

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Approved as Corrected

Minutes of the Academic Senate Meeting, Tuesday, October 10, 2006

Members present: Tom Acord, James Ahiakpor, Tom Bickley, David Bowen, Kevin Callahan, Calvin Caplan, Dennis Chester, Lynn Comerford, Amber Doliner, Jennifer Eagan, Levent Ertaul, Denise Fleming, Jair Fory, Vahid Fozdar, Kara Gabriel, Karina Garbesi, Liz Ginno, Shivani Gupta, Tom Hird, Cathy Inouye, Derek Kimball, Dawna Komorosky, David Larson, Christopher Lubwama, Eve M. Lynch, Bijan Mashaw, Nan Maxwell, Melissa R. Michelson, Laura Nelson, Robert Norton, Emily Nye, Susan Opp, Chung-Hsing Ouyang, Janet Patterson, Robert Phelps, Mohammad Qayoumi, Reuben Ramirez, Gretchen Reevy, Henry Reichman, Jeffery Seitz, Eric Soares, Barbara Storms, Eric Suess, Jay Tontz, Sam Tran, Bruce Trumbo, Mitchell Watnik, Dianne Rush Woods, Jin Yan,

Members absent: Carol Lauzon, Jane Lopus, Steve Ugbah

Guests: Carl Bellone, Emily Brizendine, John Charles, Judy Clarence, Olakunbi Dokun, Fred Dorer, Elizabeth Hoffman, Kim Huggett, Frank LaRocca, Michael Leung, Robert Maxson, Tom McCoy, Julia Norton, Glen Perry, Sonjia Redmond, Don Sawyer, Marilyn Silva, Arthurlene Towner

Meeting convened at 2:03 p.m.

Guest speaker Long Beach President Emeritus Robert Maxson addressed the Senate with encouragement for the issues that face the University and support for Qayoumi. "A President's best friend is a strong Senate," he noted.

1. Approval of the Agenda

M/S/P (Caplan/Garbesi) to approve the agenda as amended to add new items 10 and 11, **05-06 CIC 23-Revised** and **05-06 CIC 37**

2. Approval of the minutes of the organizational meeting of May 30, 2006

M/S/P (Opp/Maxwell) to approve the minutes of the organizational meeting of May 30, 2006

3. Reports

A. Report of the Chair

- Reichman announced the following events: Al Fresco will be held October 11 in the Amphitheater; Dia De La Raza will be held on October 12 on Bookstore Lawn; Annual Graduate School Information Day will be on October 13 on Bookstore Lawn; there will be a University Art Gallery reception from 5-7 on October 16.
- Reichman received a memo soliciting volunteers to serve on the Chancellor's Office Committee on Energy Conservation and Sustainable Building Practices; he encouraged interested faculty to apply.
- Reichman reported that there have been many changes at the University since the Senate adjourned last May: July 1, President Qayoumi took office; he appears to be dedicated, informative, energetic, and fosters transparency in decision-making. Developments over

the summer include planning initiatives, town hall meetings this month. With the opening of Pioneer Heights, we now have twice the previous dormitory capacity. Dormitories are 75% full; there are 50% more students living on campus than at this time last year. The Student Union expansion project is nearing completion and should be open to the public by the end of October. The Business and Technology building dedication is scheduled for February 1; faculty will be able to move in this fall. Aramark, the new food service vendor, has refurbished kitchen equipment in student unions; when the new Student Union opens, there will be additional food service, and the Bay View Room will be set aside two hours each day for faculty use.

