

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Approved as presented

Minutes of the Academic Senate Meeting, Tuesday, June 5, 2007

Members present: Tom Acord, James Ahiakpor, David Bowen, Kevin Callahan, Calvin Caplan, Dennis Chester, Lynn Comerford, Jennifer Eagan, Denise Fleming, Jair Fory, Vahid Fozdar, Karina Garbesi, Tom Hird, Cathy Inouye, Leo Kahane, Dawna Komorosky, David Larson, Carol Lauzon, Christopher Lubwama, Eve Lynch, Bijan Mashaw, Melissa R. Michelson, Laura Nelson, Robert Norton, Emily Nye, Susan Opp, Chung-Hsing Ouyang, Janet Patterson, Robert Phelps, Mohammad Qayoumi, Gretchen Reevy, Henry Reichman, Jeffery Seitz, Eric Soares, Barbara Storms, Sam Tran, Bruce Trumbo, Steve Ugbah, Mitchell Watnik, Dianne Rush Woods, Jin Yan

Members absent: Tom Bickley, Audeen Carrol, Amber Doliner, Levent Ertaul, Kara Gabriel, Liz Ginno, Derek Kimball, Nan Maxwell, Gary McBride, Reuben Ramirez, Rosalinda Romero, Eric Suess

Guests: Carl Bellone, Emily Brizendine, Linda Dalton, Dana Edwards, Rosanne Harris, Donna Hemmila, Terry Jones, Mark Karplus, Michael Mahoney, Jim Okutsu, Pamela Parlocha, Don Sawyer, Sue Schaefer, Jason Singley, Arthurlene Towner, Gale Young

Meeting commenced at 2:07 p.m.

1. Approval of the Agenda

The agenda was approved by acclamation

2. Approval of the Minutes of the meetings on May 8 and 22, 2007

No minutes to approve

3. Reports

A. Report of the Chair

The Chair reminded Senators that the second and final focus group for feedback regarding the draft WASC report will be held tomorrow from 12:00-1:30 in the Bay View Room of the New University Union; today's focus group was a productive meeting. Reichman urged everyone to attend and review the draft report before coming; or email your input directly to Bellone/Young. Performance Fusion, culminating performances by dance and theatre majors, will be held on June 9th. Pieces include Denise Hampel's "Gefangen" and Grace Alvarez' "Never Forget."

There will be several cultural commencement celebrations on June 15th, including the Black Graduation Celebration from 7-10 p.m. in the Main Gym, the Asian Pacific Islander Graduation Celebration from 5-9 p.m. in the Wayne and Gladys Valley Business Technology Center Room 124, and the Chicano/Latino Graduation Celebration from 6-8 p.m. in the University Theatre. Reichman apologized in advance for not being able to attend; his daughter will be graduating that day.

Two finalists have been selected for the position of Director of Faculty Development. An open forum will be held for Dr. Eileen Barrett from 4-5 p.m on June 6th, and for Dr. David Stronck from 4-5 p.m on June 7th; both events will be held in LI 2250. The Chair reminded Senators that this year's commencement will be the first non-all university event; separate schedules for the five ceremonies are on the web.

CSUEB will host the Symposium on Statistics and Operations Research in Baseball on July 11 (the day after the All-Star Game). The event is co-sponsored by the American Statistical Association Section in Sports and will be telecast on MLB.com on the Internet. Team statisticians from the San Diego Padres and the St. Louis Cardinals will be presenting as well as Dr. Hank Reichman (History) and Dr. Mitch Watnik (Statistics). Information about the event is on the web at <http://mitch.watnik.com/symposium.html>.

The Chair reminded Senators about the new grading module on PeopleSoft; grades may no longer be submitted via Blackboard or scantrons. Faculty must enter the online grading system through the MyCSUEB portal. There are online demonstration and assistance links; additional questions should be directed by email to Lee Thompson and Jeff Smurthwaite in IT.

