Members Present: S. Basu, C. Fong, K. Horan, S. Philibosian, K. Reed, P. Wilson (Dean), E. Woodard, D. Wort.

Members Absent: N. Howard

1. Welcome and introductions: Three new members were introduced to the Committee: Sam Basu, Management and Finance, Carolyn Fong, Nursing and Kate Reed, Teacher Education. Nicole Howard is continuing on the Committee for this year; but unfortunately, her teaching schedule will not allow her to participate in Winter Quarter. The student member is currently vacant.

2. Review of CCAC Membership & Charge: For the benefit of the new membership, Dean Wilson passed out a document prepared by EXCOMM (99-00 BEC 10) that both extended the ad hoc Contra Costa Faculty Advisory Committee and redefined it as the then-called Contra Costa Advisory Committee, a permanent standing committee of the Academic Senate. The Dean informed the Committee that we have convened the Strategic Planning Steering Committee for the Concord Campus. Task forces include those for programming, enrollment, curriculum development and student services.

3. Election of Chair & Secretary: Dean Wilson nominated Sam Basu to the CCAC Chair for 2005-06. This nomination was seconded and Sam was elected by acclamation. Steve Philibosian was nominated to be secretary for 2005-06, accepted the nomination and was also elected by the membership.

4. Concord Strategic Planning (Wilson): The Dean provided the membership with two documents one entitled Planning Assumptions: Concord Campus Strategic Planning Process and the other, Changing the CSU Paradigm: Increasing Access & Serving the Region. As noted above, the Concord Campus Strategic Planning Steering Committee has convened and various subcommittees, called task forces, have formed. There is also a Master Planning Group that has formed to prepare a request for proposal for an architect to prepare an environmental impact report for the entire campus property. Previous eirs had only applied to the current built up portion of the campus. This proposed plan would cover the entire 384 acre site. Selected assumptions of first document could be summarized as follows:

- The Hayward Hills and Concord Campuses together constitute integral parts of one university, California State University East Bay.
- Local municipalities will be committed to the development of the Concord Campus.
- Should the Concord Campus not be developed by CSUEB, there is the likelihood local political, educational and business leaders will push for the creation of a separate CSU in Contra Costa county.
- There will be greater enrollment potential at the Concord site than the Hayward site.
- Critical to the development and growth of the Concord site will be the development of an academic community, such as resident faculty; intellectual/cultural events and the availability of all 4 years of some BA and other degree programs onsite.
- Though not offering the panoply of degree programs found at a separate CSU Campus, Concord will target programs relevant to its service area, with some programs and clusters of programs, based at Concord.
- Given potential accessibility problems as enrollment growth occurs, program delivery may need to target remote sites or alternate local sites.
- The learning environment at Concord will be equal to or greater than that at the Hayward Hills Campus.
- The California paradigm for branch campuses will change to permit multi site full service (lower and upper division) coursework at both sites.

All of the above need be addressed in the proposed Master Program Plan for the campus. It has been the Dean’s contention that two issues, the lack of a resident faculty and the lack of lower division classes are among those that have held back development of the Concord Campus. He asked the Committee to peruse each of the documents above. The second document, Changing the California Paradigm, challenged the members to consider the need to develop a strategy to bring full four year programs, including lower division classes, to Concord. Local community colleges, which have enjoyed the current compact have not always been the best sources of students in many disciplines, such as the sciences, which require expensive lab space. A high demand, self contained science based program such as nursing, would be a good start. Local community colleges supply the LVN and the RN but not the bachelor’s in nursing. We are looking forward to the development of a four year nursing program at Concord to supply a critical shortage of nurses in the growing East Contra Costa area. A critical part of the development of a nursing program will be a skills lab, which would require expensive equipment. Member Fong indicated that she is working on a proposal for a lab which will be submitted later next year.

Hopefully we can plan to add other four year programs in the future. A key measure of which might be those programs that are not easily transferable to from the community colleges, such as PACE. The modification of the California paradigm, that is, enlarging the branch campus with the addition of other programs starting at the lower division level, and yet remaining an integral part of a two campus university; would be the most effective and economical path for Concord to take. It would create a truly regional university on the model of institutions in Texas, and elsewhere in the U.S. where all four years of specific programs are offered and there is a resident faculty. The population in the Contra Costa area is certainly densely populated enough to support a stand alone “co-located campus,” rather than a conventional branch campus. Note: the committee discussed a number of changes to the draft document on Concord Campus Strategic Planning including the addition of a statement on resources.
5. **Category I Fee Policy (Horan):** There is another fee referendum to be placed before the students, this time it will involve a rise in the Student Services Fee. These fees are called Category I fees since they are required of students at the time of registration. The last referendum, for the Health Services fee, was successful because of the support of students at Concord, who were getting some benefit from the services provided. Unfortunately this has not been the case with Student Services, which are poorly represented at the Concord Campus. Horan is proposing that these fees could be “allocated;” that is, services would be provided students at Concord on the basis of the number of units they carry. Since only a small fraction of the fees paid by Concord students are currently returned as student services, an allocation policy could result in a substantial increase in the services provided. And since Concord students would see some return for their fees, they would be more apt to support a fee referendum.

6. **Committee Agenda for 2005-2006:** The Chair asked the Committee to consider a realistic agenda for this coming year. It was suggested that the planning assumptions outlined above could be a useful start, along with the ongoing task of developing a faculty presence at Concord. The Chair suggested that Committee members email him with further suggestions for the up-coming agenda.

7. **Other: Meeting Schedule:** Due to upcoming items on the Dean’s agenda, He suggested that he would notify Committee members whether either of these two dates would be best: (1) Wednesday December 7, 4:30 PM or (2) Wednesday December 14, 11 AM.

8. **Adjournment:** 6:15 PM

Respectfully Submitted,

Steve Philibosian, Secretary