- The President has made interim appointments, including Fred Dorer, Interim Provost, formerly the Provost at CSU Bakersfield; Dr. Dorer brings experience, expertise, and collegiality to the position. Ed Del Biaggio, formerly of Sacramento State, is the Interim Director of the Foundation. David Travis is Interim AVP of Enrollment Services.
- A number of searches have been instigated over the summer. A search is in progress to fill the Provost position; the Executive Committee approved the position description and College elections were begun very early in the quarter to accommodate the urgency of this search; the date of the first meeting for convening the search committee was included in the election materials in order to expedite the search process. At the request of library faculty, the Executive Committee approved the inclusion of a non-voting member of the library, which was not in the Appointment and Review (A&R) document and has referred the issue of search committee membership to FAC.
- A search for the Vice President of Enrollment Management & Planning is also underway. The university faces critical enrollment issues that must be addressed immediately. As President Qayoumi was anxious to get this search begun during the summer, the Executive Committee acted as the interim search committee and approved the position description and agreed with the proposed change from AVP to VP, and a direct-report to the President. ExCom voted to appoint four faculty members from Ex Com (one from each college) to the search committee (Caplan, Ugbah, Suess, Larson). This was a modification of the usual election procedures in the A&R document, but the committee consists of elected representatives of the faculty and the situation was deemed urgent. The search is progressing well and candidates should be on campus by end of month.
- Two other searches now in progress (not governed by the A&R document) are the Director of Government and Community Relations and the Asst. Vice President of Enterprise Activities and Exec Director of the CSUEB Foundation. Each search committee includes two faculty representatives.
- Proceedings have begun for searches for a new Dean of CEAS and a new Director for Research and Sponsored Programs.
- An Associate Dean for the Concord Campus has been appointed; Donna Wiley has been named to that position effective October 16. ExCom voted to permit her to keep her Academic Council on International Programs (ACIP) representative position, even though she is now MPP.
- Roger Parker has retired. A Task Force, initiated last Spring, has met over the summer and has provided an interim report, which has stimulated reorganization of Faculty Support Services (including Faculty Development; Media and Technology Services; Research and Sponsored Programs). Reichman thanked the task force for their efforts in reviewing Faculty Support Services.
- The Executive Committee has also discussed issues of online learning and heard reports from the President on budget and enrollment. Last Friday, COBRA met for the first time and received detailed reports from the President on the fiscal status of the University. The level of detail and transparency is refreshing and helpful; Qayoumi is replacing the Budget Advisory Committee with a Presidential committee on Assessment, Planning, and Budget.

- Reichman stated that we face a “perfect storm” in the coming year. A new president brings changes and comes at a turning point in campus history. We face serious problems with enrollment, fiscal stability, and more. Additional challenges include three planning initiatives to address: WASC, with just under a year to prepare the educational effectiveness report; the President’s strategic planning initiative (many campus-wide town hall meetings will begin this process); and, the CSU system-wide strategic planning initiative to replace Cornerstones, an 18-month process that Trustee Ackerman wants to be a bottom-up one.
- We have just received a Coded Memorandum from the Chancellor’s Office regarding accessibility for those with disabilities through accessible technology. Federal law and CSU policy requires that all classroom and online activities be accessible and already in place, not just provided when the need arises. This is a huge challenge. The Chair is referring the issues to the CIC Subcommittee on Instruction and Technology. There will be significant changes, including the manner in which we order texts. All textbooks need to be ordered early to accommodate those with disabilities.
- Online learning has experienced steady, but haphazard growth. The Executive Committee has appointed an Online Learning Task Force to draft a policy regarding Online/Hybrid teaching, for submission to CIC, FAC, and CAPR. The policy will then come before the Senate for approval.
- The Facilitating Graduation Initiative conference will be held this month, October 19th and 20th. A delegation from EB will attend, including Sally Murphy, who will be the First Year Freshman Experience presenter, and Deanda-Ramos, also a presenter, Eagan, Patterson, Evuleocha, Bellone, Leung, Reimonenq, Balgas, Caplan and Reichman. There will likely be a Spring visit by an Advisory of Senior/Retired faculty (Judy Stanley is one of them).
- Other items include CBE continuing to work towards accreditation approval; the development of the Ed.D. in Educational Leadership, which should be in place for Fall 2008; a program review of General Education, as well as other reviews; discussions about continuing diversity efforts and campus climate issues.
- Reichman discussed the role of being a Senator, as many are new this year; responsibility includes attending meetings, representing the best interests of the university as a whole first, and serving as a representative of one’s group or college. The current Senate roster reflects the larger changes at this university; many senators are junior faculty, which is great, but also a challenge.
- University-wide Fall elections include the Professional Leave Committee, which decides who receives a sabbatical; and the Review Committee for the Vice President of Student Affairs. The first round of self-nominations has only yielded one volunteer; Reichman encouraged senators to solicit nominations.
- Trumbo reported that the search for the new Foundation Director is progressing well; candidates will be coming to campus soon.