Reichman reported that the Executive Committee heard the annual AALO report from David Larson, who is also Chair of FDEC (Faculty Diversity & Equity Committee). Earlier this year, President Qayoumi met with FDEC and encouraged the committee to expand its diversity charge. This is potentially an important part of our upcoming academic planning process.

The Chair announced two new appointments. William (Bob) R. Williams, formerly at Sonoma State, is the new Executive Director of the ASI (7-1-07). Betty Little, a CSUEB alumna, has been appointed Interim Director of the University Union; she replaces Monica Pacheco, who has left to take another position.

Reichman announced that the ASI unanimously approved a proposal for the new Wellness and Recreation Center, which would need to be financed through student fees. As appropriate consultation is important, ASI has sent the proposal to various student organizations for feedback. The Center would include a two-court basketball court, indoor jogging track, group fitness room, conference room, locker rooms, and massage and physical therapy. It is anticipated that costs would be covered by a \$25 per quarter student fee, commencing 07-08, with fee increases in subsequent years. 2010 is the proposed start-up.

Reichman thanked those faculty and Senators who attended the Presidential Inauguration last Friday. Several Trustees mentioned the large faculty turnout. The Chair also thanked staff members who worked so hard this past year to make the Inauguration a successful event.

The Chair thanked members of the Executive Committee for their service, noting especially Denise Fleming, Eric Seuss, and Steve Ugbah, who have completed their terms and will be leaving the Senate for the next year: Reichman also thanked committee chairs for their hard work and dedication: Jennifer Eagan (CIC), Carol Lauzon (FAC), Janet Patterson (CAPR), Karina Garbesi (COBRA), Liz Ginno (CR), and Dave Larson (FDEC).

B. Report of the President

President Qayoumi echoed thanks to everyone who participated in making the Inauguration such a great success. He was particularly heartened to see nearly the entire faculty in attendance; this

made an excellent impression on Chancellor Reed and several Trustees who commented on our excellent turnout.

The President reported that enrollment for the Summer quarter is lower than at this point last year. There is no cause for alarm yet as the numbers may be due in part to the shorter enrollment period. Freshman, and junior enrollments are higher than last year; Senior and postbac are lower. There are still four more weeks until the enrollment period ends.

Enrollment for Fall is strong compared to last year; there is a strong increase in first-time freshmen, as well as increases in transfers and graduate students. The increase in transfers is a good sign because system-wide transfer numbers have been flat. Overall, 599 more students have indicated their intent to register in the Fall; this amounts to about a 5.1% increase over last year and is approximately .8% higher than our target. If our returning student numbers remain strong, we may meet our goal of a 2% enrollment increase.

Qayoumi reported that the Provost received 53 requests for tenure-track searches for the coming year. Some of the requests are due to separations, retirements, and resignations; others are requests for conversions or to carryover unsuccessful searches. The President anticipates there will be between 30 and 40 authorized positions and hopes to release the final numbers by Commencement in order to give department chairs a head start on searches.

The President announced that there is now funding available to improve classroom conditions such as paint, blinds, and lights, as well as purchase new classroom furniture (some of the furniture being replaced is "original") and to have it completed by the beginning of the Fall quarter. This will change the ambiance of the campus in a major way. In addition, the development of the Campus Master Plan is moving forward; the Master Plan will take a variety of factors into consideration, including academic needs, physical plant, IT budgets, etc. A committee will begin work in the Fall on the physical components of the Master Plan, e.g., type and placement of future buildings, programs, housing, parking, and traffic circulation. An economic plan will be one of first items the President plans to discuss with COBRA and the new Executive Committee.

Qayoumi provided a budget update. In keeping with his promise of budgetary transparency, he has been working closely with COBRA and has worked to provide more budget-related information than was available in the past. His proposed three-year budget plan is designed to stabilize the University's financial condition; nonetheless, year-end funds will be used to bridge the gap next year, to avoid cutting funds to units in 07-08.

