

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Approved as Presented

Minutes of the Academic Senate Meeting, Tuesday, May 13, 2008

Members Present: Dee Andrews, Thomas Cadwallader, Calvin Caplan, Isaac Catt, Lynn Comerford, Dana Edwards, Kelly Fan, Bridget Ford, Jair Fory, Farnaz Ganjeizadeh, Liz Ginno, Julie Glass, Tom Hird, Cathy Inouye, Derek Kimball, Dawna Komorosky, David Larson, Rolla Lewis, Christopher Lubwama, Eve Lynch, Nan Maxwell, Gary McBride, Sally Murphy, Susan Opp, Chung-Hsing Ouyang, Diane Petersen, Gretchen Reevy-Manning, Henry Reichman, Michael Schutz, Aline Soules, Emily Stoper, Jay Tontz, Sam Tran, Bruce Trumbo, Mitchell Watnik, Dianne Rush Woods, Shirley Yapp

Members Absent: Vibha Chandra, Li-Ling Chen, Jesus Diaz-Caballero, Joseph Corica, Isioma Emordi, Levent Ertaul, Vahid Fozdar, Karina Garbesi, Silvina Ituarte, Frank Lowenthal, James Mitchell, Mo Qayoumi, Xeno Rasmusson, Felipe Razo, Jin Yan

Guests: Eileen Barrett, Michael Bervig, Korey Brunetti, Carl Bellone, John Charles, Linda Dalton, Debby DeAngelis, Rosanne Harris, Mark Karplus, Myoung-ja Lee Kwon, Rita Liberti, Mike Mahoney, Colin Ormsby, Don Sawyer, Jodi Servatius, Donna Wiley

1. Approval of the Agenda

M/S/P (Ginno/Caplan) to approve the agenda.

2. Approval of the Minutes from the meeting on 3-11-08

M/S/P (Maxwell/Tontz) to approve the minutes. It was noted that Mitch Watnik's name was misspelled on Page 4 and that the ASCSU Committee TEKR was incorrectly spelled as TEKER.

3. Reports

A. Report of the Chair

- Congratulations to the Women's Water Polo Team, winner of the Division III National Championship. Congratulations also to the coaches including coach Lisa DeRossi Cooper and assistant coach Cal Caplan.
- The CSU Research Competition held at CSUEB on 5/2 and 5/3 was a success. Carl Bellone reported that 21 campuses were represented for a total of 189 students. Our campus did well, with Malita Fogel (advised by Kathleen Lant) and Nancy Nguyen (advised by Bill Thibault) winning awards. The key note speaker was Nobel Laureate Dr. Donald A. Glaser of UC Berkeley. Thanks were offered all around.
- Because of difficulty compiling an accurate list of "Infrequently Offered Courses" using CMS, it has been decided that for this year there will be a "Holiday" from the normal procedure of suspending these courses unless there are objections from the Senate (there were none).
- The Chinese Historical Society of America exhibit "Remembering 1882: Fighting for Civil Rights in the Shadow of the Chinese Exclusion Act" will commence tomorrow with events as follows:
 - o The Immigrant Wall in front of old union tomorrow and Thursday 12:30-2
 - o Student Symposium – May 22, 7:30 in Biella Room
 - o Exhibit in Library
 - o More in the Fall

Sally Murphy reported that Paper Daughter: A Memoir by M. Elaine Mar was chosen for the FYE, 2008-2009 partly in recognition of these events. Books will arrive in all faculty mailboxes soon.

- Congratulations to the 08-09 Lecturer Senators, Gretchen Reevy, Michael Schutz, Vibha Chandra and Jair Fory. General elections are close to completion in all the colleges.
- Planning has begun for Back to the Bay. The event will take place on September 18-19 (Thur/Fri)
- A committee will be considering candidates for Alum and Young Alum of the Year. If you have nominations get them in by May 30. For more info and nomination form contact Kate Shaheed (Alumni Affairs)
- Organizational Meetings of Standing Committees are as follows:
 - o May 15th – CAPR @ 2:00 in LI 2250
 - o May 15th – Research Committee @ 2:00 in LI 2300
 - o May 16th – COBRA @ 9:00 in PCR
 - o May 19th – CIC @ 2:00 in LI 2250
 - o May 21 – FAC @ 2:40 in LI 2300
- Some colleges have not completed elections, however it was suggested that for those running unopposed that they attend.
- The Student Honors Convocation will take place this Saturday afternoon. There are no faculty escorts this year. However, this year all faculty are invited to sit on the dais with the President's party. This decision was taken largely for practical reasons reflecting the need to shorten the ceremony. There have been a significant number of faculty who have been disappointed. Specifically, the CLASS Chairs made a request that this change be reconsidered for next year, as I am sure it will be. An e-mail "protest" has already been sent. It was suggested that informal discussions take place over the summer. All are encouraged to attend.
- CSU Budget
 - o May 6 "Governor, can you hear us now" campaign – 700 faxes were sent from CSUEB.
 - o Tomorrow – May revise. It is unknown whether the Governor will still include a 10% across the board cut or whether more focused cuts will be suggested.
 - o May 23 – Budget Crisis Community Meeting – noon, UU 311. There will be additional events in Oakland on June 27th and in Concord on July 25th.
- Diversity Forum Follow-Up – May 29 morning. Since the last forum the FDEC has established division liaisons to help develop a Diversity Plan. A draft of the Diversity Plan may be available at the forum. If you'd like to reserve a seat (and lunch) you can do so by emailing Audrey Wade.
- An Active Shooter Safety Response will take place on May 30 in the morning. The Carlos Bee entrance to the campus will be closed.