M/S/P (Kimble/Opp) to approve ExCom’s decision to suspend customary election policy and appoint members of ExCom to the search committee for the Vice President of Enrollment Management.

B. Report of the President

- President Qayoumi said the close working relationship with ExCom has been a pleasure; he participated in the Executive Committee retreat during the summer, and has experienced an environment of mutual respect and support. He has a strong belief in the role of shared governance and looks forward to the continuing work ahead.
- The President announced two Osher Foundation grants, \$1million for Scholar Olli and a \$1million endowment for the PACE program. He noted it was a great start and shows the

importance and quality of those programs. Qayoumi is requesting campus-wide input toward developing a collective vision. He has initiated 20 upcoming Town Hall meetings to listen to the various campus constituencies; these will be facilitated. He encourages comments on the monthly newsletter, which he reads personally; 500 have been received so far from faculty and staff; he plans to keep the line of communication open.

- In addition to those changes noted by Reichman, John Charles is now the Chief Information Officer, reporting directly to the President; and he is pleased to announce that Don Sawyer, past Senate Chair and Professor of KPE, has been named Chief of Staff to the President.
- Enrollment as of yesterday is up 4.1% from last year; the freshman class is at a record high. We are still below target by about 3.4%, but we are making gains. The president is meeting with area community colleges and high schools and hopes to see gains in enrollment over the next 3 quarters.
- Enrollment Management Services is making the transition to PeopleSoft; the first phase of implementation is completed.
- With regard to the budget; the President reiterated his commitment to transparency such that any person on campus can access information for all accounts, auxiliaries, enterprises, and activities. There are plans to make quarterly reports available on the web since it is public information.
- There are major structural budget problems, i.e., revenue is lower than expenses. The three major areas of deficit are an overall deficit (\$500K), Admin. and Business Affairs (\$316K), and Academic Affairs (\$1M). The President is forming a Planning, Assessment & Budget Committee, which will work with COBRA and administration to review the budget systematically, as well as develop a Master Calendar for the year.
- The Chancellor's Office has granted a one-time funding request; \$2.8 million to be spent on custodial needs (eg. second shift restroom maintenance), equipment for new smart classrooms and upgrades of existing smart classrooms, campus landscaping and signage, campus servers (some are a security risk), and to develop an infrastructure for University Advancement's capital campaign.
- WASC is on track; more details from Bellone later in the meeting.
- Garbesi noted the importance of the \$2.8M allocation due to the \$3M cut, even though it's not a direct offset.

C. Report of the Statewide Academic Senators

A written report was distributed by email, as it was extensive.

D. Report of CFA

Norton reported that the union is looking forward to working with President Qayoumi. There will be a road show Wednesday to show the difference between the Board of Trustees' offer and CFA's. CFA's position is that raises to cut the CPEC gap should not be taken from funds for other employees' raises; Norton urged faculty to show support at the November 15 Board of Trustees meeting.

E. Report of Student Government

- Olakunbi Dokun, the Vice Chair for ASI, thanked Reichman for coming to the ASI board meetings. ASI held a retreat on September 15. They discussed successes and failures of last year's board, reviewed parliamentary procedures, and assigned tasks to board members. Goals include changing the bylaws to reduce the Board to 10 members from 15; ASI members will be gathering signatures. ASI desires more student involvement and asked faculty to announce ASI events and opportunities in classes. ASI is registering students to vote in an effort to increase political clout in Sacramento. Members are also visiting GS

classes to inform freshmen of ASI and services offered. Events include the Raiders tail-gate party; ASI took 100 students to the game.

- Reichman noted that we have a challenge with Dominguez Hills to get more voters registered (per capita).
- Garbesi suggested that ASI be provided a list of Department Chairs (who could forward info to advisors) to facilitate distribution of information.