The President reported that he began a financial audit of the university in August 2006 and an error was discovered in our Accounting Office year-end closing practices over a three-year period, which had led to a loss of funds for CSUEB. Qayoumi negotiated for several months with the State Controller's Office to bring about the return of \$4.4M to the campus in a current year appropriation.

Qayoumi reported that CSUEB has fared well financially this year in terms of minimizing ongoing costs associated with retirements, energy use and risk management. We are ending the 06-07 year with more financial stability due, in part, to energy savings and other cost efficiency. The President stated that he anticipates that contributions from the Foundation and Extended Ed, increased energy efficiency, and decreased risk costs will be ongoing savings that can be used for hiring tenure track.

Qayoumi expressed his appreciation for supportive and collaborative relationships in his first year; he thanked ExCom and Senate Chair Reichman, noting that we are a role model for shared governance.

In response to Callahan's question about a proposed 90-day email deletion policy, the President stated that the particular length of time has been discussed at other campuses and the CSU and the decision has been delayed until next year, when there will be adequate time for training. We will begin discussions in Fall.

Norton asked if interest was received on the \$4.4M from the State Controller's Office; it was not. When asked about the disposition of old furniture, Qayoumi stated that surplus furniture is normally sold or given to another state entity, or, in some cases, given to a non-profit; as such, it would be regarded as a gift.

Acord asked about correcting the signage for the Music and Business building in light of the new Business building. The President stated that building names change through formal processes; as soon as there is a different formal name, the signage will be changed.

C. Report of the Statewide Academic Senators

The Statewide Senate recently elected four new chairs for standing committees. Two are from northern California and two are from southern California; each has a lot of experience. The Statewide Senate is looking forward to a very productive year; this will depend to some degree on the issue of how the Board of Trustees and the Chancellor's Office perceive the stature of faculty. There have recently been some exchanges that have led the Statewide Senate to question some of the rhetoric coming out of the CO and the BOT, despite what each has said about the importance of shared governance.

D. Report of CFA

Senator Callahan reported for Tom McCoy. The salary increase is being processed. Some faculty have received checks reflecting nine months of back pay, while others are showing ten months. It is important to read the pay stubs carefully. The gross amount of the increase should be 2.5% of last year's annual salary (or 10/12 of 3% of the annual salary, which is the same amount).

E. Report of Student Government

No report

4. Presentation of the Sue Schaefer Faculty Service Award for 06-07

Reichman introduced the award and its history. This year's recipient of the Sue Schaefer Faculty Service Award is Professor Terry Jones. Sue Schaeffer was in attendance and expressed her delight at seeing Jones receive the award, which is given in honor of a lifetime of service to the University.

Jones expressed his gratitude for the award to Sue Schaeffer and to all who supported him. He became involved in faculty governance 35 years ago, with Schaeffer's help. Jones said he has "been in love with the dream of what this University can be—open, diverse, and respectful of all..." He stated that he has attempted to faithfully live the dream; we are not there, but we are on our way.

5. **06-07 CAPR 10**, Five Year Program Review of the Latin American Studies degree program(s)

M/S/P (Eagan/Garbesi) to approve 06-07 CAPR 10

6. **06-07 CAPR 11**, Five Year Program Review of the English degree programs

M/S/P (Eagan/Larson) to approve 06-07 CAPR 11

7. **06-07 CAPR 12**, Five Year Program Review of the Health Sciences degree program(s)

M/S/P (Opp/Caplan) to approve 06-07 CAPR 12

The Chair noted that these review documents generally go through the Senate with little debate, but are nonetheless important, as they help us to learn about other programs and assist toward academic planning and improvement of the curriculum. It is a valuable process.

8. **06-07 CIC 25**, Modification of the BA in Liberal Studies (NOTE: ExCom mandated that consultation with Science be done prior to this meeting and additional clarification be provided to the Senate as a handout)

M/S/P (Chester/Eagan) to approve 06-07 CIC 25 as amended. Rewriting of the document will be done in consultation with ExCom, Bellone's Office and Chester, as the changes were extensive and complicated and accuracy is of utmost importance for the catalog.

