this an honors program that is comparable to other university's honors programs? Cassuto answered that the previous program was only applicable to freshman, not transfers; it was changed to include transfers; we also have a number of agreements with community college honors programs in which we seamlessly transfer their students as honors students here. Reichman urged senators to review the ExCom agendas to see when annual reports are given to ExCom. After discussion as to when and to whom the honors program ought to report, no amendments to the document were made. Schutz remarked that since we are taking away the textbook buying incentive, then we ought to provide early registration. Stoper wanted to reinforce that the priority registration is a perk as we have no other perks to offer honors students. Bowen reiterated his comment about the increase in numbers of honors students and Cassuto's great leadership of the program. Bellone reiterated that we owe a debt of gratitude to Cassuto for developing the program. Cassuto remarked one of the things that has been shown to retain students is the one-on-one relationship of students with faculty. The honors Program provides that. Beebe reported that Evuleocha is doing more to promote the program.

Motion passed with one abstention. CIC 8 approved as amended.

5. 03-04 CIC 9, Learning Outcomes for Lower Division General Education (G.E.) Humanities, Social Sciences and Natural Sciences

(M/S) Seitz/Stoper to approve.

Stoper remarked that we need learning outcomes to evaluate the program. This document puts forth the proposals of the individual outcomes committees who tried to make the outcomes as general as possible so that all programs under the area are covered and specific enough to be meaningful. Moving ahead quickly is required so that creation of the freshman clusters for Fall 2004 can go forward without delay and so that the departments will have time, however short, to create the appropriate courses, which will then have to go to the GE subcommittee and CIC and subsequent committees for review and approval. Cassuto asked to make sure to note that these learning outcomes are applicable to social science and science lower division courses. Stoper replied that, yes, we are only working on the lower division courses. Next year, upper division courses will be reviewed.

(M/S) Merris/Hird to amend the proposal for the 2004-05 year only, with the idea that they be reviewed next year.

Stoper responded that she doesn't see any reason to approve this change because if things do not work out, they will be brought to the Senate anyway. Reichman opposed the amendment as well. He noted that these outcomes provide a concrete way to assess the cluster program and to determine which courses are appropriate for the clusters. If they are not found workable in a couple of years, it can come up again. Hird noted that he was a cluster faculty member and had not had the opportunity to contribute, that they may not have broad scrutiny. Amendment failed.

Eagan noted that in the GE Social Sciences request, it does not state that it is for lower division classes only; there is a reference to Area E which is for lower and upper division classes; and a typo "stand along" vs "alone" on Humanities first page. Andrews asked that the formatting of these attachments be standardized. Langan supports the program but felt uncomfortable about being pressured and noted that we ought to encourage the committees do the work on the upper division learning outcomes this year so that they can go through the approval process in a timely manner. Stoper remarked that they will be moving as fast as they can.

Main motion to approve passed.

6. 03-04 CIC 10, Application of MLL 3240, German Film: From Metropolis to Present German Cinema, and MLL 3612, Modern Chinese Short Stories (in English), to G.E. Area C4 for all G.E. Patterns

(M/S/P) Wort/Cassuto to approve.

7. 03-04 FAC 2, Amendment of the Promotion, Tenure, and Retention Policy and Procedures

(M/S/P) Ugbah/Nico to approve.

12. Adjournment.

(M/S/P) Caplan/Langan to adjourn at 3:09pm.

Respectfully submitted,

Liz Ginno, Secretary