B. Report of the President

The President is out of town and the report was given by the Provost.

- Several items from the Chairs report were reiterated including the Active Shooter Safety Response, the Diversity Forum, the Student Honors Convocation, the Student Research Competition, the Women's Water Polo Team, and the budget situation.
- The Hall of Fame Dinner will take place on Friday May 16th at the Fremont Marriot. Tickets are still available. Dr. Stan Clark will be inducted for his service as Tennis Coach, as well as 5 student athletes. Tickets are \$65, you can register online.

- The Ethnic Graduation Celebrations will take place on June 12th and 13th. June 14th & 15th are the Commencement ceremonies.
- The Annual Awards Gala will take place on November 7th.
- 35 new tenure track faculty searches have been successfully completed. There could be as many as 40 (out of 43) searches completed successfully this year.
- Tenure track requests for next year have been received. Search committees should be elected and attend the training session on May 16th. The final number of searches to be authorized will not be determined until the budget situation is clearer.

C. Report of the Statewide Academic Senators

The ASCSU held its last meetings and plenary of the year.

- A resolution honoring Dr. Cal Caplan's extraordinary service to the CSU passed unanimously. The resolution was read to the Senate in its entirety and received a standing ovation. Senator Caplan spoke in support of shared governance and praised CSUEB for being a model for the rest of the CSU.
- Other significant resolutions passed:
 - o Priorities for Budget-Driven Reductions in ASCSU Functionality – intent is to direct leadership to retain core functions if budget is reduced and to indicate that reductions will make it difficult to implement initiatives like LDTP.
 - o Response to A2E – main intent is to have Senate/faculty input into implementation plans
 - o Approval of Recommended Revisions to EO 595
 - o Support for Troops to College
 - o Shared Governance, Academic Freedom and Principles Governing System-wide Initiatives with Curricular Implications -- (facilitating graduation, transforming course design, LDTP, EAP, etc.)
 - o Assessment of EAP Performance
 - o Support for Virtual Library Initiative from COLD
 - o Consultation on CSU System-wide Information Security Drafts on Standards, Policy, and Acceptable Use – documents on info security drafted by a consulting firm. Requests time for campus review and consultation before adoption.
 - o Removal of the Requirement of Loyalty Pledges for State Employees and Support for SB 1322
- Presentations from Gail Brooks – Interim VC for HR; Reed and West – on budget situation; usual cast of others
- A new Executive Committee was elected:
 - Chair, John Tarjan, Business, Bakersfield
 - Vice-Chair, Bob Buckley, Computer Science, Sacto
 - Secretary, Mark Van Selst, Psychology, San Jose
 - At-Large, Barbara Swerkes, KPE, Northridge
 - At-Large, Darlene Yee-Melichar, Gerontology, San Francisco

D. Report of CFA

The Senate was reminded of the 700 faxes sent to the governor by the Alliance for the CSU.

E. Report of Student Government

No report was given.

4. **07-08 BEC 3 revised**, Faculty Support Services Advisory Committee

M/S (Opp/Maxwell) to approve. Strong support was voiced for the proposal. It was pointed out that the concerns about the earlier version of the proposal had been addressed by the reduction in meeting times and membership.

The motion passed.

5. **07-08 BEC 12**, NCAA Division II Athletics

M/S/P (Rush-Woods/Schutz) to approve. Athletics is not solidly in the purview of the administration or faculty governance. However, as it stands Athletics resides within an academic department and it was noted that the Senate did take a position when CSUEB went to Division III. A task force has been established to study the issue of the location of Athletics. The report of the task force is due June 30th. There was concern expressed at the increase in student fees. It was noted that the NCAA requires a minimum number of scholarships and sports for membership in Division II. The only sources of funds for scholarships are student fees and private donations. At this point fees will be used to cover the full cost of scholarships.

The motion passed though not unanimously.

6. **07-08 CAPR 18**, Five-Year Program Review for General Education

M/S (Ginno/Cadwallader) to approve.

The report was praised as were the recommendations. It was noted that the document contains a number of typos and a comment on page 3 about the CIC review should also be clarified. There was some discussion about the role of CAPR and/or CIC review for GE. CAPR consulted with the Director of GE in the development of this report. The recommendations were intentionally not prescriptive. There was specific encouragement for focusing additional support on the office, staff and directorship, rather than on faculty compensation. It was felt by some that participation in the GE program is part of faculty service.

The motion passed.

