Members Present: S. Basu (Chair), C. Fong, K. Horan, S. Philibosian, K. Reed, P. Wilson (Dean), E. Woodard.
Members Absent: N. Howard, D. Wort (off for the rest of Winter Quarter).
Guests: M. McDaniels

1. Welcome, Agenda Check and Approval of the Minutes of November 2, 2005:
Since there had been a considerable length of time since the last meeting, the Chair (Basu) asked the Committee to look over the agenda to see if there were any other items that might be added. In addition, the Secretary (Philibosian) passed out copies of the minutes of the last meeting to assist the Committee. The minutes of the last meeting, November 2, 2006 were approved as submitted (Reed/Fong).

2. Concord Campus Update (Dean Wilson, Nursing Chair Fong):
The Concord Campus has been approved to hold its first ever official commencement ceremony on June 2, 2006. This is great news for the Concord Campus, noted the Chair. Previously, the Campus had held unofficial “celebrations” which had included the New Horizons dinner and last year’s celebration, which had been held at the Dean Lesher Center in Walnut Creek. None of these celebrations, however were official commencements in that regalia were not permitted and diplomas not handed out. Now that an official commencement is to be held, it is assumed that the event will be much more popular and that we should plan for a much larger attendance, including family and friends of the graduates. We will again schedule it at the Dean Lesher Center and may need to include additional space. It is estimated that 325 students will be eligible to attend the commencement. Kudos to Dean Wilson and Provost Kelly for arranging this.

The Campus is scrambling to order equipment made possible by the technology grant, that the Concord Campus is sharing with Los Medanos College. It is hoped that the purchasing process will run smoothly. All money needs to be spent by March, 2006. Four tiers of priority have been established and ultimately there will be 21 “smart” classrooms on the campus for the first tier. Ultimately all classrooms will be smart, with the exception of the computer science labs. Architectural diagrams for the proposed classrooms have been prepared and rooms have been marked for the installation of equipment.

The Contra Costa County Library has been sponsoring a series of lectures on the subject of civic engagement. Connie Alves, of the Concord Campus has been arranging a program on the same subject in local high schools and there will be a day long Chautauqua program to held at the Concord Campus on civic engagement across the life course. There was some discussion of the challenge of engaging the young in politics.
and it was noted that younger voters may communicate best electronically. Possibly we
could develop a website or local blog at the Concord Campus.

LULAC or The League of United Latin American Citizens has been instrumental in
protesting the lack of support for ESL students in the Mount Diablo School District,
among other projects. There has been a pressing need to assist first generation Americans
who wish to pursue college and who have had difficulty understanding the system of
college level prerequisites required in high school. LULAC will be sponsoring a program
at the Concord Campus. It is estimated that some 800 to 1000 participants will attend this
day long function.

3. Academic Programs Under Consideration (Wilson): Note: due to the need for Marcie
McDaniels to meet with advisees, the agenda item concerned with the Early Childhood
Education Program was moved forward:

• **Early Childhood Education:** The Concord Campus is working the Departments of
Teacher Education and Human Development on the planning for an Early
Childhood Option in Human Development and Early Childhood Education minor
in Teacher Education. There are soon to be implemented mandates at the state and
federal level to require college degrees of instructors in preschools and we will
need to plan now for programs to meet this need. There are currently students
Los Medanos College who are preparing for transfer to, hopefully, CSUEB and
who hope to become ECE educators (preschool instructors). These students are
equipped with scholarships. However there has been a snag. We have noted that
courses required to “complete the revised HDEV major and ECE minor will
require a student to take 2-3 additional quarters” since there will be up to 30 units
beyond the normal 180 unit requirement given to satisfy new State preschool
requirements. There are of course the needs of the Human Development
department as well as the Department of General Studies, to require of students
the requisite number of units to satisfy the degree. There is also the state
preschool requirement. Attempts made to cross list various courses have thus far
been unsuccessful. However it seems manifestly unfair to require some students
to be placed in the position of having to attend for two additional quarters and we
may consequently lose interested students to other institutions. This matter will
require additional negotiation between the departments involved.

• **Nursing:** The discussion of this proposed major is a carry over from our last
meeting. We currently have 20 nursing majors from the Contra Costa area who
are attending at Hayward. The next cohort is expected to attend at Concord.
Ultimately we will have 65 majors at Concord, with an initial 40 attending as
early as this September. As previously discussed, we will need a Skills Lab, a
Chemistry Lab, a Microbiology Lab and an Anatomy and Physiology Lab. The
Skills Lab will be the most important and expensive undertaking. Ultimately,
students taking pre nursing courses will be able to have their instruction provided
by Los Medanos and Diablo Valley Colleges, but on the Concord Campus. The
College of Science has pledged $100,000 in start up funds. Clinical sites will be
provided by local hospitals. Again, the content and provision of the general
The education component of the nursing major will be negotiated with the General Studies Department.

- **History:** Most of the faculty needs will be in place by Fall 2006. Robert Phelps will coordinate the program in the 2006-2007 ay and Nicole Howard will coordinate the program in 2007-2008 ay. There is only need for two more courses to be provided at Concord to complete the degree: historiography and a senior research synthesis. Of the three new programs to provided in the near term, History is most complete at this time.

4. **Conversation with Senate Chair Sawyer:** There was a conflict with a Senate meeting scheduled at this time. This agenda item is scheduled for next week.

5. **Other:** The next meeting will be scheduled at 3:30 PM on either February 14 or the 28th.

6. **Adjournment:** 6 PM

Respectfully Submitted,

Steve Philibosian