Members Present: J. Bruno, K Coleman, S. Green, N. Howard, S. Philibosian, K. Reed, D Vrmeer, D. Wiley, P. Wilson (Dean), E. Woodard.

Members Absent: C. Fong

1. Election of Chair: Nicole Howard volunteered to be Chair and her self-nomination was approved by the membership by acclamation.

2. Status of offering lower-division courses at Concord Campus (Wilson): Dean Wilson referred to an article appearing in the Contra Costa Times that morning regarding his and the President’s upcoming meeting with the California Post-Secondary Education Commission. It is hoped that CPEC will ultimately permit lower division classes to be held at the Concord Campus, perhaps as early as Fall 2007. Wilson presented a powerpoint describing the history of the Concord Campus, originally the Contra Costa Center, from its founding in 1981 in Pleasant Hill to the relocation to the Concord site in 1992, to the present day. The location at Concord was considered controversial—it was heavily promoted to the Board of Trustees of the CSU by the late Dean Lesher and then Senator Dan Boatwright. In spite of what were then considered access issues, funding was supplied to build the existing facility. However, due to a number of factors, including a CPEC mandate restricting attendance to upper division and graduate classes, fte and headcounts have remained static at essentially the 1992 level. As of Fall of 2006, however, permission has been granted to add sophomores and late freshmen to the Nursing Program. This should ultimately greatly increase the day student population at the campus.

Contra Costa is the largest county in California without a CSU Campus. The previous paradigm has been that when a branch campus reaches a critical mass of students, it will become a separate CSU. This was the route most recently followed by CSU Channel Islands. This is an extremely expensive transition and need not be the case with CSU Eastbay. The challenge is to get CPEC as well as the community college system, to recognize that developing a four year program at CSUEB Concord will ultimately benefit the community colleges as well as the CSU. Wilson proceeded to display statistics that demonstrated that there was a substantial unmet cohort of high school graduates in Contra Costa County that might begin a postsecondary program if a four year facility were located in the county. The community college to upper division and graduate route would not attract these students. It is noted that community colleges currently have a very high drop out rate. There is also little to attract many potential science majors to an upper division only program at CSUEB. Consequently it is felt that attracting those students who would not attend higher education unless it were a four year institution that were nearby might represent a net gain for both CSUEB and the CC Community College District.
3. **Update on Nursing Program**: Carolyn Fong, Nursing Dept. Chair, was absent from today’s meeting. Wilson reported that the program is doing well with the new sophomore cohort. A freshman (pre-nursing) cohort may arrive as early as Fall 2007.

4. **Status of Concord Campus Master Plan (Wilson)**: The Report of the Program Task Force of the Strategic Planning Group for the Concord Campus is now on the Concord Campus webpage. The report supports retaining the status of Cal State Eastbay as one full service university with two campuses, in effect altering the paradigm for campus development in the CSU. The report includes the following foci:
   - Alternate Development Model for the Concord Campus
   - Increase Access and Services
   - Offer High Demand/Unique Programs
   - Fully Utilize Facilities
   - Regional Commitment to the Campus from its Community
   - A Full Service Campus, offering the full four year degree programs
   - Meeting the Growth Potential for its Service Area
   - Partnering with Local Stakeholders for Development of the Campus

Other recommendations include:
   - Assuming that the Concord Campus will eventually become a standard sized CSU Campus
   - There will be resident students and faculty on campus

The campus should develop in the near term the following programs now located at Concord:
   - History
   - Early Childhood Education
   - Nursing
   - Entrepreneurship and Small Business
   - Environmental Science and Engineering
   - Health and Human Services

The Facilities Master Plan, which is still in process, will attempt to determine any constraints on campus development such as topography and access. It is noted above that when the Campus opened in 1992 there were concerns about access. Much of the 380+ acres (30-40%) is not buildable due to the steep gradients involved. There is another possible buildable section of the property which is in a valley separated from the current developed site by hills. The concern is access to this second area by foot/vehicular traffic. It is possible that campus housing could be located there, with any other proposed campus construction in the current graded location. Due to access concerns there is an ultimate limit to the fte possible at the current site. Given this, it is possible that additional and more accessible space might be found on the current Concord Naval Weapons station land.

5. **Update on Enrollment and Scheduling Issues (Wiley)**: Thanks to the new Vice President of Planning and Enrollment Management, Linda Dalton, more data is now
available that ever before. We note that between 1992 and 2005 we have had a 30% increase in fte, more than the Hayward Campus. Our data indicate that there is about a one year lag between a drop in the number of classes and a drop in enrollment. Certain programs such as Teacher Education and Psychology have shown substantial fluctuations over time. CBE programs are among those that contain many more options than can be offered at Concord. Our goal is to develop annual schedules to minimize conflicts in course scheduling, but this is still a work in progress. When asked by Reed which campus would get credit if Teacher Education took classes off campus, Wiley indicated that any 90 or 95 course section would be credited to Concord. There is some concern that when section numbers are handled by Peoplesoft, we may lose our historic section designations.

Again, students should be able to plan around annual schedules, with attention being paid to options most in demand. Perhaps (Reed) students should be allowed to vote on courses to be offered here. A “rational” course schedule is necessary. The President is very interested in developing this campus, so the Deans will need to consider what will work at Concord. Hopefully we will eventually get a budget that will enable us to reimburse the Deans for courses offered here.

6. Update on Concord Advising (Wiley): Barbara Maclean, our Career Counselor has been doing double and triple duty with the loss of Marcie McDaniels and the absence of Joanna Cady-Aguilar. We are hoping to get additional advisors on a part-time basis from the departments. Currently Ellen Woodard is the adviser for Liberal Studies, Nicole Howard for History, Jiansheng Guo for Human Development and Holly Vugia for Sociology. We are still struggling with getting one tenure track faculty member to advise for Psychology. We are also working on getting additional Teacher Education faculty to advise at Concord. The recent Advising and Retention Report of WASC indicated that advising at CSUEB was “very fractured and uncoordinated.”

7. Monthly Meetings: Our meetings for the rest of the academic year are as follows:

1. March: no meeting
2. April: April 18 4 PM to 6 PM
3. May 16, 4 PM to 6 PM

8. Possible Agenda Items: There were none.

Adjournment, 6:00 PM

Respectfully Submitted,

Steve Philibosian, Secretary