There was considerable discussion about the modification of the BA in Liberal Studies, including several requests for clarification about the suggested changes, area requirements, advising, and oversight of the program. Several friendly amendments were accepted including the swap of certain courses in several areas and changes of unit totals to accommodate the changes. These changes were driven by the Outside Reviewer and CAPR. Liberal Studies is the largest degree program on campus, and as a new chair, Chester was commended.

9. **06-07 CIC 26**, General Education application of course

M/S/P (Eagan/Larson) to approve 06-07 CIC 26, as revised to change "Social Sciences" to "Humanities"

10. **06-07 CIC 28**, Freshman Learning Communities for 2007-08 [NOTE! *Cluster Proposals (except Ancient World (attached)) can be reviewed from the CIC home page link: <http://www.csueastbay.edu/senate/cic.htm>]*

M/S/P (Ugbah/Hird) to approve 06-07 CIC 28, as amended by CIC/ExCom to add "Earth Crisis" as an alternate cluster

11. **06-07 CIC 29**, General Education application of courses

M/S/P (Seitz/Ugbah) to approve 06-07 CIC 29

A proposed amendment to add a history course was withdrawn, as CIC is reviewing the course via email toward provisional approval.

12. COBRA Report from Chair Garbesi (information item to the Senate)

COBRA Chair Garbesi reported that it has been an eventful year. The University discovered (and reported to COBRA) financial irregularities throughout the year, including updated information on loans and debt forgiveness. Garbesi stated that Qayoumi achieved what he promised, i.e., getting a handle on the budget situation. The President's Cabinet was completed only this past March, yet they have made remarkable progress. Even so, many numbers are still coming in and aspects of the budget are still in flux. For example, we just learned about the Controller's Office money today and this will help with our structural budget.

Garbesi reported that, in speaking extensively with the cabinet, she has experienced a culture of collaboration in seeking input into how to address problems; we are making excellent progress on a model that is led by Mo but driven from the bottom as well. Garbesi is convinced that the

University will continue to make progress as we begin to establish a series of benchmarks and operational indicators to observe progress. In short, progress has been enormous. Garbesi has become optimistic this year about the University's prospects. She applauds the entire cabinet and Mo's leadership.

Hird inquired if Cognos will be implemented this summer. The President affirmed a summer start, and explained to those present that Cognos is a reporting tool that interfaces with a reporting warehouse that can translate data into reports. All areas of the campus will have access to financial data in other areas, converted into any format you want, for instant feedback.

Fleming commended Garbesi on her work on behalf of the faculty, the university, and collaboration with administration.

Caplan stated that CSUEB is on the verge of being a landmark campus and one of the few that have a transparent budget.

13. **06-07 BEC 15 and FAC 4**, Proposed Revisions to the Appointment & Review Document
(NOTE! ExCom voted to provide this to the Senate as an INFORMATION ITEM ONLY, for feedback to next year's FAC)

Reichman stated that under the new administration, there have been many new and/or renamed positions in higher administrations. Ex Com believes it is an appropriate time to undergo a thorough review of the Appointment and Review Document. FAC worked on the document throughout the year and provided ExCom with a product. Both ExCom and the administration had a number of questions about specific changes proposed in the new document. Rather than rush through the approval process using a series of amendments, ExCom thought it advisable to place the document on the agenda as an information item only in the spirit of a first reading. Comments are invited and will be used as a basis for crafting the next draft. Comments are welcome through email and will be given to next year's FAC. Meanwhile, the University will continue to operate under the "old" review policy. Searches can be handled next year the same as this year.

14. **06-07 FAI 1**, Revision of the Fairness Document

M/S/P (Caplan/Ugbah) to approve 06-07 FAI 1

15. Adjournment

M/S/P (Eagan/Larson) to approve adjourn at 3:55 p.m.

Respectfully submitted,

Denise Fleming, Secretary