

CALIFORNIA STATE UNIVERSITY, EAST BAY

ACADEMIC SENATE

Approved as presented

Minutes of the meeting of May 10, 2005

Members Present: Jim Anderson, Dee Andrews, Linda Beebe, Norman Bowen, Cal Caplan, Charles Cole III, Lynn Comerford, Jennifer Eagan, Denise Fleming, Liz Ginno, Susan Gubernat, Tom Hird, Scott Hopkins, Mark Karplus, Teena Khatri, Jose Lopez, Jane Lopus, Eve Lynch, Bijan Mashaw, Nan Maxwell, Michael Medeiros, Julie Norton, Susan Opp, Chung-Hsing Ouyang, Barbara Paige, Pamela Parlocha, James Perrizo, Laurie Price, Hank Reichman, Juan Robles, Don Sawyer, Michael Schutz, Jeffery Seitz, Jason Singley, Eric Soares, Emily Stoper, Eric Suess, Jay Tontz, Donna Wiley, Craig Wilson, Diane Rush Woods, Don Wort,

Members Absent: Rita Akpan, Diana Balgas, Alex Braun, Jack Davis, Judith Faust, Michael Hedrick, Doug Highsmith, Andrea Kemp, Frank Lowenthal, Rebecca McCormack, Norma Rees, Carl Stempel, Vincenzo Traversa, Jin Yan

Visitors: Bob Brauer, Carl Bellone, Maria Deanda-Ramos, Jim Kelly, Tom Mc Coy, Sally Murphy

1. Approval of the agenda
M/S/P (Caplan/Perizzo) to approve the agenda.
2. Approval of the minutes of the meeting on April 12, 2005
M/S/P (Schutz/Opp) to approve the minutes with corrections (Schaefer, delete Maxwell line under item 6, etc.)
3. Reports
 - A. Report of the Chair
 - Caplan announced that last week was their last Plenary meeting in which they selected new officers, Chair Marshelle Thobaben (Nursing), Humboldt State University; Vice Chair J. Theodore Anagnoson (Political Science), CSU Los Angeles; Secretary John Tarjan (Management/MIS), CSU Bakersfield; and Members At Large Cristy Jensen (Public Policy & Administration), CSU Sacramento and our own Hank Reichman (History);
 - At his weekly meeting with the Provost, learned that there have been 29 formal offers, 25 accepted, 4 declines, 7 searches continue; 2 more searches added in April; round one for next year includes 20 authorized searches, showing that the administration is continuing to demonstrate their commitment to filling our depleted t-t needs;
 - 19TH CSU student research competition was held at CSUS 4/29-30, of our nine students who participated, three won 1st place and one won 2nd place awards; congratulations to our students and compliments to the mentoring faculty;
 - Congratulations to the Women's Intercollegiate Water Polo Team for making the NCAA Division III National Championships – score was tied with seconds left in the game, won it in overtime – sudden death; they finished 2nd; appreciation goes to Coach Lisa DeRossi for her leadership;
 - Honors Convocation will be this Sunday from 4:-6:30; wonderful event, important to the students and families; Dr. Cecil Pickett is the invited speaker, a '71 graduate; Honors Program will have a luncheon on 5/21, 1-3:30 at Papillon restaurant in Fremont, \$25 tickets;
 - G.E. and First Year Experience Committee will be hosting "Fahrenheit 5/11" a festival from 1-5pm, with a concert at 5-6 with Tony Lindsay (formerly of Santana), free food and goodies;
 - B. Report of the President
 - No report

C. Report of the Statewide Academic Senators

- Reichman reported that 14 resolutions were passed aside from commendations for departing senators; go to the website to see full report/resolutions (http://www.calstate.edu/AcadSen/records/resolutions/2004-2005/05-05_resolution_packet.pdf); 2 groups of resolutions; 1) fiscal resolutions & 2) facilitate time to graduation;

- 1) Fiscal resolutions: #7 - CSU Budget Priorities for Academic Year 2006-07 - every year the senate passes a resolution for the following fiscal year to recommend budget request priorities to the administration/legislature – true funding, reduce student/faculty ratios to pre-1991 levels; same as budget priorities last year, governor’s budget does not address them; call on the Chancellor’s Office to make faculty compensation a priority and bring salaries up to the full CPEC levels explaining salary compression situation resulting in inequitable salary differential when new and mature faculty salaries meet; this summer ExCom will work with Chancellor’s Office to clarify system budgetary priorities; #15 - Faculty Compensation and the Crisis in Recruiting and Retaining Faculty of High Quality - resolution on faculty compensation and recruiting faculty of high quality; crisis on recruiting will be forwarded to you via email with thorough handling of the issue; announce their strong support for the current faculty retirement program and CalPERS; #14 - Faculty Early Retirement Program (FERP) – reaction to Chancellor’s Office proposal to reduce program from 5 to 2 years, then Trustee Hauck’s suggestion and resultant BOT vote to eliminate FERP entirely; as a member of the bargaining team they will not respond as this is non-negotiable; urge campus administrators to allow faculty to FERP; Senate express its deep concern that the loss of FERP would result in the loss of senior faculty with experience; rationale – current federal law prevents universities from setting retirement age, FERP provided encouragement for senior faculty to retire and the university is no longer obliged to pay retirement; with senior faculty working half time, we used to be able to provide enough money to hire a new tenure track faculty member; now, cannot with salary compression – so would need to wait to hire in the 2nd year; if the program continues, it encourages a more rapid replacement of faculty; permits more reliable timetable of retirement/hiring; #8 - Creation of a Task Force to Develop Housing Programs - create a task force to address the crisis of housing for new hires w/forgivable loan program; #9 - Opposition to the California Live Within Our Means Act - against the Hauck sponsored act which would create more limits on state budget; if appears on ballot, will ask Chancellor's Office and Board of Trustees (BOT) to work with other groups to oppose the passage of the amendment;

