

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Approved

Minutes of the Academic Senate Meeting, February 6, 2007

Members present: James Ahiakpor, Tom Bickley, David Bowen, Kevin Callahan, Brady Calma, Calvin Caplan, Dennis Chester, Jennifer Eagan, Denise Fleming, Vahid Fozdar, Tom Hird, Cathy Inouye, Derek Kimball, David Larson, Jane Lopus, Christopher Lubwama, Eve M. Lynch, Bijan Mashaw, Nan Maxwell, Laura Nelson, Robert Norton, Emily Nye, Susan Opp, Chung-Hsing Ouyang, Robert Phelps, Reuben Ramirez, Gretchen Reevy, Henry Reichman, Jeffery Seitz, Eric Soares, Eric Suess, Jay Tontz, Sam Tran, Bruce Trumbo, Steve Ugbah, Mitchell Watnik, Dianne Rush Woods

Members absent: Tom Acord, Audeen Carrol, Lynn Comerford, Amber Doliner, Levent Ertaul, Jair Fory, Kara Gabriel, Karina Garbesi, Liz Ginno, Shivani Gupta, Dawna Komorosky, Carol Lauzon, Melissa R. Michelson, Janet Patterson, Mohammad Qayoumi, Rosalinda Romero, Barbara Storms, Jin Yan

Guests: Carl Bellone, Benjamin Bowser, Nan Chico, Fred Dorer, Rosanne Harris, Donna Hemmila, Mark Karplus, Michael Leung, Tom McCoy, Don Sawyer, Khal Schneider, Marilyn Silva, Melany Spielman

Meeting called to order at 2:04 PM

1. Approval of the Agenda

M/S/P (Maxwell/Ugbah) to approve the agenda

2. Reports

A. Report of the Chair

The Chair sent a report to all Senators by email and encouraged all to read it. Reichman announced that Susan Correia had surgery on both hands and is recovering well.

An announcement from CSUEB's Friends of the Arts; the group's purpose is to encourage the arts through activities and funding. There will be a reception, dinner, and performance on March 2 in the Studio Theatre.

B. Report of the President

Interim Dorer announced that he will be leaving within the next week and thanked everyone for the wonderful experience and memories. The Chair thanked Dr. Dorer for his service on behalf of the Senate.

C. Report of the Statewide Academic Senators

Reichman stated that there will be committee meetings on Friday; Thursday, Senate Chairs will meet in Long Beach. He has forwarded a copy of the Statewide Senate's February newsletter to the body.

D. Report of CFA

McCoy reported that we still do not have a contract and are now in the final stages of contract negotiations and fact finding. Sylvia Skratek, the appointed fact finder, has 30 days to complete her work. During this process, each side presents its case; then a report is issued. This is followed by a 10-day period during which Skratek tries to broker an agreement between the parties. Should an agreement not be reached, the contract expires and work actions can begin. The Chancellor's Office can impose working conditions on the faculty that are in alignment with the last best offer; this will be hard to determine, given the frequent changes.

McCoy read an email from an assistant professor who learned their salary is the same as a beginning public school teacher. He stated that campus police and physicians have received salary increases of more than 22%.

There is a strike authorization vote tomorrow. McCoy encouraged everyone to attend and learn about the proposed job action, which will likely be in the form of 2-day rolling strikes. It is important that junior faculty understand that there is legal protection from retaliation.

In response to Fozdar's questions, McCoy stated that it is hard to determine what kind of pressure the rolling strikes will place on the administration as this is the first time we have come so close to a strike situation. During the last contract negotiations, the two parties reached an agreement during fact finding. CFA believes we are much better prepared and have used the media well. There has been excellent response to the strike commitment cards.

E. Report of Student Government (*Ola Dokun*)

Brady Calma reported that the ASI passed a resolution supporting feasibility study of a combination Wellness and Recreation Center.

3. **06-07 BEC 5**, Policy on Online (and Hybrid) Instruction

M/S/P (Eagan/Opp) to approve 06-07 BEC 5, as amended

M/S/P (Caplan/Callahan) to amend c#1, 3rd line to read “. . . in one or more sections . . . by replacing at least 1 class session per week of lecture/lab (seat time) with online instruction.”

M/S/P (Maxwell/Woods) to move deadline from fall to winter 08

Eagan offered a friendly amendment to B6 of the policy to change the 7/1/07 target date to Fall 08.