4. **06-07 BEC 1**, Standing Rules of the Academic Senate

M/S/P (Acord/Maxwell) to approve BEC 1

5. **06-07 BEC 2**, Nominations for the Layoff Committee, 2006-07

M/S/P (Caplan/Tontz) to approve BEC 2

6. **06-07 BEC 3**, PS implementation of CSUEB criteria for Dean's and Honor's lists

M/S/P (Caplan/Eagan) to approve BEC 3

The Dean's List is proposed to be formulated quarterly, as the high cost to make changes in the PeopleSoft software would be borne by the campus. The Executive Committee agreed with the recommendation of Enrollment Services to change from annual recognition to quarterly.

7. **05-06 COBRA 5**, Recommendations to the President for 06-07 Budget Allocations

M/S/P (Maxwell/Hird) to accept the report.

Reichman noted that this is old business. COBRA finalized this report to the President after the last Senate meeting, so it is sent to the Senate early in Fall as an FYI. Mo is in the process of working with us to change this calendar, so that recommendations will be made before the final Senate meeting.

8. **05-06 CAPR 21**, Five-Year Program Review for the Moss Landing Marine Laboratories

M/S/P (Caplan/Soares) to approve CAPR 21 with the correction of changing "MA" to "MS"

Dean Leung stated that Moss Landing is experiencing significant changes. Very few students have participated in the program from CSUEB; 7 campuses have a presence there.. Moss Landing has expressed a desire to be an independent research institute, with affiliation with the CSU. CSUEB receives \$170K per year for conducting joint research; there are currently no obligated resources going to Moss Landing.

9. **05-06 CAPR 22**, Five-Year Review for Music

M/S/P (Woods/Bickley) to approve CAPR 22

Associate Dean Silva stated that there have not been any cuts to the grad program (rescinded) and Music now has its own chair, Professor Larocca. Reichman stated that the review was done last year and progress has been made since then in meeting the needs of the program.

10. 05-06 CIC 23-Revised

M/S/P (Caplan/Eagan) to approve CIC 23-revised, GE Application of Courses

This revision is undoing a mistake from last year. Seitz noted that he had not attended the meeting and was not aware that some of the courses were not approved by CIC.

11. **05-06 CIC 37**, GE Application of Courses

M/S/P (Tontz/Caplan) to approve CIC 37

12. Update on Enrollment figures

Interim Provost Dorer reported that Glen Perry provides a weekly report to him. These are now being distributed to Senate Chair Reichman and the Deans. FTE is up about 3.8% overall, and the average load is up; two reasons: more frosh students, who take more courses and due to faculty encouraging students to take advantage of offerings. There is an influx of new students at almost all levels. The head-count is only up 1%; continuation rate seems to be down.

13. WASC Report

Bellone stated that we are on track for WASC accreditation, which is a long process; we are in the 5th year. WASC will visit October 17-19, 2007. An educational effectiveness report is due at the end of the spring quarter. Consultant Louann Kennedy visited EB to advise the campus; was very knowledgeable. The reflection component will involve considering our priorities and then move to action. The areas are Academic Quality, Student Success, and Campus Climate. The new mission statement notes "multicultural learning experience"; we are looking at defining that. Bellone provided a timeline, which he noted was "aggressive", but is confident we can meet it. Hogan will be the research lead with Bowser doing student success and Norton has academic quality. The team writer will work with CIC/CAPR. Murphy for GE, TBD for CAPR, Opp/Ramos for Student Learning, Ugbah for Campus Climate. Bellone noted that he is grateful for the support from Mo, Dorer, and Deans, as well as those who have worked on this; we want to do a stellar job (not just good) as it will help recruitment of students and faculty. Bellone hopes to distribute a draft report by May 7 for university-wide feedback.

Reichman stated that there are three purposes in the WASC process, to learn and improve, become accredited, and obtain accreditation for the maximum time possible (10 years).

14. Adjournment

M/S/P (Ginno/Eagan) to adjourn at 3:41 p.m.

Respectfully submitted,
Denise Fleming, Secretary