- 2) Resolutions facilitating graduate time; #10 - Reaffirming the Role of Faculty in Initiatives for “Achieving the Baccalaureate Degree”- urging the Senate to strongly reaffirm that the faculty have “primary responsibility” for the curriculum and that these BOT recommendations as regards the curriculum are advisory only; with special attention to reaffirming the role of G.E.; 22 recommended items for planning for facilitating graduation; selective reduction of campus G.E. requirements – we mandate 48 sem/42 quarter units; Northridge did a reform of their G.E. from 58 to 48; call to campuses to hold off for a year on this until we have looked at systemwide requirements; we have been trying to find ways to enhance our G.E.; #11 - Support, Principles, and Processes for a New CSU Course Articulation Number System - resulting from withdrawing from the CAN system; #5 - Support for the Use of the “New SAT” in the CSU Eligibility Index - including a writing component; #2 - The Role of Pre-baccalaureate Programs (AKA Remediation) in the California State University - with the Board of Trustees’ target of no more than 10% of CSU entering freshmen requiring remediation, the Board could turn to more stringent limitations on pre-baccalaureate students or turning away pre-baccalaureate students altogether rather than on reducing the need for remediation;

- Legislation tracking SB5 – Morrow Bill was defeated in committee; SB724 – give the CSU authority to give doctorates – is in the suspended file with expectation of passing with discussion in the Assembly; Lobby Day in early June – focus on our budget & bills; AB196 – accountability measure (Yu) put CPEC in charge, probably being watered down; SB992 – grant to CSU and UC police departments ability to wiretap and listen to phone conversations –(CSU now acknowledges that they are sponsoring this bill); new trustees proposed by governor were approved; David Spence leaving in June – passed a nice commendation resolution on his work – model of cooperating with senates, spent more time with senate than all vice chancellor’s required to do – often cleaned up resulting rancor of Chancellor’s bluntness; Chancellor’s Office has as yet to authorize a search for his replacement.

D. Report of CFA

- McCoy reemphasize that we take very seriously Hauck's plans regarding FERP and privatizing retirement – and applauded the list of resolutions read by Reichman.

E. Report of Student Government

-Cole reported that voting begins tomorrow – please encourage your students to vote.

4. **04-05 CIC 21**, Courses Meeting the Lower Division Education (G.E.) Science Requirement

M/S/P (Seitz/Caplan) to approve.

Caplan asked if the Committee votes on these were unanimous; Stoper noted that there was no significant opposition to any of the requests.

5. **04-05 CIC 22**, Women's Studies 3545, Women's Health and Health Care

M/S/P (Fleming/Norton) to approve.

6. **04-05 CIC 23**, Modern Languages 3240, German Film: From *Metropolis* to Present German Cinema

M/S/P (Norton/Wort) to approve.

7. **04-05 CIC 24**, and **04-05 CAPR 8**, Discontinuance of the Urban Teacher Leadership Option in M.S. in Education

M/S/P (Robles/Opp) to approve.

8. **04-05 CIC 25**, Retention of Infrequently Offered Courses

M/S/ (Paige/Caplan) to approve with amended list of courses.

Paige to amend the document to move ES 2100, 2125, 2555, 3330, and 3800 as banked courses to offer them next year; 2 are being offered Fall, and other offered Spring. Schutz asked why; Paige noted that faculty are retiring and they are in the process of hiring new faculty to teach the courses. Hird asked about moving Dance 3022 to be banked. Mashaw moved CS6458 to the banked courses as it was taught last year (Bellone will check on this). Bellone noted that if classes have been taught within the last 3 years, they should not be on the list. Price noted that ANTH 4260 had been taught as an independent study and shouldn't be on the list either – will be moved to the first list. Schutz was confused by the banking and closing of courses – Bellone responded that the * means that the department requested that the course be banked.

Motion passed.

9. **04-05 CIC 26**, Double Counting of One General Education Course (with their major prefix) for Certain Science Majors

M/S/ (Opp/Seitz) to approve.

Sawyer noted that we need to include Biochemistry on the list. Stoper asked if there is a major prefix for Biochemistry; Seitz noted that the real prefix is Chemistry, but it may make it clear to list both.

M/S/ (Opp/Reichman) to add Biochemistry as a separate item on the list as a friendly amendment.

Motion approved.