7. **07-08 CAPR 20**, Five-Year Program Review for Chemistry and Biochemistry

M/S/P (Opp/Larson) to approve.

8. **07-08 CIC 22**, LDGE Application of GEOL 2600

M/S/P (Murphy/Maxwell) to approve.

9. **07-08 CIC 23**, UDGE Application of HIST 3530

M/S/P (Andrews/Tontz) to approve.

10. **07-08 CIC 25**, UDGE Application of Courses (area C4, History courses)

M/S/P (Andrews/Ford) to approve.

11. **07-08 CIC 26**, Freshman Learning Community 08-09 (Sports Cluster)

M/S/P (Watnik/Trumbo) to approve.

12. **07-08 CIC 27**, Accessibility Statement for New Course Request Form, as amended by ExCom to substitute "Departments will..." for the phrase "Instructors of this course will..." for the second sentence of the statement in bold.

M/S (Cadwallader/Rush-Woods)

It was noted that the change made to the document by Excom was acceptable to the Committee Chair who was present at the Excom meeting where the change was suggested. There was some discussion regarding intellectual freedom with respect to the creation of accessible materials. Excom's suggested change had two primary reasons: to address the issue of faculty being hired only a few days before a quarter begins, and to protect faculty from the undue burden of creating

accessible materials unassisted. It was also noted that the departmental responsibility did not in any way extend to the selection of course materials.

M/S (Schutz/Watnik) to change the wording to “Departments and course instructors...”. The motion failed.

The original motion passed but the vote was not unanimous.

13. Report on the Email Retention Policy and Task Force Report

John Charles thanked the Senate for the opportunity to present the Task Force Report. He noted that there had been extensive input and consultation on the development of the plan and the report. It was noted that over 50% of messages in mailboxes on the server are over the 120 day limit, some of it still unread, and that there would be a huge expense associated with providing faculty and staff with additional storage space. CIO Charles noted that implementation would not be until January 31st, 2009 and that extensive support to faculty and staff would be provided for the transition including working to make VPN (remote access) as robust and user friendly as possible. It is strongly recommended that everyone set an automatic archiving process for their e-mail. This will not be done automatically across the board to avoid a “one size fits all” approach, but training will be provided for those who want to implement automatic archiving. Keep your eye out for lots of information and training in the Fall starting with Back to the Bay.

14. Report from the University Librarian

University Librarian Myoung-ja Lee Kwon thanked the Senate for the opportunity to present the report. She noted that this will be her last address to the Senate in her role as University Librarian. A PowerPoint presentation was given describing the Library’s strategic planning process as well as the CSU Virtual Library Project. It was explained that the library provides collections, research and instructional services, and learning spaces. The library is no longer simply a “quiet” place. Some longitudinal data on usage, both electronic and in person, was presented. Data on expenditures and the distribution among electronic vs. hard copy collections was given. The media collection, which has been somewhat neglected, is being enriched, in part, by a partnership with PBS allowing access to PBS programs electronically through the new Library website. A link to view sample material was e-mailed to Senators and it was noted that all material comes with closed captioning. Additional information regarding efforts to pool systemwide resources more broadly than is now done for “core collections” was described. Some of the challenges include infrastructure and identity management. A new Library website was demonstrated. Senators were encouraged to send comments and input to the library. Overall the library is doing a lot of exciting things. Any feedback on library services, both good and bad, is very much appreciated.

M/S/P (Andrews/Ginno) that the Academic Senate commends University Librarian Myoung-ja Lee Kwon for her 8 years of superb service to the University and wishes her all good things in her retirement.

There will be a celebration and goodbye party for University Librarian Kwon in the Biella Room on June 10th, 2 – 4PM.

15. ACIP Report (Academic Council on International Programs)

The report was given by Donna Wiley (Associate Director of the Concord Campus). The campus role in the CSU Systemwide Academic Year Study Abroad Program was described. Faculty are asked to encourage student participation, which also helps global awareness, and are invited to participate themselves as interviewers and as resident directors. Students are put forward by each campus and then go through an additional application process at the system level. Three CSUEB faculty applied to be Resident Directors and one (Dr. Lettie Ramirez) was selected. If there are enough students to run the program in Mexico next year, Dr. Ramirez will serve as RD for the program. In addition, Dr. Evaon Wong-Kim received a Wang Faculty Development award which she intends to use to study in Shanghai next year. Dr. Wiley reported that there has been a lot of concern and discussion regarding the budget and funding for these programs. It was reluctantly decided that a student fee of \$500 would be instituted, which mirrors the average campus fees, making it a similar financial burden to students. Programs that are “direct exchanges” are much more cost effective than those that require students to pay full tuition at the host institution. CSUEB is encouraged to work to make our campus an attractive

and inviting site for visiting students. Moran and Wiley are happy to answer questions or attend campus events to raise awareness of this program.

16. Adjournment

It was noted that the last meeting of the Academic Senate would take place on June 3rd, immediately followed by the organizational meeting of next year's Senate.

M/S/P (Larson/Rush-Woods) to adjourn.

Respectfully submitted,

Julie Glass, Secretary