California State University, Hayward
Contra Costa Advisory Committee
Minutes of February 9, 2005
Approved

Members Absent: J. Andrews, D. Seelinger

I. Welcome and Chair’s Report: The agenda for today’s meeting was approved. The minutes of January 12, 2005 were approved with minor changes. Member Eder suggested to the Committee (see motion under new business, below) that the Committee be renamed the Concord Campus Committee. Chair Wort welcomed the membership to the newly renamed California State University East Bay. The Chair, observed that the name change recognizes that CSUEB is now a university representing the whole of the East Bay and that we now must stake our claim to this region. We are now charged with laying out a plan to meet this commitment. The issue of faculty presence is a good start toward achieving our goal. He suggested that we consider creating subcommittees addressing the agenda items outlined at our last meeting and that each subcommittee present a report at the following meeting. Subcommittees would each consist of two members. One possible later report could be prepared by our student affairs staff on the agenda item of program service delivery. There has been an ongoing concern over such issues as the automatic wait list and the difficulty Concord students have of fulfilling general education requirements before graduation. Students need to have faculty available to assist them with the graduation check process.

II. Concord Campus Update and Dean’s report: Dean Wilson attended a Diablo Valley College Strategic Management retreat and found himself on a panel. At issue has been the CPEC policy blocking branch campuses from offering lower division courses unless these cannot be provided by local community colleges. Exceptions can then be provided on a case by case basis. Since the Concord Campus is located in a highly urbanized setting, many local community college programs have become impacted. Budget constraints have also prevented DVC from continuing its course offerings here. There is also the concern of many local private higher education institutions such as JFK University and St. Mary’s College, were we to offer lower division courses at the Concord campus. JFK, for instance, has recently opened a center in Pittsburg on land provided by the city. Lower division classes would offer an instant day program at our campus. Other possibilities might include community college instructors teaching upper division courses here. The Dean also noted the following:

- A community based program located in Richmond is starting with the expressed purpose of introducing students (and their parents) starting at the 7th grade to the possibility of attending college. The university has been asked to participate. Students who successfully complete the program and graduate from high school with the necessary college preparatory work done would be offered scholarships.
- The Concord Campus and the Mt Diablo YMCA are exploring a joint use facility development program. The Y would provide the facility, which would include child care and recreational services. We would lease the land to them, with a sunset clause. Current talks have included YMCA officials, the Dean and members of the CSUEB Kinesiology and Recreation faculty.
• The next Day of the Teacher is scheduled for April 30, 2005.
• The Fast Track Liberal Studies Program will provide ten $1,000 scholarships to allow eligible students to attend fulltime. The program requires students to attend 2 extra summers to complete coursework.
• Los Medanos College is negotiating with Human Development faculty at CSUEB for a BA in Child Development. This pending program will address a state requirement that by 2008 50% of all child development staff must have BA degrees. Member Eder mentioned a similar program at Los Positas College in Livermore.
• Concord students feel that they should be able to wear regalia to the Graduation Celebration to be held in June. However the University has made it clear that regalia may not be worn. Hopefully some kind of agreement can be reached.

The Dean sought advice from the committee on priorities for a Budget Recovery Plan should additional funding be available in 2004-2005. He suggested Concord priorities should include the following:

• Academic program coordinators should be located at Concord to advise students on a departmental basis. These could possibly be funded by course release time.
• There should be development program funds to support repairs and maintenance of the Concord campus, which is starting to deteriorate.
• Student Life and Event Planning funds would be provided to assist student organizations.
• Mathematics Tutorial assistance should be provided.
• Additional student assistance should be provided in the area of technical support.
• Providing funds to make all Campus classrooms “smart” classrooms.

Library Renovation Plan:

The Concord Campus plans to move Academic Services Offices and personnel to the Library building. Current plans call for offices to be located in the current library stack area on the second floor. It is hoped that construction of office space can begin during Summer Quarter, provided that materials housed in that area can be relocated to compact shelving located in an area adjacent to the library, since these materials will need to be easily accessible to library staff. Once the second floor work is completed, the staff will move from the Academic Services space with work following on it to convert it to classrooms. Once the classrooms are constructed, work can begin on the library first floor, possibly by Fall or Winter 2005-06. The first floor will need to accommodate current Library reference and Lobby services, including fee payments, textbook pickup and student and student disability services. Some 28 computer workstations would also be located in a Learning Commons setting combining open lab and library reference access. Other library circulating and reference stacks would be relocated to remodeled classroom space currently on the library first floor. A reference service point would be retained in the center of the library first floor. Member Philibosian, the Concord Campus Library Coordinator, expressed concern that lost student study space be relocated elsewhere on campus in an accessible and adjacent area. He also noted that the library first floor space would probably be a much noisier area, but hoped that the library would also gain by sharing longer service hours with Campus Lobby Services. The renovation of the existing Lobby Building would provide the campus with additional large classroom space to handle survey classes, since many of our classrooms are
currently too small for this purpose. The Dean also hoped that in the future the CSUEB Concord Campus Library might partner with the City of Concord to provide dual use University/City Library on the Concord site.

The Chair hoped that with the above hoped for budget augmentation, we might also be able to revive some kind of interactive system to deliver courses based at both Concord and Hayward.

III New Business:

A. Creating an Academic Community: Faculty presence at the Contra Costa Campus: There were time constraints limiting discussion of this agenda item. The Dean recognized that we will not have the necessary intellectual support for our programs unless we get faculty based at the Concord Campus. Faculty could be used as advisers as well as in soliciting grants to develop new programs, perhaps joint programs with the local community. While it is helpful to identify, as was done last year, faculty resident in the Contra Costa area, it is more important to get faculty teaching and advising here at the Concord Campus. The following action was taken: Members Howard and Horan volunteered to serve on a subcommittee to develop an Academic Community at the Concord Campus. They would report to the Committee at the next meeting on March 9. Other subcommittees formed were:

- Program Service Delivery: E. Woodard, K. Horan, P. Wilson (reporting to the Committee in April 2005)
- Enrollment Management: P. Wilson and E. Woodard (reporting to the Committee in May, 2005)

B. Other:

- Name Change for CCAC: As mentioned above member Eder proposed a motion to recommend to the Academic Senate that “Be it resolved, that the Contra Costa Advisory Committee recommend to the Academic Senate that its name be changed to the Concord Campus Advisory Committee”. The motion was approved by the membership

- Members will be notified of the next meeting on March 9, 2005 by email.

Adjournment, 11 AM

Respectfully Submitted,

Steve Philibosian