Reichman stated that there is a motion on the floor from the last Senate meeting. No other motions have come forward in writing. The Chair clarified the process underlying 06-07 BEC 5. Policies can come from standing committees; these committees have specific jobs. Ex Com can also originate policy in cases where policy has implications beyond the scope of any single committee or when a single committee may not be the best place to originate a policy. For years, Ex Com has asked CIC to create an online policy. None has come forward for at least five years; this is not due to the membership of the committee, but rather the scope of the challenge. Thus, Ex Com created a task force to draft a policy; task force members Bigley, Woods, Spielman, Chico, and Reichman were in attendance. The policy was designed to be a framework to assess online teaching, what is required at minimum for such courses, and to create a procedure by which online courses can be vetted.

There was much discussion about the policy, including questions about who initiates authorization of an online course, course ownership, departmental housing issues, and workloads for CIC's. Reichman stated that departments generally propose new courses through department and college curriculum committees, but how departments choose to do this is not covered in the new policy. The impetus for any new course, including online courses, can be through an individual faculty member, the chair, or a dean; in any case, the new course would have to be approved by the department. If the course is offered for degree credit, the course is offered through the department and protected by the collective bargaining agreement.

In response to Callahan's question of whether the policy would apply to face-to-face courses in which a professor holds one session, Bickley stated that the policy is aimed at courses that are primarily online; there is no prohibition against using an online session instead of a face-to-face meeting.

M/S/NP (Callahan/Fozdar) to amend p.2. b#5: to faculty "must" avail themselves of these services and training.

Those arguing against the motion stated that many faculty are already quite prepared; thus required training may not be a good use of their time. In addition, techniques vary greatly between fields and funding for training may not always be available.

In response to Mashaw's question, Reichman stated that no more than 50% of the courses in a program may be offered online; the policy provides for the development of new online programs, as well as courses. At present there is only one online program at East Bay; we may want to develop others. It should be noted that WASC requires approval for programs that are 50% or more online.

M/S/NP (Fozdar/Hird) to amend the end of section C1 to read, ". . . however, a department can get provisional approval from a dean or associate dean for provisional agreement so long as the course comes before one year and is within one quarter."

Those arguing against the motion said the provisional approval process would essentially gut the policy and could make online instruction a last minute catchall for courses that would not make it in face-to-face formats. Those speaking in favor of the amendment were concerned that the workload could swamp curriculum committees and keep otherwise viable courses that would not make in a face-to-face format from being offered successfully in an online format.

Seitz stated that he will vote to approve, but noted it may be difficult to determine WTU's that faculty will get as this is usually determined by seat time. Also, the curricular procedures manual says that course content, resources, and instructional mode are considered. Some of the course classifications will translate, but some may not; this is a detail that may be challenging. Bellone stated that the manual needs to be updated. Classifications are from the Chancellor's Office and they have not given us an online classification system as yet. Reichman added that funding used to be tied to this classification system, but this is no longer the case. However, Seitz is correct that one cannot assume that teaching units will accrue similarly and Bellone's office should examine this.

Trumbo will also vote for policy, although it will have to be repeatedly fine-tuned with experience. His concerns include that there is no way to know who the students are in an online

course; there may be fees with some commercial online course materials, and the student/faculty ratio.

4. **06-07 BEC 8**, Implementation of the Approved Academic Renewal Policy Changes

M/S/P (Eagan/Opp) to approve 06-07 BEC 8

5. **06-07 CAPR 2**, Five Year Review of the Economics Program

M/S/P (Hird/Trumbo) to approve all motions from 5-12 en masse

6. **06-07 CAPR 3**, Discontinuance of two Options in the Master of Public Administration; **06-07 CIC 10**, Request for Approval of Discontinuance of Options in Master of Public Administration, as amended, correcting the title of one option to “Public ~~Finance~~ Financial Administration”

7. **06-07 CAPR 4**, Request for Department Name Change and Merger of the Geological Sciences and the Environmental Science Programs

8. **06-07 CIC 6**, Upper Division General Education application of courses

9. **06-07 CIC 7**, GE Course Application

10. **06-07 CIC 8**, GE Course Application

11. **06-07 CIC 9**, GE Course Application

12. **05-06 CIC 38**, GE Course Application

13. PowerPoint Presentation regarding the Campus Climate Survey results and discussion of the results as feedback to WASC

Senator Ugbah and Dr. Bowser presented the CSUEB Campus Climate Survey. The results of the survey may be found at <http://www.csueastbay.edu/ira/surveys/campusclimate/06/index.htm>

14. Adjournment

Respectfully submitted,
Denise Fleming, Secretary