10. **04-05 CIC 27**, Lower Division General Education (G.E.) application of courses in Areas B, C and D

M/S/ (Caplan/Andrews) approve the list as an aggregate.

Seitz noted that it should be “for the 2004-09 catalog”; Stoper noted that was true; Murphy noted that it was true for upper division courses, but that it would be better not to add this restriction for those students who have not finished their sophomore cluster classes registered under prior catalogs.

M/S/ (Seitz/Cole) amended to “04-09 and earlier catalogs.”

Opp asked about other approved items, shouldn't this be the same; Murphy replied that she would prefer that all have that “04-09 and earlier catalogs” notation as well.

Amendment/motion passed.

M/S/P (Norton/Stoper) to reopen item #4 to amend it to add “effective Fall 2005; and 2004-09 and earlier catalogs.”

11. **04-05 CAPR 7**, Engineering 5-year Program Review

M/S/ (Soares/Wort) to accept the program review and continuation of the program without modifications.

Stoper asked if the enrollment in this program is disappointing; Norton reported that they have 80 students right now, and that the expectation is that it will grow, especially after its accreditation. Wort commended those involved in creating and continuing the program, and felt that there could be better marketing of the program, and noted that there are plans in place to do so; Reichman reflected that in the report the B.S. program requires 186 quarter units, and that the Chancellor's Office wants that down to 180, and since we have passed the double counting courses that this should lower the units; also has the department has asked for more faculty to teach? Eagan asked about the shortness of the report, and understands that the accreditation report stands as the outside accrediting body's opinion, and that our review serves as an executive summary; Sawyer noted that the Senate dealt with the issue of outside accrediting agencies especially those that require an extensive report, for our 5-year program review we wanted to reduce the amount of work required; Murphy responded that she had worked with Saeid to reduce the units, and there is now a cluster program that allows double counting, but that they are under such restraints by the accrediting agency that they can not reduce the engineering units required; Cole asked about the number of graduating majors; Norton responded that it was an evening program so that is it takes a long time to complete; Caplan cautioned the Senate and reminded us that the system's recommendation of 180 units is a minimum not a maximum, and we need to be careful that we determine the quality of a program and justifying classes by quality versus numbers. Schutz asked what the current numbers are; since chair not here, no response; Reichman asked that we make clear that some representative from the department attend the pertinent meeting to answer questions; Andrews agreed that the numbers in the report are from 2002; Norton noted that the department had submitted this report last Spring.

Motion passed.

12. Report on the new “Early Alert” Blackboard module for faculty (Murphy/Collins/Deanda-Ramos/Tan)

Murphy and Deanda-Ramos provided handouts and demoed the system online; thanked Matt Collins and Tracy Tan. The system will help us help students proceed and graduate. The earlier students are told of their progress, the better the chances of retaining them. Improve student work in classes; increase retention; provide early progress report; increase/improve utilization for students and interaction between students and instructors.

This is an optional tool – hope faculty will use it to give the students early progress report; they have had more students come in for advising with the use of the system this quarter and will be rolling this out in the fall for all faculty to use. There will be an end of year survey to see what the experience was for both

faculty and students. Price asked about whether or not this can be used all year; Murphy noted that this is supposed to be an early alert – so deadline is last date for student to withdraw; Reichman commended the program; good thing it goes through the Blackboard program as the CMS program is not proving to be useful for this sort of thing; thinks that once this has been tested for a year, we may want to make this an obligation for the faculty, and perhaps become an alert system and be available for all weeks of the quarter. Caplan wondered if there will be a similar system SAS will implement for alert system for faculty. Stoper noted that this is a great system to get students to do what is needed before the 5th week – it's good practice. Deanda-Ramos noted that that's true and one item is 'attendance' so that you can notify advisers that the student has not been in class. Schutz asked about EOP; Murphy replied that this will be used by EOP; Wilson noted that the prompt feedback was a great idea; Mashaw asked about liability; Murphy met with attorneys and every word has been approved; Deanda-Ramos noted that one of their concerns was that the student might take the progress report as a statement for the whole quarter; added language of "at this point in time"; new SAIL screen, 190, not on DegreeWorks; Caplan noted that there are timelines for getting reimbursement for withdrawing, does the program take this into consideration; Murphy replied that is not on the message to the student, after first 2 weeks students do not get their money back; Bowen asked where the progress reports go; Murphy responded that they go to the pertinent advisers, i.e. EOP students would go to EOP, so that there can be proactive advising; if we can do that, we can open the conversation about sending student reports to major departmental office; Mashaw is still worried about the consequences, and we are switching the burden to the professor of stating how the student is doing; Charles asked if this is mandatory; Murphy responded that it is not, and it is still the student's responsibility to keep track of their progress; Andrews supported the idea that it should be a voluntary program for the reasons stated; Paige commended the committee for its work, she encourages students who fail their midterm to see her, and this would make the communication easier; Seitz agreed but asked about DegreeWorks as an advisor – would prefer to work with one database that works than two that don't.

13. Adjournment

M/S/P (Schutz/Perizzo) to adjourn at 3:49pm.

Respectfully submitted by,

Liz Ginno, secretary